

**Caucus Meeting of the
MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY**
Thursday, April 18, 2013 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:00 p.m.
 2. **Pledge of Allegiance:**
 3. **Roll Call:** Baus, Bucher, Hutchinson, Johnson, Parry, Spencer and Mayor James being present.
 4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
 5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Theresa Graham, 25 Bernard Ave. –thanked Governing Body for addressing Senior Center issues.
 6. **Minutes:** March 28, 2013 Regular Meeting; April 1, 2013 Work Session and Executive (with redactions) Motion by Parry, 2nd by Hutchinson to approve minutes as presented. All in favor.
- Reports: Committees of Council:**
- a) Celebrations – Bucher reported Fishing Derby on Saturday; Mayor thanked Schindler for additional fish for this celebration.
 - b) Finance & Administration- Spencer reported on the following: UDAAG 1.3 million balance; UEZ \$358, 000 to be transferred to EDC; met with EDC regarding façade and redesign of apartments – own 2 and making settlement on a 3rd in May; discussed possibly making Monmouth Street area a redevelopment zone; train station will be coming to Gloucester City; EDC is now running UEZ and Business Association is working together with City; temporary budget resolution will be needed until budget approval; receiving proposals for roll over bonds; employer contribution to pensions paid in full; Mayor reported Bob Bevan working with Gloucester City Beautification Committee regarding funding from PSE&G for clean up of Monmouth St. business district.
 - c) Fire- Parry reported new radios in effect in couple of weeks; discussion of police and fire not permitted to serve as volunteers
 - d) Housing- No report.
 - e) Licensing- No report.
 - f) Police- Mayor and Chief to do walk around tomorrow
 - g) Public Works- Parry reported flushing of hydrants done; City Clean up April 27th; JIF report – some repair work needed; Fort Nassau park needs to be addressed – possibility of taking apart and eventually have a playground wide open.
- 8. Resolutions**
- R108** Authorizing Senior and Veterans Deductions
- R109** Correcting Billing Charges on Utility Records
- R110** Authorizing Transfer of City Owned Canine to Gloucester City Police Sergeant
- R111** Designating Recipients for the Camden County Housing Rehabilitation Program and Authorizing Camden County Community Development as Administrative Agent (110 Middlesex St.)
- R112** Resolution Transferring Properties to Gloucester City Board of Education
- R113** Authorizing Permit for Public Fireworks Display
- R114** Authorizing Change Order to the Contract Between Sussman Enterprises Inc. and the City of Gloucester City (\$4,250,00)
- R115** Authorizing Sale of City Property to Contiguous Property Owners (329 Mercer St.)
Motion by Bucher, 2nd by Parry to approve. All in favor.
9. **Ordinances: for first reading this evening with second reading and public hearing to be held on May 16, 2013 in City Hall, 313 Monmouth St.**
- O07** Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, New Jersey (Fire Superior Officers)
Motion by Hutchinson, 2nd by Parry to approve on first reading. Roll Call: Baus, Bucher, Hutchinson, Johnson, Parry, Spencer and James voting in the affirmative.
- 10. New Business/Old Business:**
- a) Handicap Parking Spaces: 254 S. Third St. (Ward 3); 420 N. Broadway (Ward 1)
- R116** Resolution approving handicapped parking spaces: 254 S. Third St. and 420 N. Broadway
Motion by Parry, 2nd by Hutchinson to approve. All in favor.
- 11. Communications:**
- a) NJ Legislative Bulletin (distributed)
- b) from Frank Robertson – issuance of bond anticipation note
- c) from Mickey Glassman – request for yard sale May 11th at the Coast Guard Base- approved
- 12. Round Table:**

Baus reported parking issues with business being run at corner of Center and Broadway. Possible AA meetings running out of that location. Lipsett with check into this.

Spencer reported – one RFP will be done for banking with municipalities and county; June 2nd Mass for Msgr. Curran for 50 years priesthood and 75 years of age- he will prepared proclamation; George Cohen and Mr. Staiano for years of serving as coaches – he will prepare proclamation;

Parry – Memorial Day Service – Jim McNamee to be honored – proclamation to be done by Spencer.

Lipsett reported auditors last year reported using Gloucester City as a template for other municipalities.

Spencer – Proprietor’s Lunch last weekend – Senator Allen provided her phone number for reaching Lt.

Governor re: DEP issues.

R117 To Enter Into Closed Session
Motion by Hutchinson, 2nd by Parry to enter into closed session for discussion of personnel, litigation and real estate. All in favor.
Meeting went into closed at 7:40 p.m.

After closed with the same members being present the following action was taken:
Motion by Hutchinson, 2nd by Parry to pay T & M \$5,870 out of Remediation Fund for Wetlands Mitigation.
All in favor

Motion by Bucher, 2nd by Baus to adjourn. Meeting adjourned at 8:40 p.m.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK