

**CAUCUS MEETING OF THE
MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY**
Thursday, February 21, 2013 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Bucher, Parry, Spencer and Mayor James being present. Baus arrived at 7:05, Hutchinson arrived at 7:10 and Johnson was absent.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Theresa Graham, 25 Bernard Ave. – heating system still not working in Senior Center. Parry reported quotes received and they are working on it.
6. **Minutes:** Jan. 17th executive (with redactions); Feb. 4th work session and executive (with redactions); Feb. 11th special meeting – Motion by Spencer, 2nd by Parry to approve. All in favor.
7. **Reports: Committees of Council:**
 - a) Celebrations – Bucher reported Little Miss/Mr. March 8th, Easter at Cold Springs 3/23; possibly switching Gloucester Day to spring next year and using monies from this year to prepare; Christmas event going to be more family oriented. Thanked Karen Jackson for help with labels, etc. to send to businesses for support of events.
 - b) Finance & Administration- Spencer – Budget being reviewed by CFO and Auditor, dependent upon state aid; Channel 19 being turned over to School Board along with \$30,000; reveal needs to be started – cost to be spread out over 5 years; UDAG 1.7 million and \$358,000 in UEZ. Got approval to transfer UEZ monies to EDC; March 11th 5 p.m. next meeting.
 - c) Fire- 3 volunteers and one paid to be sworn in at next meeting
 - d) Housing- Nothing to report
 - e) Licensing- Nothing to report.
 - f) Police- 3 officers to be sworn in
 - g) Public Works- Parry working on heating system at senior center; True Green to begin treating fields and Prop. Park; bathrooms at community center completed tonight; Hutchinson reported Little League looking to get gas from Water Works – Fred says unable to do; they will meet with PSE&G
8. **Resolutions**
 - R0660 Authorizing Senior and Veterans Deductions
 - R0661 Correcting Billing Charges on Utility Records
 - R0662 Refunding Payments on Various Tax Records
 - R0663 Making Adjustments to Various Tax Records
 - R0664 Refunding Payments on Various Utility Records
 - R0665 Placing Municipal Charges on Tax Properties Where Service Work, Fines or Legal Fees were Ordered and Work was Performed as Outlined
 - R0666 Transferring Administration of Gloucester City Public, Educational and Government Access Channel to Gloucester City Board of Education
 - R0667 Authorizing Execution of a Collective Bargaining Agreement with Communications Workers of America Local No. 1038 (White Collar Unit)
 - R0668 Authorizing Change Order to the Contract Between Sussman Enterprises Inc. and the City of Gloucester City for the Shane Chapman Memorial Park
- Motion by Bucher, 2nd by Hutchinson to approve. All in favor.
9. **Ordinances:** None
10. **New Business/Old Business:**Handicap Parking Request:214 Morris St.,Apt. 2–denied already 4 on street.
11. **Communications:**
 - a) From Mary/Lou Adams – request for use of Prop. Park June 8th & 9th (raindate) for Fifth Annual Art/Music Festival. -Okay
 - b) Request from St. Mary's and Board of Health for Blood Drive March 25th at Senior Center. Requesting waiver of fee. – all agreed
- R0669 Authorizing Waiver of Hall Rental Fee
- Motion by Hutchinson, 2nd by Parry to approve. All in favor.
- R070 To Enter Into Closed Session for discussion of real estate, contracts, litigation and personnel.. Motion by Hutchinson, 2nd by Bucher to approve. All in favor. Meeting adjourned at 7:25 p.m.

After closed session with the same members being present the following actions were taken:

R071 Awarding a Contract to RT Environmental for LSRP's and Groundwater Monitoring for Southport

Motion by Hutchinson, 2nd by Baus to approve. All in favor.

R072 Awarding a Lease Agreement with New Cingular for cell tower

Motion by Bucher, 2nd by Baus to approve. All in favor.

O04 Vacating Public Right of Way – City Owned Stinsman Ave. – North of BP Arco site.

Motion by Hutchinson, 2nd by Bucher to approve ordinance of first reading. Roll Call: Baus, Bucher, Hutchinson, Parry, Spencer and James voting in the affirmative.

Motion by Hutchinson, 2nd by Bucher to adjourn. Meeting adjourned at 8:20 p.m.

ATTEST:

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KATHLEEN M. JENTSCH, CITY CLERK

