

LICENSES, PERMITS, CERTIFICATES  
AND FEES

**Chapter 59**

**LICENSES, PERMITS, CERTIFICATES AND FEES**

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**[HISTORY: Adopted by the Mayor and Common Council of the City of Gloucester City as indicated in article histories. Amendments noted where applicable.]**

**GENERAL REFERENCES**

**Taxation—See Ch. 80.**

**ARTICLE I  
Payment of Taxes and Assessments  
[Adopted 9-3-1987 by Ord. No. 14-1987]**

§ 59-1. **Payment required prior to issuance.**

The City of Gloucester City hereby declares that, effective immediately upon adoption of this ordinance, as a condition for the issuance, reissuance or renewal of any licenses or permits, the taxes of the applicant shall be current and there shall be no

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delinquent property taxes nor any other delinquent assessments before said permits or licenses are issued.

**§ 59-2. Revocation or suspension for nonpayment.**

In addition to the above, this ordinance shall empower the city, when three consecutive installments of taxes are due and payable but delinquent, to revoke, suspend or refuse to issue the license or permit until such time as all delinquent taxes or assessments have been paid in full, including any interest charged by Gloucester City.

**§ 59-3. Repealer.**

This ordinance supersedes all other ordinances or resolutions inconsistent herewith.

**§ 59-4. When effective.**

This ordinance shall become effective upon passage and publication according to law.

## ARTICLE II

**Birth, Death and Marriage Certificates**

**[Adopted 1-4-1996 by Ord. No. 1-1996; amended  
in its entirety 12-5-2002 by Ord. No. 28-2002]**

**§ 59-5. Fees.**

The City Clerk is directed to collect the following fees for vital statistics records: \$5 for each certified copy of a birth, death and marriage certificate issued; \$5 for each certification of birth, death and marriage issued; \$1 per year for each search request for a vital record from 1906 until 12 months before the date of such request; and \$5 per year for each search request prior to 1906.

## ARTICLE III

**Limousine Licenses**

**[Adopted 5-19-2003 by Ord. No. 10-2003]**

**§ 59-6. Limousine licenses required.**

As defined in New Jersey Statutes, any limousine owner, whose principal office or place of business is located within the City of Gloucester City, must file with the City Clerk an insurance policy issued by a company duly licensed to transact business under the insurance laws of this state in the sum of \$1,500,000 against loss by reason of the liability imposed by law upon every limousine owner for damages on account of bodily injury or death suffered by any person as the result of an accident occurring by reason of the ownership, maintenance or use of the limousine upon any public street or highway throughout the municipalities of the State of New Jersey and obtain from said Clerk a license for such operations.

**§ 59-7. Power of attorney filed.**

The owner of a limousine shall execute and file a power of attorney with the Division of Motor Vehicles of the State of New

Jersey concurrently with the filing of the above stated insurance policy, prior to the Clerk issuing a license.

**§ 59-8. Equipment and examinations required.**

All limousines must be equipped with:

- A. A two-way communications system for communication with a person outside of the vehicle for a distance not less than 100 miles. This requirement may be satisfied by a mobile telephone.
- B. A removable first-aid kit and an operable fire extinguisher, which shall be placed in an accessible place within the vehicle.
- C. Sideboards attached to the permanent body construction of the vehicle if the height of the vehicle floor is 10 inches or more above ground level.
- D. In accordance with N.J.S.A. 48:16-22.2, the operator and owner, as the case may be, must inspect and examine the limousine to ascertain its fitness to operate and shall record the date and time of such examination.

**§ 59-9. License fees.**

The fee to be paid to the City Clerk for the issuance of a limousine license after compliance with the above-stated requirements shall be \$50 annually for the first vehicle operated by a livery/limousine service provider. Each additional vehicle shall be charged \$40 annually per vehicle. Licenses heretofore issued shall expire March 1 of the following year. Licenses shall be issued in sufficient number for the placement in each limousine and for filing with the Division of Motor Vehicles. Each license shall recite the name of the insurance company, the number and date of expiration of the policy, a description of each limousine insured thereunder and the registration number of the same.

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**§ 59-10. Violations and penalties.**

Any person or persons, firm or corporation violating any of the provisions of this ordinance shall pay a fine on conviction thereof of not less than \$100 and not more than \$500 or be imprisoned for not more than 90 days, or both.

**ARTICLE IV  
Fees for Marriage and Civil Union Ceremonies  
[Adopted 6-28-2007 by Ord. No. O16-2007]**

**§ 59-11. Marriage and civil union ceremonies.**

**§ 59-11.01. General provisions.**

- A. Purpose. The purpose of this Article is to establish policies and procedures for the collection of fees associated with the performance of marriage or civil union ceremonies by the Mayor or Designated Deputy Mayor.

**§ 59-11.02. General regulations.**

A. Collection of fees.

- (1) Persons seeking to be married or joined in civil union by the Mayor of Gloucester City shall remit the applicable fees, defined below, to be paid to the City of Gloucester City:
  - (a) Residents of Gloucester City           \$50
  - (b) Nonresidents of Gloucester City       \$75
  - (c) Active and or retired military         \$35
  - (d) The Mayor may, in his discretion, waive the above stated fee for reasons such as relatives and friends.
- (2) An administrative fee of \$5 shall be added to the above established fee.

- (3) In addition to the performance and administrative fees above, the following travel and expense fees shall be paid for travel to ceremonies being performed outside of Gloucester City and a five mile radius thereof.
    - (a) Beyond five (5) miles: the IRS Standard Mileage Rate rounded up to the next half dollar for each mile to be traveled. (Current rate is 48 1/2 cents per mile; this would be rounded up to 50 cents per mile.)
    - (b) If tolls are necessarily to be incurred for such travel, they shall be calculated and included in addition to the above stated rate.
    - (c) If the mode of travel is different than passenger vehicle, i.e. public or other form of transportation, or other costs would need to be incurred, such as overnight accommodations or tuxedo rentals, such expenses for the same shall be calculated and included in addition to the above stated fees.
- B. Compensation and reimbursement of expenses incurred through the performance of marriage and civil union ceremonies.
- (1) Receipt of fees. The fee shall be paid by check, payable to the City of Gloucester City. Fees collected shall be deposited into the city's current fund.
  - (2) Disbursement of fees.
    - (a) Fees for service may be disbursed to the Mayor or Designated Deputy Mayor through the appropriate budget line item and with appropriate authorization.
    - (b) Fees for reimbursement of appropriate expenses (travel, tuxedo rental, direct cost reimbursement) may be disbursed to the Mayor or Designated Deputy Mayor in accordance with Gloucester City's established procedure for

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reimbursement, including vouchers with receipts documenting the expenses, duly authorized and with expenditure from the appropriate line item.

- (3) Eligible persons. The City of Gloucester City shall reimburse only proper and reasonable expenses incurred directly by and for the Mayor. Under no circumstances shall the City reimburse expenses or expenditures on behalf of or because of any spouse, child, guest or other person.

**ARTICLE V  
Fees for Issuance of Zoning Certificate  
[Adopted 7-9-2007 by Ord. No. 017-2007]**

**§ 59-12. Zoning certificate.**

**§ 59-12.01. General provisions.**

- A. Purpose. The purpose of this section is to establish policies and procedures for the collection of fees associated with the application for an issuance of a zoning certificate when so requested by an interested party.

**§ 59-12.02. General regulations.**

- A. Application and collection of fees.
- (1) Persons seeking a zoning permit which acknowledges that a use, structure or building complies with the provisions of the Municipal Zoning Ordinance and any duly authorized variance therefrom shall apply for the same on a form provided by the administrative officer, who shall be the Zoning Enforcement Officer. Such application form shall be accompanied by a payment of a \$25 fee to investigate and prepare such a certificate.

- (2) Within fifteen (15) business days after receipt of the application, the Zoning Enforcement Officer shall investigate the property in question, and issue a statement of his findings to the requester certifying as to its compliance with applicable zoning laws and variances authorized.

**ARTICLE VI**

**Fees for Issuance of Fence Permit**

**[Adopted 7-9-2007 by Ord. No. O17-2007]**

**§ 59-13. Fence permits.**

**§ 59-13.01. General provisions.**

- A. Purpose. The purpose of this section is to establish policies and procedures for the collection of fees associated with the application, review and issuance of a fence permit in accordance with the Development Ordinance of the City of Gloucester City.

**59-13.02. General regulations.**

- A. Application, collection of fees, review and permit issuance.
  - (1) Before the construction, alteration, or removal and reconstruction of any fence within the Gloucester City, the property owner wherein the fence is to be constructed, altered or reconstructed shall first apply to the Zoning Enforcement Officer on a form provided by him that shall provide information that details the height, style, location, and other such information that the Zoning Officer may require for the proper review of the application. This form shall be accompanied by a payment of a \$25 fee to review such application.
  - (2) The Zoning Enforcement Officer shall investigate the application and its compliance with applicable

