

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, October 16, 2014 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, and Mayor James being present. Spencer was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Theresa Graham questioned Res. 245-Mayor stated it is showing City is in favor.
6. Remediation/Redevelopment Construction Progress Report for September 2014-provided by Jeff Dey Motion by Hutchinson, 2nd by Keating to approve monthly invoice in the amount of \$42,333.11. All in favor.
7. **Minutes:** October 6, 2014 Work Session and Executive (with redactions) Motion by Hutchinson, 2nd by Baus to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus – Gloucester Day 100+ vendors; meeting 9 am at lake and can use helpers; Nov. 13th next meeting 6:30 to discuss Christmas event; Parry working with VFW for Veteran's Day and working on calendar.
 - b) Finance & Administration- Lipsett reported Chubby's closing tomorrow-plan to open in February; getting ready for 2015 budget;
 - c) Fire- Lipsett meeting with Lourdes Wed. at 4:30; Johnson reported SAFER grant needs to be looked at Finance Committee to review.
 - d) Housing- Lipsett reported ordinance this evening includes warrant waiver.
 - e) Licensing- Raffle 6-2014 VFW Pull Tab Raffle-Motion by Johnson, 2nd by Hutchinson to approve. All in favor.
 - f) Police- Hutchinson reported Mark Ridge retiring in March.
 - g) Public Works- Parry – roof at 313 still being worked on; Ft. Nassau electrical box fixed; needs 4 temps for leaf collection; discussion on boarded up properties and not being able to access until after 4 p.m. unless emergency. Public Works, Police and Housing should discuss.
9. **Licenses:** None
Jentsch – extension of licensed premises for Max's for Robert Morrell Marine Corp 5K run-Motion by Johnson, 2nd by Baus to approve. All in favor.
10. **Resolutions**
 - R235 Authorizing Change Order to the Contract Between T & T Commonwealth Construction and the City of Gloucester City for Various Combined Sewer, Water, Roadway Replacement (Cumberland Street)
(tabled from Oct. 6th) agreed this will be approved this evening but would like Lipsett to get additional information from Paul Kelley.
 - R239 Making Adjustments to Various Tax Records
 - R240 Authorizing Senior and Veterans Deductions
 - R241 Correcting Billing Charges on Utility Records
 - R242 Refunding Payments on Various Utility Records
 - R243 Authorizing Subordination of Mortgage Held by the City of Gloucester City to Secure Housing Rehabilitation Loan (Block 174, Lot 40)
 - R244 Authorizing Submittal of a Grant Application and Execution of a Grant Contract with the New Jersey Dept. of Transportation for the Reconstruction of Hudson Street Project
 - R245 Resolution Urging Governor and Legislature to Recognize and Preserve Strength of Local Pension Funding When Considering the Recommendations of Governor Christie's Pension and Health Benefit Study Commission
 - R246 Approving the Placement of Roadway Signage "Stay Alive, Don't Text and Drive"
Motion by Hutchinson, 2nd by Parry to approve. All in favor.
11. **Ordinances:** *for first reading this evening with second reading and public hearing to be held on Thursday, Nov. 25th at 7:30 p.m. 313 Monmouth St.*
 - O24 Amending Chapters 37, 51 and 55 of the Gloucester City Code (*fees for renovations, alterations and repairs estimated on cost of work, permitting for lead hazard abatement; fees for cross connections and backflow prevents [prohibited recycling materials i.e. tires][warrant waiver]*)
Motion by Hutchinson, 2nd by Baus to approve. Roll Call: Baus, Hutchinson, Johnson, Keating, Parry and Mayor James voting in the affirmative.

for second reading and public hearing to be held this evening:

- O20 Amending Section 2(a) of Ordinance 19-2011 (*amended to include acquisition of furniture and equipment for Clerk's office*)

There were no persons wishing to speak. Motion by Hutchinson, 2nd by Parry to approve. Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, and Mayor James voting in the affirmative.

11. New Business

- (a) Best Practices Inventory –Lipsett reported no aid will be taken from us.
- (b) Possible Cancellation of Caucus Meetings –November 25th and Dec. 18th (*our schedule shows caucus at 7 and regular meeting at 7:30 on both dates*) It was also agreed to cancel Work Session Nov. 3rd.

12. Old Business

- (a) Handicap Parking: 215 Bergen St. –hold till next week
- (b) Tabled Items:
 - R192** Revoking Resolution 127-2014 (previously tabled)
 - R193** Entering Into Redevelopment Agreement (previously tabled)
 - O16** Approving the Application and Financial Agreement (previously tabled)

- (c) Gloucester City Economic Development minutes from Oct. 6th (*emailed to Governing Body*)

13. Communications:

- a) Request from Brooklawn Baseball – use of City field for practicing –Oct. 2014 thru 2015-Motion by Johnson, 2nd by Hutchinson to disapprove. All in favor with exception of Keating and Baus who abstained.
- b) From GC Brawlers Baseball – request for use of all baseball fields for practices March –Nov. 2015-Motion by Parry, 2nd by Hutchinson to approve with exception of Johnson who abstained. Letter to be sent to Chuck Walmsley and Chad Zearfoss to workout scheduling
- c) NJSLM Legislative Bulletin (distributed previously)
- d) From Joel & Kelly Barton – interested in purchasing lot next to their property at 509 Jefferson Ave.

14. Round Table:

Parry reported Tom Kain went to hospital for chest pains but has been released.
Lipsett reported Schindler is working until Wednesday – in good spirits.

R247 To Enter into Closed for discussion of contracts and real estate. No action will be taken.
Motion by Baus, 2nd by Hutchinson to approve. All in favor.

Meeting adjourned at 7:40 p.m.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK