Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, July 21, 2016 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:00 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Keating, Parry, Spencer & Mayor James being present. Johnson arrived 7:18 pm
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
   No persons from the public wishing to speak.
6. Remediation/Redevelopment Construction Progress Report –June 2016 provided by Jeff Dey

Motion by Keating, 2nd by Hutchinson to approve invoices for $8,910.00 and $89,674.79. All in favor.

7. **Minutes**: June 16, 2016 Caucus and Executive (with redactions) and June 23 Regular Meeting

Motion by Keating, 2nd by Hutchinson to approve. All in favor.

8. **Reports: Committees of Council:**

a) Celebrations – Baus reported July 4th event went well; next meeting Sept. 8th.

b) Finance & Administration- Spencer reported Tax Collector leaving 12/1 – did a fantastic job with City; County Board of Taxation provided tax rate; Dept. Heads need to be frugal for remainder of year.

c) Fire- Nothing to report.

d) Housing- Nothing to report.

e) Licensing- See licenses

f) Police- Aug. 2nd National Night Out; Spencer reported Police Appreciation Parade being held in October in Philly; suggested doing something locally for police.

g) Public Works- Keating reported need to go out for bid for trash contract; 313 Monmouth still having roof problems; Brophy leaving August 1st. Johnson stated we should start looking for replacement for Schindler. Lipsett reported R & V has been contacted for a proposal as they have proper licensure.

9. **Licenses**:

a) St. Mary's Basket Auction 9-2016

b) St. Mary's 50/50

Motion by Spencer, 2nd by Johnson to approve licenses and waive application fee. All in favor.

10. **Resolutions**

R134A Making Adjustments to Various Tax Records
R135A Authorizing Senior and Veterans Deductions
R136A Correcting Billing Charges on Utility Records
R137A Extending the Grace Period for Taxes Due August 1, 2016
R138A Authorizing Cancellation of Taxes for Property Used for Public Playground Block 276, Lot 1.01, Walnut Ave.
R139A Awarding a Contract to Dewberry Engineers, Inc. for Archaeological Monitoring –Freedom Pier
R140A Accepting Camden County Department of Homeland Security, Emergency Management Agency Performance Grant Program Funding for the Federal Fiscal Year 2015
R141 Authorizing Renewal of 2016-2017 Plenary Retail Consumption, Distribution and Club Licenses
R142 Authorizing a Person to Person Transfer of Plenary Retail Consumption Liquor License 0414-33-001-011 (*South Jersey Tavern Associates to Ischa Santiago(pocket license)*
R143 Authorizing Renewal of 2016-2017 Plenary Retail Consumption Liquor License 0414-33-001-011 (*Ischa Santiago (formerly South Jersey Tavern Associates)*
R144 Authorizing an Interlocal Services Agreement Between the County of Camden and the City of Gloucester City in Conjunction with the Governor's Council on Alcoholism and Drug Abuse

Motion by Hutchinson, 2nd by Keating to approve resolutions. All in favor.

11. **Ordinances** – *for first reading this evening, with second reading and public hearing to be held on August 11, 2016 at 5 p.m., 512 Monmouth St.*

O19 Creating and Titled The Flood Damage Prevention Ordinance

Motion by Hutchinson, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

for first reading this evening with second reading and public hearing to be held on August 18, 2016 at 7:00 p.m. 512 Monmouth St., Gloucester City, NJ

O20 Creating the City of Gloucester City's Stormwater Program Coordinator

Motion by Johnson, 2nd by Parry to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

O21 Creating a Citizen Advisory Program or Green Team to be Consistent with the City's Stormwater Permit

Motion by Johnson, 2nd by Keating to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

O22 Amending Ordinance 21-2006 and Amending the Gloucester City Development Ordinance
Motion by Keating, 2nd by Hutchinson to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

For second reading and public hearing this evening:
O16 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (*Zoning Official)*
There were no persons from the public wishing to speak.
Motion by Hutchinson, 2nd by Baus to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

O17 Bond Ordinance Authorizing Various Capital Improvements and the Acquisition of Various Capital Equipment in and for the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of $610,400 therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to $579,880; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing
There were no persons from the public wishing to speak.
Motion by Hutchinson, 2nd by Parry to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

O18 Bond Ordinance Authorizing the Acquisition of Equipment for and Various Improvements to the Sewer and Water Utility Systems in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of $71,840 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the city of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to $68,248; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing
There were no persons from the public wishing to speak.
Motion by Parry, 2nd by Keating to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

12. Old Business/New Business

a) Appointing Cyzner Properties, Inc. as Redeveloper and Authorizing the City of Gloucester to Enter Into A Redevelopment Agreement with Cyzner Properties, Inc. Regarding the Chatham Square/Gloucester Terrace Redevelopment Project (*has not yet been advertised)*
Motion by Johnson, 2nd by Baus to remove from table. All in favor.
b) Discussion of Barking Dog Ordinance
c) Appointment of Thomas Gorman – Laborer 1 – Gloucester City Water & Sewer Dept.
Motion by Hutchinson, 2nd by Baus to approve. All in favor with exception of Johnson who abstained.
d) Trash bid- Johnson wants to review with Solicitor.

13. Communications:

a) from Edward Cowgill – request for transfer to Water and Sewer Department-no action
b) from NJ DOT – Executive Order No. 210 shutting down all ongoing work that is being funded by TTFA
c) from NJ Division of ABC – Notice of Charges King Street Pub
d) from Acting Chief Houston – Volunteer Firefighter Placement –Tyler Correll
Motion by Hutchinson, 2nd by Parry to approve. All in favor.
e) from GCEDC – minutes (*distributed previously)*

R145 To Enter Into Closed Session for discussion of personnel, litigation, contracts and negotiations.
Motion by Keating, 2nd by Baus. All in favor.
Meeting went into closed at 8:05 p.m.
After closed with the same members being present, the following actions were taken:

R146 Designating Salary for Zoning Official
Motion by Hutchinson, 2nd by Baus to approve. All in favor.

R147 Authorizing Waiver of City Permit Fees for Roof –Betsy Ross Pavilion
Motion by Johnson, 2nd by Parry to approve. All in favor.

Motion by Johnson, 2nd by Parry to appoint Jerry Hubbs as provisional Battalion Fire Chief effective July 22, 2016. All in favor with exception of Hutchinson who abstained.

Motion by Spencer, 2nd by Hutchinson to appoint Lopane and Coxe as Police Officers effective August 1, 2016. All in favor.

Motion to authorizing going out for bid for trash contract made by Hutchinson, 2nd by Baus. All in favor.

Motion by Keating, 2nd by Baus to adjourn. All in favor.

Meeting adjourned at 8:50 p.m.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK