

**Caucus Meeting of the**  
*Mayor and Common Council of Gloucester City*  
Thursday, July 17, 2014 7:00 P.M.  
512 Monmouth Street  
Minutes-

1. **Call to Order:** by Mayor James at 7:05 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Spencer and Mayor James being present, Johnson, Keating and Parry arrived at 7:10 p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings

**Remediation/Redevelopment Construction Progress Report for June, 2014** – was discussed by Jeff Dey. Requested monthly invoice authorization. Motion by Hutchinson, 2<sup>nd</sup> by Johnson approve invoices totaling \$56,894.38. all in favor.

6. **Minutes:** June 19, 2014 Caucus and Executive (with redactions) and June 26, 2014 Regular and Executive (with redactions) Motion by Hutchinson, 2<sup>nd</sup> by Parry to approve. All in favor.

7. **Reports: Committees of Council:**

- a) Celebrations – Baus –meeting August 14<sup>th</sup> 6 pm to discuss rest of year events; Spencer – parade and fireworks went very well
- b) Finance & Administration- Spencer-meeting August 7<sup>th</sup>; Chubby's moving forward; Lipsett reported JK Venture will hold closing next week-August 21<sup>st</sup> grand opening; Ott's closing next week; Spencer-new EDC chair is Rocco D'Antonio; Stallwood stepping down-moving out of state – son taking over business; request from EDC to meet with Lipsett, Spencer and Mayor James; many positives happening for Monmouth St. Business District – need to meet with ICAC; Spencer provided EDC reports to be entered into our minutes
- c) Fire- Lipsett reported fire boat should be in water shortly.
- d) Housing- Hutchinson reported exterminator was needed at old Pretzel Factory-Mayor wants owner to pay.
- e) Licensing- Jentsch reported Dog House and South Jersey Tavern Associates have not submitted liquor applications.
- f) Police- need meeting to be scheduled
- g) Public Works- Parry reported fixed roof at fire headquarters; 313 Monmouth roof needs repair; Ft Nassau still needs some repairs; Windows halfway done in Municipal Building; Guardrail up at Community Center; meeting with Central Jersey next week regarding trash issues. Lipsett reported urns placed on Monmouth St. – need to look at bolting them down.

8. **Licenses:**

- a) Liquor License Renewals (resolution below)
- b) Raffle License – St. Mary's 50/50 Sept. 20, 2014 Motion by Spencer, 2<sup>nd</sup> by Johnson to approve. All in favor.

9. **Resolutions**

- R164** Correcting Billing Charges on Utility Records
- R165** Placing Municipal Charges on Tax Properties Where Service Work, Fines or Legal Fees were Ordered and Work was Performed as Outlined
- R166** Extending the Grace Period for Taxes Due August 1, 2014
- R167** Designating Salaries for Employees Serving in Titles with Salary Ranges (Code Enf. Officer)
- R168** Authorizing Refund of Key Deposit for Gloucester City Marina
- R169** Authorizing Disposal of City Owned Equipment?
- R170** Awarding a Contract to Triad Associates for Extraordinary Unspecifiable Services FY2015 Infrastructure Improvements to Water & Sewer Mains on Hudson St. Between Burlington and Sussex
- R171** Authorizing Renewal of 2014-2015 Plenary Retail Consumption, Distribution and Club Licenses
- R172** Authorizing State Contract for Purchase of Five (5) Thermal Imaging Cameras and Related Equipment (\$48,180 Fire Dept.)
- R173** Policies and Procedures Regarding Post-Issuance Compliance of Federal Tax Requirements Regarding Tax Exempt Debt Issues

Motion by Keating, second by Johnson to approve. All in favor.

11. **New Business/Old Business:**

- a) Handicap Parking Space: 824 Highland Blvd.
  - b) Handicap Parking Space: 311 Somerset St.
- R174** Authorizing Handicapped Parking Spaces: Adding 824 Highland Blvd. and 311 Somerset (space to be placed across the street) Motion by Johnson, 2<sup>nd</sup> by Parry to approve. All in favor.

12. **Communications:**

- a) NJSLOM Legislative Bulletin (distributed)
- b) Letter from Thomas O'Shea regarding Quality of Life Survey-Chief and Sgt. Johnson handling.
- c) From Ed Gorman –permission to hold informal Irish Music Session Sept. 12<sup>th</sup> which would include sale of beer – approved – Jentsch to inform no sale of beer without social affair permit.

- d) Polling Location changes-Jentsch, County and available Council member to visit various sited and propose suggestions to full Governing Body
- e) IHZM Liquor License-discussed above.

**13. Round Table:**

Kearney reported Allied Beverage filing objection to transfer of Gloucester Trio Liquor License – they still owe money to them.

Spencer reported on history of Sadie Statute – Mike Barron offered to donate time and labor for repair; will need wrought iron fence and plaque – City will look for funds; questioned Broadway Streetscape – Lipsett reported waiting on PSE&G; met with Housing Authority – Lipsett to follow up; Lions and Rotary requesting signage welcoming into town- will look at in next year’s budget.

**R175** To Enter Into Closed for discussion of litigation, real estate, personnel, contracts – Motion by Baus, 2<sup>nd</sup> by Hutchinson. All in favor.

Meeting went into closed at 7:55 p.m.

After closed with the same members being present, the following actions were taken:

**R176** Rescinding Resolution 154-2014

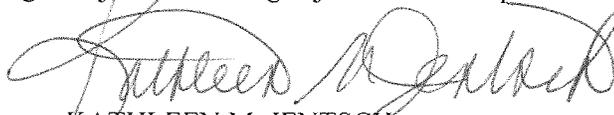
Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve.

Motion by Baus,, 2<sup>nd</sup> by Hutchinson to move Parry to 4<sup>th</sup> step in new title effective 6/26. All in favor with exception of Parry who abstained.

Motion by Keating, 2<sup>nd</sup> by Parry to move Niedzwiadek to 9<sup>th</sup> step in new title effective 6/26. All in favor.

Motion by Hutchinson, 2<sup>nd</sup> by Keating to adjourn. Meeting adjourned at 9:45 p.m.

ATTEST:



KATHLEEN M. JENTSCH