Caucus Meeting of the
MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY
Thursday, May 16, 2013 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Bucher, Johnson, Parry, Spencer and Mayor James being present. Hutchinson arrived at 7:15 p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. There were no persons from the public.
6. **Minutes**: May 6th Work Session and May 9th Special Meeting

Motion by Parry, 2nd by Spencer to approve. Al in favor.

7. **Reports: Committees of Council:**

a) Celebrations – Bucher reported Memorial Day services start 8:45at cemetery and then 11 a.m. at monument; if it rains it will be held in Mary Ethel. May 23rd meeting regarding July 4th events.

b) Finance & Administration- Spencer reported standard tax office resolutions on agenda; firefighter contract very close; next meeting Tuesday at 5p.m.

c) Fire- James O'Connor to be sworn in next Thursday

d) Housing- Lipsett reported letters going out re: vacant properties.

e) Licensing – Spencer questioned type of license Ott's would be using – concession license; questioned memo from Kearney re: SJ Tavern license – Lipsett to talk to EDC regarding their interest.

f) Police- Nothing to report.

g) Public Works- Parry reported Fred looking into 6' vinyl fence for Nicholson Road pump station; Cianchetti would like to promote someone to Truck Driver; rubber mulch being purchased $2200 for Nicholson Rd. Playground. Shared Services with Collingswood – will need an agreement and resolution. Lipsett reported F250 received today for Public Works. Parry reported receiving complaint regarding trucks on Essex St. – possible larger signage needed. Spencer requested Lipsett to contact Joe Barton from PSE&G – working without proper permits. Need to invoke fines. Parry reported sprinkler system at fields needs repair – Lipsett to talk with Rick Robinson.

8. **Resolutions**

R130 Authorizing Senior and Veterans Deductions
R131 Correcting Billing Charges on Utility Records
R132 Making Adjustments to Various Tax Records
R133 Urging the Governor and the Legislature to Retain Funding in the State Recycling Fund in the FY 2014 Budget

At this time Lipsett explained Kearney requested resolution for payment to SR3 for $40,000 with monies coming out of BP remediation fund. Spencer needs invoice and documentation first.

Motion by Hutchinson, 2nd by Bucher to approve resolutions. All in favor.

9. **Ordinances:** *for second reading and public hearing this evening:*

O07 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, New Jersey (Fire Superior Officers) There were no persons from the public.

Motion by Parry, 2nd by Hutchinson to approve. Roll Call: Baus, Bucher, Hutchinson, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

10. **New Business/Old Business:**

a) Additions to Stormwater Ordinance (proposed by Fred Schindler) – Public Works Committee is okay with this. Jentsch to prepare ordinance.

11. **Communications:**

a) NJ Legislative Bulletin (distributed)
b) from NJ DOT – award of $216,350 for reconstruction of Cumberland Street

12. **Round Table:**

Baus reported looking to get community service workers here; Spencer working on proclamation for McNamee for Memorial Day services and Diocese giving him information to proclamation for Msgr. For June 2nd party.

Lipsett reported Sevenson needs to extend fencing – jogging track will be closed during this time.

R134 To Enter Into Closed Session for discussion of personnel, contracts and real estate.

Motion by Parry, 2nd by Hutchinson to enter into closed. All in favor. Meeting went into closed at 7:30 p.m.

ATTEST:

Kathleen M Jentsch

KATHLEEN M. JENTSCH, CITY CLERK

Regular Monthly Meeting of the

MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY

Thursday, May 23, 2013 8 P.M.
313 Monmouth Street
Minutes

1. **Call Meeting to Order**: by Mayor James at 8 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call**: Baus, Bucher, Johnson, Parry, Spencer and Mayor James being present. Hutchinson was absent.
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Resolutions:**

R135 Awarding a Contract to Senior Citizens United Community Services of Camden County, Inc. for Extraordinary Unspecifiable Services ($28,000)

R136 Authorizing Karen Jackson to Handle and Balance the Current Petty Cash Fund

R137 Transferring Monies from P.R.D. Management

Motion by Bucher, 2nd by Parry to approve. All in favor.

6. **Ordinances:** for first reading this evening with second reading and public hearing to be held on June 20, 2013

O10 Authorizing a Special Emergency Appropriation as Authorized by NJSA 40A:4-53 for the preparation and Execution of a Complete Program or Revaluation of Real Property For the Use of the Local Assessor

Motion by Parry, 2nd by Baus to approve ordinance on first reading. Roll Call: Baus, Bucher, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

for second reading and public hearing this evening:

O08 Bond Ordinance Authorizing Various Improvements to the Sanitary Sewer System in the City of Gloucester City, County of Camden, State of New Jersey: Appropriating the Sum of $2,157,517 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, State of New Jersey in the Aggregate Principal Amount of $2,157,517; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing.

There were no persons from the public wishing to speak. Motion by Parry, 2nd by Bucher to approve. Roll Call: Baus, Bucher, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

O09 Bond Ordinance Authorizing the Removal and Replacement of Water Mains and the Replacement of the Automatic Water Meter Reading System in the City of Gloucester City, County of Camden, State of New Jersey: Appropriating the Sum of $2,092,697 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, State of New Jersey in the Aggregate Principal Amount of $2,092,697; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing.

There were no persons from the public wishing to speak. Motion by Parry, 2nd by Baus to approve. Roll Call: Baus, Bucher, Parry, Spencer and Mayor James voting in the affirmative. Johnson voted against.

7. **Old Business/New Business:**

a)	Bills paid from April 26, 2013 to May 16, 2013	$1,820,446.99
	Bills to be approved on May 23, 2013	$ 280,158.55
	Total amount being approved	$2,100,605.54

Motion by Spencer, 2nd by Johnson to approve as presented. Roll Call: Baus, Bucher, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

Parry requested an additional bill be added.

R138 Authorizing Payment to Dave's Auto in the amount of $2995.30 for police vehicle repairs.

Motion by Parry, 2nd by Johnson to approve. All in favor.

b) Request for waiver of fee for use of Community Center by Rowan Field Hockey Team

Motion by Spencer, 2nd by Baus to approve. All in favor with exception of Bucher and Mayor James who Abstained.

8. **Open Forum:** *The Governing Body has approved the following rules governing the procedures of the Open (General) Public Forum: Any citizen or taxpayer wishing to address the Governing Body may do so after approaching the rail, stating his or her name and address and being recognized by the chair. Said citizen or taxpayer will then be permitted to address the Governing Body for five minutes. After all persons wishing to address the Governing Body have had the opportunity, persons may approach the rail for a second and final five-minute interval during this session*

Mayor James opened the floor for public comment

Jim Kelley, Monmouth St. – complained about school children speeding and crossing issues; Mayor reported there is more police presence in the area; Mr. Kelley requested signage to be placed in the area – Cianchetti will handle; Landlord Bill Light, 227-229 Monmouth St. not maintaining his property.

Theresa Graham, 25 Bernard Ave. questioned Res. 135- it is for senior bus transportation. Mrs. Graham requested a schedule. Mayor will get from Jentsch.

Marge Keenan, senior municipal coordinator gave a monthly report. Summer concerts agenda has not yet been provided. Jentsch will provide once received. Spencer thanked Mrs. Keenan for her dedication.

Tom ?, Cumberland Street questioned when work will begin on streets. Lipsett reported grant has been received but will take time based on DOT

Louisa Llewellyn, 508 Nicholson Rd. complained of speeding on Nicholson Road – Mayor reported additional police presence is in area. Requested swings at Nicholson Rd. park. Cianchetti working on pricing.

Bucher reported Memorial Day – 8:45 at Cedar Grove Cemetery, 11 a.m. at monument followed by parade to river.

Spencer will present McNamee family with proclamation; will present Msgr. Curran with proclamation for . years of service and birthday.

R139 To Enter Into Closed Session for discussion of personnel, contracts and real estate.
Motion by Parry, 2nd by Bucher to enter into closed. All in favor.
Meeting went into closed at 8:20 p.m.
After closed session with the same members being present the following actions were taken.
Motion by Spencer, 2nd by Parry to appoint Vanessa Courant as Clerk I half time in Assessor's Office and half time in Clerk's Office. All in favor.
Motion by Spencer, 2nd by Parry to promote Bill Rusk to title of Truck Driver. All in favor.
Motion by Spencer, 2nd by Parry to adjourn. All in favor.
Meeting adjourned at 8:55 p.m.

ATTEST: KATHLEEN M. JENTSCH, CITY CLERK