

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, January 15, 2015 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:00 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Johnson, Keating, Parry, and Mayor James being present. Baus and Spencer were excused. Hutchinson arrived 7:03 p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
6. Jeff Dey - Remediation/Redevelopment Construction Progress Report for December
Motion by Keating, 2nd by Johnson to approve invoices \$18,690.86. All in favor.
7. **Minutes:** Dec. 18 Regular and Executive (with redactions); Dec. 30th Closeout Meeting; Jan. 5th re-org
Motion by Johnson, 2nd by Keating to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – meeting needs to be scheduled.
 - b) Finance & Administration- Keating reported meeting with dept. heads regarding budgets Jan. 23rd
 - c) Fire- Parry, Johnson and Mayor James need to look at surplus equipment.
 - d) Housing- rental revocation hearing scheduled. Letters from Kearney to landlords has wrong location. Jentsch to send another letter with correction address.
 - e) Licensing- See below
 - f) Police- meeting needs to be scheduled
 - g) Public Works- Parry reported work being done in Municipal Bldg.; 2 pick up trucks and street roller are here.
9. **Licenses:** St. Mary's Raffle License 2-2015 – 50/50 Raffle March 28, 2015 –and Request for Waiver of City Fee- Motion by Johnson, 2nd by Hutchinson to approve. All in favor.
10. **Resolutions**
 - R017 Making Adjustments to Various Tax Records
 - R018 Authorizing Senior and Veterans Deductions
 - R019 Correcting Billing Charges on Utility Records
 - R020 Awarding a Contract to Triad Associates for Extraordinary Unspecifiable Services (*Small Cities Public Facilities 2015 Replacement of Water and Sewer Mains Hudson St. (\$20,000)*)
 - R021 Designating Handicapped Parking Spaces: Removing 331 Middlesex Street
 - R022 Designating Recipients for the Camden County Improvement Authority Housing and Rehabilitation Program (*139 Barnaby Ave.*)
 - R023 Authorizing Change Order to the Contract Between American Asphalt Co. and the City of Gloucester City for the Resurfacing of Chestnut and Walnut Streets (reduction)
 - R024 Authorizing Change Order to the Contract Between Jersey Construction, Inc. and the City of Gloucester City for the Roadway Resurfacing Program (reduction)Motion by Keating, 2nd by Hutchinson to approve. All in favor.
11. **Ordinances:** *for first reading this evening with second reading and public hearing to be held on Feb. 26, 2015 at 7:30 p.m., City Hall, 313 Monmouth St.*
 - O01 Exceeding the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to NJSA 40A:4-45.14
Motion by Hutchinson, 2nd by Keating to approve.
Roll Call: Hutchinson, Johnson, Keating, Parry and Mayor James voting in the affirmative.
12. **New Business/Old Business:**
 - (a) Tabled Items:
 - R192 Revoking Resolution 127-2014 (previously tabled)
 - R193 Entering Into Redevelopment Agreement (previously tabled)Motion by Keating, 2nd by Johnson to take these resolutions off the table. All in favor.
 - O16 Approving the Application and Financial Agreement (previously tabled)
Motion by Keating, 2nd by Johnson to take this ordinance off the table. Roll Call: Hutchinson, Johnson, Keating, Parry and Mayor James voting in the affirmative.
13. **Communications:**
 - a) From Gloucester City Cub Scouts – invitation to 165th Annual Blue Gold Banquet March 7th 11 a.m.
At this time it was decided to waive the fee for their use of community center.
Motion by Hutchinson, 2nd by Keating to waive fee for community center
14. **Round Table:**

Parry reported Code of Conduct meeting held; Pat Murphy Chair and Jack Lipsett Secretary
Mayor provided Solicitor Wood with file on Sergeant Scrap for his review.
Solicitor Wood – RFP for master plan too vague – will redo and be more specific

Mayor James -RCA loan defaulted - HUD purchased for \$1; wants Solicitor Wood to look into.
Mayor James suggested implementing an ordinance to conduct audits for organizations that use City property
and include School Board for those that use school property.
Keating - CSO permitting meeting today; each outfall will have to be permitted; will leave info for Lipsett.

R025 To Enter Into Closed for discussion of real estate and contracts
Motion by Johnson, 2nd by Keating to approve. All in favor.

After closed session with the same members being present, the following action was taken:

Utilize Water Resource Management, Inc. as T-4 Backup Licensed Operator for Water Treatment Plant in Schindler's
absence. This will be at a cost of \$975. per month and on a month to month as needed basis. Motion by Johnson, 2nd
by Parry to approve. All in favor.

Motion by Hutchinson, 2nd by Keating to adjourn. All in favor.

Meeting adjourned at 8:07 p.m.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK

