Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, July 16, 2015 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:02 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James being present. Hutchinson arrived 7:15 p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work Session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Jim DiNatale & Richard Penza from Site Enterprises questioned status of Southport property. Mayor will get in touch with them to discuss.

Margaret Donahue, 1019 Powell St. – requested 4 way stop sign – has concerns with speeding.

6. Remediation/Redevelopment Construction Progress Report –June 2015- provided by Jeff Dey. Motion by Keating, 2nd by Hutchinson to approve invoices totaling $50,473.58. All in favor.
7. **Minutes**: June 18, 2015 Caucus meeting and Executive (with redactions); June 25, 2015 Regular meeting and Executive (with redactions) Motion by Spencer, 2nd by Parry to approve. All in favor.
8. **Reports: Committees of Council:**

a) Celebrations – Baus reported July 3rd events went well; Gloucester Day next event.

b) Finance & Administration- Spencer reported tax bills mailed; Collector will be trying electronic tax lien sale; approving loans for Chubby's & Hoagie Heaven, pending additional information and Brett Wiltsey's review on assurances. $521,000 remaining in UDAG; July 30th meeting with dept. heads at 5 p.m. to review budgets

c) Fire- Nothing to report.

d) Housing- Hutchinson reported landlord court August 5th or 6th and will include Gloucester Terrace.

e) Licensing- Nothing to report.

f) Police- will be ordering body cameras for police.

g) Public Works- Parry: DPW Committee not in agreement with Greyhawk request to move fence to middle of street for construction of Middle School, have to have discussion regarding placement ; Schindler – sewer work at 825 Jersey has begun

9. **Licenses**:
10. **Resolutions**

R140 Correcting Billing Charges on Utility Records

R141 Awarding a Contract to Mount Construction for Water Street Sanitary Sewer & Potable Water Main Project (*$772,348.82)*

R142 Authorizing Disposal of City-Owned Equipment (*Finance Dept. printer)*

R143 Authorizing Greyhawk Construction Managers & Consultants to Temporarily Relocate Portion of Fencing

R144 Authorizing Execution of a Professional Services Contract with Pennoni Associates, Inc.

R145 Authorizing Refunds on the Planning and Zoning Board Escrow Account (*Robert Stein $800.00)*

R146 Authorizing Conduction of Electronic Tax Sale

R147 Authorizing Cancellation of Taxes for Property Used for Public Playground (Block 276, Lot 1.01, Walnut Ave.)

R148 Extending Grace Period for Taxes Due August 1, 2015

Motion by Parry, 2nd by Johnson to approve Resolutions 140 through 142 and 144 through 148 and tabling Resolution 143. All in favor.

11. **Ordinances**

O17 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (*steelworkers – previously tabled due to some calculation errors)*Motion by Keating to remove from the table, second by Hutchinson;

Motion by Keating, 2nd by Hutchinson to defeat this ordinance. All in favor.

for 2nd reading and public hearing this evening:

O24 Amending Chapter 59, Article III of the Code of the City of Gloucester City *(limousine license definition)*

Motion by Keating, 2nd by Baus to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

12. Old Business/New Business

a) Handicap Parking Space: Request for 508 Mercer Street

R149 Designating Handicapped Parking Space: Adding 508 Mercer Street

Motion by Spencer, 2nd by Hutchinson to approve. All in favor.

13. Communications:

a) from DOT – request for vacation of a portion of Birch Avenue – Solicitor Wood said to ignore – only correspondence. Keating will check into it.

b) from Chief Brian Hagan – placement of Brian Collison as Volunteer Firefighter
Motion by Hutchinson, 2nd by Parry to approve placement of Collison as Volunteer FF. All in favor.

Spencer questioned location where to put the bell and what foundation would it require to set, either near Essex St. or at Memorial on Broadway discussed

2018-2023 need to create committee(s) and hold fundraiser for the celebrating the sesquicentennial, 150th anniversary, of the city, and the 400th anniversary of the founding of Gloucestertowne

R150 To Enter Into Closed Session for discussion of litigation, negotiation, personnel and real estate.
Motion by Baus_2nd by _Hutchinson_to approve. All in favor.
Meeting went into closed at 8:11 p.m.

After closed session with the same members being present, action was taken:
Motion by Hutchinson, 2nd by Parry to deny Harkins grievance. All in favor.
Motion by _Keating, 2nd by _Baus to adjourn. All in favor. Meeting adjourned at 9:05 p.m.

ATTEST: KATHLEEN M. JENTSCH, CITY CLERK