

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, October 15, 2015 7:00 P.M.
512 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:05 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Keating, Parry, and Mayor James being present. Johnson and Spencer were absent.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Tom Monahan and Larry Spera were present to discuss Max's Community Fund- interested in donating \$25-30,000 for Betsy Ross Pavilion (decorating with artwork) ; would like school children involved. Event will be Nov. 17th
6. **Discussion** of Green Infrastructure – by Jeremiah Bergstrom from Rutgers New Jersey Agricultural Experiment Station and Adrianna Calderali from NJ DEP. A preliminary feasibility study is needed. They will meet with Schindler, Tedesco and Lipsett to discuss further.
7. Remediation/Redevelopment Construction Progress Report for Sept. presented by Jeff Dey.
Motion by Keating, 2nd by Hutchinson to approve monthly invoices totaling \$46,896.51. All in favor.
8. **Minutes:** October 5, 2015 Work Session and Executive (with redactions) Motion by Keating, 2nd by Hutchinson to approve. All in favor.
9. **Reports: Committees of Council:**
 - a) Celebrations – Baus – Dec. 10th 6:30 – 8:30 Christmas parade King St. to Library/Santa Claus, rain date Dec. 17th – Parry-meeting with VFW Oct. 27th regarding Veteran's Day
 - b) Finance & Administration- Lipsett – will be scheduling meetings in November with Dept. heads to review budgets;
 - c) Fire- Lipsett – Oliver requesting reason for being bypassed on civil service list-no reason needs to be given; Hubbs inquiring also; received request from Fire Chief for Fire Inspector – Fire Chief will handle Fire inspections
 - d) Housing- Lipsett – Booth getting fined for property on Broadway; Pat & Jack's – in too bad shape for City to purchase
 - e) Licensing- Jentsch requested approval for Bingo and Raffle for Gloucester Catholic Alumni Assoc. Nov. 14th
All in favor
 - f) Police- Lipsett – Oct. 19th body cam training; need press release
 - g) Public Works- Lipsett – some violations from DEP inspection; Schindler requesting backup operator. Parry – Martin's Lake – rest of equipment in; Barton out for 2 more weeks; stop bars done for season; phones at PW should be complete by Oct. 31st; fire pumps start Oct. 19th; everyone ok with Mike Dougherty as seasonal leaf worker. Schindler having problem with Holt – creating mud with water truck – Howard Long will send letter.
10. **Resolutions**
 - R226 Correcting Billing Charges on Utility Records
 - R227 Authorizing Senior and Veterans Deductions
 - R228 Authorizing Disposal of City Owned Equipment (*computers and monitors*)
 - R229 Designating Handicapped Parking Spaces: Removing 139 S. Sussex Street and 618 Market Street
 - R230 Amending Resolution 143-2015 (*changing Greyhawk Construction to Terminal Construction for relocation of fencing for new Middle School*)
 - R231 Refunding Marina Key DepositMotion by Hutchison, 2nd by Keating to approve. All in favor.
11. **Old Business/New Business**
 - a) 2016 Meeting Dates
 - b) Best Practices Worksheet- discussed and everyone is ok.
12. **Communications:**