

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, June 19, 2014 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:05 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Johnson, Keating, Parry, and Mayor James. Hutchinson arrived 7:10 and Spencer excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
6. **Remediation/Redevelopment Construction Progress Report for May 2014-Trevon Houser** was present for questions regarding report. Mayor questioned modular homes- Trevon reported it is being pursued as a priority redevelopment option; they require immediate space-perhaps GAF; CBS-DEP meeting was held to discuss settlement and shortfall of funds; Mayor would like public access to waterfront.

Invoices totaling \$50,415.12 required approval. Motion by Hutchinson, 2nd by Johnson to approve. All in favor.

6. **Minutes:** June 2nd Work Session and Executive (with redactions) There were no persons from the public wishing to speak.
7. **Reports: Committees of Council:**
 - a) Celebrations – meeting 6/23 6 pm for July3-4 events.
 - b) Finance & Administration- Lipsett –met with individuals re: Tavern on Edge and request for UDAG monies.
 - c) Fire- Lipsett reported Chief getting information on reimbursement for their time on calls to highway.
 - d) Housing- Lipsett met with Gloucester City Housing Authority re: HUD letter and them getting less and less funding.
 - e) Licensing- Jentsch questioned process for vendor licenses for various events. If they are not part of the sponsored event (i.e. Gloucester Day – where they pay for tables or space) then they require City license.
 - f) Police- Mayor reported quality of life patrol started last night – many summonses issued as well as arrest; Governing Body will receive weekly reports.
 - g) Public Works- Parry reported roof at senior center fixed; City Hall still leaking – possibly have contractor working on cupulas fix roof; windows being installed at municipal building tomorrow; Ft. Nassau almost complete; streets suggested for paving-N. Filmore, 800 Somerset/Washington; finish Thompson and possibly Hickman; removing monkey bars from Martin's Lake (fall hazard)
8. **Licenses:**
 - a) Liquor License Renewals (resolution below)
 - b) Raffle License – PBA – and request for waiver of city fee-Motion by Hutchinson, 2nd by Keating to approve raffle and waiver of fee. All in favor.
9. **Resolutions**
 - R146 Correcting Billing Charges on Utility Records
 - R147 Refunding Payments on Various Tax Records
 - R148 Authorizing Senior and Veterans Deductions
 - R149 Refunding Payments on Various Utility Records
 - R150 Designating Recipients for the Camden County Improvement Authority Housing Rehabilitation Program 942 Chambers Ave.
 - R151 Designating Recipients for the Camden County Improvement Authority Housing Rehabilitation Program 812 Monmouth Street
 - R152 Authorizing Renewal of 2014-2015 Plenary Retail Consumption, Distribution and Club LicensesMotion by Parry, 2nd by Baus to approve resolutions All in favor.
11. **New Business/Old Business:**
 - a) Handicap Parking Space: 824 Highland Blvd.- needs further review.
 - b) 2014 Small Cities Application-Triad recommendation Hudson St. Water and Sewer – everyone was ok with this.
12. **Communications:** None
13. **Round Table:**

Lipsett reported cupulas as well as rain garden started this week; R & V submitted proposal to update redevelopment and zoning map; JIF want 5 properties to have flood elevation certificates and survey reports – R & V proposal \$4750; dredging at marina – next step is DEP permit for \$16,000

Motion by Hutchinson, 2nd by Baus to approve all. All in favor with exception of Johnson who opposed.
- R153 To Enter Into Closed Session for discussion of personnel and contracts.
Motion by Hutchinson, 2nd by Baus to enter into closed. All in favor.

Meeting went into closed 7:50 p.m.

After closed with the same members being present the following actions were taken:

R154 Ending Pilot Program for 4 Day Work Week and Returning to 5 Day Work Week
Motion by Parry, 2nd by Hutchinson to approve. All in favor.

Motion by Hutchinson, 2nd by Parry to approve the following:
Appointment of Samantha Ege as Keyboarding Clerk 1 effective June 23 conditioned upon background check-
position will have a 1 year probationary period.

Appointment of Karen Jackson to the title of Keyboarding Clerk 2
Appointment of Vanessa Courant to the title of Keyboarding Clerk 2
Appointment of Jean Ege permanent in the title of Clerk 2
Appointment of Tom Kain permanent in the title of Supervising Water Treatment Plant Operator
Request of Civil Service to conduct desk audit for Lisa Debus

All in favor.

Motion by Hutchinson, 2nd by Keating to adjourn. Meeting adjourned at 9:05 p.m.


KATHLEEN M. JENTSCH, CITY CLERK

ATTEST: