Work Session Meeting of the
Mayor and Common Council of Gloucester City
Monday, October 5, 2015 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** .by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call**: Baus, Hutchinson, Johnson, Keating, Parry, Spencer, Mayor James being present.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
There were no persons wishing to speak.
6. **Minutes of the Previous Meeting(s):** September 17, 2015 Caucus and Executive (with redactions) and September 24, 2015 Regular and Executive
Motion by Hutchinson, 2nd by Keating to approve. All in favor.
7. **Reports: I. Engineer's Report** –Tim S. from R & V Engineers provided his monthly report. Needs letter of intent to Infrastructure Trust for loan for two projects (Brown St. and Paul St.) by this Friday.

II. Committees of Council:

a) Celebrations –Baus – pumpkins leftover from Gloucester Day – will be given to children at hayrides. Next meeting Oct. 8th 6:30; possibility of having lunch with Santa this year as well as a Christmas parade.
b) Finance & Administration-Spencer – software issue with new water meter reads needs to be addressed; Best Practices Inventory due; finance dept having computers installed tomorrow; opt out will remain 25% with $5,000 max; worried about SAFER grant and not enough staffing; George Thomas is requesting a meeting however Mayor has already had 2 scheduled meetings with him that he has cancelled.
c) Fire –Chief reported 2 trucks back in service; setting up EMS training; SAFER grant – staffing list still includes Maksymowicz – still down by one.
d) Housing-Stecklair – Hog & Bull has been purchased but no transfer of liquor license yet; Family Dollar becoming Family Tree; nail salon open; Thermoseal moving along; Quality Inn – Royal Farms still coming; discussion on televisions – we need to get word out that they have to be taken to highway department, not curbside.
e) Licensing- Jentsch presented possible increase in certain licensing fees for 2016. Will meet with Johnson to discuss further.
f) Police- Morrell – training for supervisors for bodycams being scheduled- Mayor wants press release.
g) Public Works- Harris reported flushing has started; ¾ of transmitters have been replaced; Tedesco – Clean up Day Saturday 9-1; Shredder Event Saturday 9-1 at Library; 5th & Pine finishing up; Bellmawr will be handling auctioning of city vehicles; needs one more worker for leaf collection.

8. **Resolutions:**

R221 Amending Shared Services Agreement with Borough of Bellmawr (*changing expiration date)*
R222 Rejecting Bids for Municipal Building Exterior Painting
R223 Rejecting Bids Received for 2015 Road Repair Program
R224 Authorizing the Sale at Public Auction of City-Owned Vehicles and Equipment
Motion by Johnson, 2nd by Baus to approve. All in favor.

9. **New Business/Old Business:**

After closed with the same members being present, the following actions were taken:
Motion by Hutchinson, 2nd by Keating to appoint Donna Florich provisionally as Municipal Court Administrator $71,000 (no overtime) effective 10/5/2015 . All in favor.
Motion by Hutchinson, 2nd by Keating to promote Samantha Ege to Asst. Violations Clerk $40,277 (2nd year), provisionally 10/5/2015. All in favor.
Motion by Parry, 2nd by Johnson to appoint Thomas O'Connor provisionally as Firefighter 10/5/2015. He will be informed it is a provisional appointment.

Motion by Keating, 2nd by Johnson to adjourn. All in favor.
Meeting adjourned at 8:55 p.m.

ATTEST: KATHLEEN M. JENTSCH