Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, February 20, 2014 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, & Mayor James being present.Spencer was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each lmeeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. There were no persons wishing to speak.
6. **Minutes**: February 3 Work Session and Executive (with redactions) Motion by Hutchinson, 2nd by keating to approve. All in favor.
7. **Reports: Committees of Council:**

a) Celebrations – Baus reported Mr./Miss 3/14 6 p.m.

b) Finance & Administration- Lipsett –AFS and ADS completed-working on budget; water rate increase – discussing with Bob Marrone; met with telephone provider – savings of $35-40,000 – everyone in agreement.

c) Fire- Nothing to report.

d) Housing- Nothing to report

e) Licensing- Jentsch reported on dry opening permit listed below.

f) Police- Nothing to report.

g) Public Works- Parry – auction held in Bellmawr brought in $7,000; Broadway street light fixed this weekend; Fort Nassau – when weather improves; break in at new snack stand; Kathy Chiodi will be out for 4-6 weeks – need someone to replace her during this time.

8. **Licenses**: Dry Opening Request –GC Train Station –Sundays for 2014 Motion by Huchinson, 2nd by Keating to approve. All in favor.
9. **Resolutions**

R061 Adopting Emergency Temporary Budget Appropriations
R062 Authorizing Senior and Veterans Deductions
R063 Correcting Billing Charges on Utility Records
R064 Refunding Payments on Various Tax Records
R065 Making Adjustments to Various Tax Records
R066 Awarding a Contract to International Fireworks Manufacturing Co. for Extraordinary Unspecifiable Services
R067 Designating Handicapped Parking Spaces: Removing 505 Mercer Street and 219 Powell Street
R068 Authorizing an Agreement to Provide Solid Waste Disposal Services with the Salem County Improvement Authority
R069 Authorizing Change Order to the Contract Between Tortorice Contractors Inc. and the City of Gloucester City for the Roof Replacement at the Senior Center (reduction)

Councilman Hutchinson requested a payment to Dave's Towing for police car repairs.

R070 Authorizing Payment to Dave's Towing in the amount of $5,817.37 for engine for police car.

Motion by Parry, 2nd by Baus to approve. All in favor.

10. **Ordinances**: None for this evening
11. **Old Business/New Business**

a) Discussion of Amendments to Dog and Animal Codes- Jentsch to put together final amendments

b) Meeting minutes from GCEDC (entered into Gloucester City meeting minutes)

12. **Communications:**

a) From Chief Hagan – Appointment of Volunteer Firefighter – Harley W. Marks- Motion by Hutchinson, and by Parry to approve. All in favor.

b) From Camden County Office of County Counsel – public hearing re: sale of property

13. **Round Table:**

Jentsch – County Board of Elections requesting change of school as polling locations due to security issues and
schools being open during elections. It will be discussed further.
Hutchinson –looking to amend snow removal ordinances to allow police to enforce.
Lipsett –clean up day – March 29th – Shredder event also – decided to use Library as location.

R071 To Enter Into Closed Session for discussion of real estate, litigation and personnel
Motion by Parry, 2nd by keating to approve. All in favor.

Meeting went into closed session at 7:20 p.m.
After closed session with the same members being present, the following actions were taken:
Motion by Hutchinson, 2nd by Parry to promote Michael Johnson to Truck Driver effective Feb. 24, 2014.

Motion by Hutchinson, 2nd by Baus to adjourn. Meeting adjourned at 9 p.m.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK

Cc Gov Body
Jack
Return to KJ

Meeting Minutes

GCEDC

Gloucester City Economic Development Corporation
Board Meeting, December 2, 2013

524 Monmouth Street
Gloucester City, NJ 08030

Gloucester City Urban Enterprise Zone (UEZ) Meeting

1. Called meeting to order at 5:30 PM and saluted the flag.

2. Board Member roll call

Dave Stallwood (Chairman)	Present
Frank Antico (Vice Chairman)	Present
Bob Booth (Treasurer/Secretary)	Present
Bob Bevan	Present
Dan Spencer	Absent
Tom Monahan	Absent
Patrick Healey	Absent

Required quorum of 4 Board Members were present.
Colleen Simmons attended to provide administrative support to the UEZ and EDC.

3. Matters to be discussed by the public
None

4. Old Business

Treasurer's Report given by Bob Booth

TD Bank Balances

UEZ 1 Checking_3285	$245,908.93
UEZ 2 Checking_3839	$ 38,111.51
Total	$284,020.44

GCEDC

UEZ Bank Account Transactions

Account x3285 1st Generation **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$263,162.63	
11/1/2013	Check #1035	Anyzek Fuels	$844.12	520 Replaced Drains
11/15/2013	Check #1037	RJM Services	$16,100.00	520 Repairs & Windows
11/15/2013	Check #1036	Colleen Simmons	$320.00	Administrative Support
11/29/2013	IOD	Interest Paid	$10.42	
11/30/2013	Balance		$245,908.93	

Account x3839 2nd Generation **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$37,645.96	
11/25/2013	Deposit	McMichael's	$464.00	Loan Payment
11/29/2013	IOD	Interest Paid	$1.55	
11/30/2013	Balance		$38,111.51	

Total UEZ Balance **$284,020.44**

Motion to approve Treasurer's Report, including paid bills detailed above for the month of November. – Approved
All Voted Yes.

Motion to approve November 4, 2013 UEZ Meeting Minutes. – Approved
All Voted Yes

5. New Business

New Jersey UEZ Coordinator James Simmons met with Bob Booth and Colleen Simmons. He was pleased with the handling of UEZ program and complimented the EDC on its progress and goals. James offered his full support and resources. He will be coming to Gloucester City again in the near future to provide UEZ training and best practices.

Motion to Adjourn Meeting – Approved.
All Voted Yes.

Meeting Minutes

GCEDC

Gloucester City Economic Development Meeting

1. Same Board Members in Attendance

2. Old Business
Treasurer's Report given by Bob Booth

TD Bank Balances

EDC Checking_2156	$ 135,263.31
EDC Savings_0616	$ 500.04
Total	$ 135,763.35

EDC Bank Account Transactions

Account x2156 **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$162,338.21	
11/1/2013	Check #144	Robert Allan	$260.00	Block Party Story Board
11/4/2013	Deposit	520 Monmouth Street	$400.00	Rent
11/4/2013	Debit	Dep Return Chargeback	$170.40	CNA Refund Revoke
11/4/2013	Debit	Return Fee	$20.00	
11/8/2013	Deposit	520 Monmouth Street	$485.00	Rent
11/12/2013	Deposit	526 Monmouth Street	$800.00	Tia's Rent
11/12/2013	Check #145	Charles Wigginton	$396.00	520 Monmouth St.
11/12/2013	Check #149	PSE&G	$181.79	526 Monmouth St.
11/12/2013	Check #151	PSE&G	$50.79	524 Monmouth St.
11/12/2013	Check #152	PSE&G	$42.23	520 Monmouth St.
11/12/2013	Check #150	PSE&G	$12.47	526B Monmouth St.
11/14/2013	Check #153	Anyzek Fuels	$8,500.00	524 Heater/AC
11/15/2013	Check #157	RJM Services	$13,775.00	524 & 526 Windows
11/18/2013	Check #156	Gloucester City	$1,153.87	526 Monmouth St.
11/18/2013	Check #155	Gloucester City	$1,080.75	524 Monmouth St.
11/18/2013	Check #154	Gloucester City	$1,032.46	520 Monmouth St.
11/22/2013	Check #161	Anyzek Fuels	$850.00	526 Boiler/Heat
11/22/2013	Check #159	CCMUA	$532.32	526 Monmouth St.
11/22/2013	Check #158	CCMUA	$531.97	524 Monmouth St.
11/22/2013	Check #160	CCMUA	$169.85	520 Monmouth St.
11/30/2013	Balance		$135,263.31	

Meeting Minutes

GCEDC

Account x0616 **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$500.02	
11/29/2013	IOD	Interest Paid	$0.02	
11/30/2013	Balance		$500.04	

Total EDC Balance **$135,763.35**

Real Estate Assets

520 Monmouth Street	$ 92,000
534 Monmouth Street	$110,000
526 Monmouth Street	$ 75,000
Total	$277,000

Loans

UDAG Loan	$400,000
UEZ Loan (First Generation)	$160,000
Total	$560,000

Motion to approve Treasurer's Report, including paid bills detailed above for the month of November. – Approved
All Voted Yes

Motion to approve November 4, 2013 EDC Meeting Minutes. – Approved
All Voted Yes

Dave Stallwood provided an update on the Monmouth Street properties. Although construction is behind schedule, all three Monmouth Street properties have potential buyers.

Bob Booth met with the owner of Tia's Haircare, the first floor tenant of 526 Monmouth Street to discuss a new lease whereby the tenant will pay for their heat and electricity usage. Tia informed Bob that Jennifer Hopson will buy the business effective January 2014 and it will be renamed The Shoppe. All parties involved were satisfied with the new agreement.

3. New Business

The Board will develop a detailed punch list and meet with the renovation contractor to address all outstanding issues/work on the Monmouth Street properties.

Motion to Adjourn Meeting – Approved
All Voted Yes

Minutes respectfully submitted by Bob Booth (CS).