

**CAUCUS MEETING OF THE  
MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY**  
Thursday, January 17, 2013 7:00 P.M.  
313 Monmouth Street  
Minutes

1. **Call to Order:** by Mayor James at 7:08 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Bucher, Parry and James being present. Hutchinson arrived at 7:10 p.m. Johnson and Spencer were absent.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Theresa Graham, 25 Bernard Ave. – community center is filthy; tables and floor dirty. Lipsett has contacted Dolson but will call again. She also reported there is a problem with mice.

6. **Minutes:** December 27, 2012 Regular Meeting; January 2, 2013 Work Session and Regular Meeting Motion by Bucher, 2<sup>nd</sup> by Parry to approve minutes as presented.

7. **Reports: Committees of Council:**

- a) Celebrations – Bucher provided list of events for 2013 – requested everyone's input; next meeting Feb. 14<sup>th</sup> at 6 p.m.

- b) Finance & Administration- Parry reported budget proposals are in and will be meeting with dept. heads on Feb. 2<sup>nd</sup>.

- c) Fire- Nothing to report.

- d) Housing- Nothing to report.

- e) Licensing- Nothing to report.

- f) Police- Mayor reported interviewing for police officer next week.

- g) Public Works- Parry reported meeting this evening; Chem Lawn proposal \$5,000 for 5 fields and Proprietor's Park; Schindler looking into possibly increasing water/sewer rates; Schindler requested manpower.

8. **Resolutions**

**R040** Authorizing Senior and Veterans Deductions

**R041** Correcting Billing Charges on Utility Records

**R042** Refunding Payments on Various Utility Records

**R043** Amending the Temporary Budget for the Year 2013

**R044** Authorizing Disposal of City Owned Equipment (Clerks Office printer)

**R045** Opposing the Approval Process for Non-SHBP Health Insurance Plans as Proposed by NJAC 5:30-18.1 through 18.4 and NJAC 6A:23A

**R046** Placing Municipal Charges on Tax Properties Where Service Work, Was Ordered and Work Was Performed as Outline on 408 Market St. Block 72, Lot 13 and 410 Market St. Block 72, Lot 12

Motion by Parry, 2<sup>nd</sup> by Bucher to approve. All in favor.

9. **Ordinances: for first reading this evening with second reading and public hearing to be held on February 28, 2013 at 8:00 p.m.**

**002** Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to NJSA 40A:4-45.14

Motion by Hutchinson, 2<sup>nd</sup> by Parry to approve ordinance on first reading. Roll Call: Baus, Bucher, Hutchinson, Parry and James voting in the affirmative.

At this time discussion occurred with regard to Housing ordinance and proposed changes. Draft was provided and Kearney will make changes

**003** Amending Chapters 51, 55 and 86B of the Code of the City of Gloucester City

Motion by Hutchinson, 2<sup>nd</sup> by Bucher to approve ordinance on first reading. Roll Call: Baus, Bucher, Hutchinson, Parry and James voting in the affirmative.

**10. New Business/Old Business:**

11. **Communications:**
  - a) From Charles Wigginton – need appointment of Commissioner – resolution to be prepared for Thurs. evening.

- b) From Mayor James – appointment of Theodore Howarth to Gloucester City Planning Board (Alt. #4)

**12. Round Table:**

Parry reported meeting with sports organizations re: no tolerance; possibly going to start a sports organization. Mayor again suggested audits been done on sports organizations. Kearney to prepare language for ordinance.

Mayor suggested ordinance be done re: persons sitting on steps of abandoned properties. Kearney to work on language for ordinance.

**R047** To Enter Into Closed Session: for discussion of real estate, personnel contracts. Motion by Parry, 2<sup>nd</sup> by Hutchinson to enter into closed. All in favor.

Meeting adjourned at 7:50 p.m.

ATTEST:

  
KATHLEEN M. JENTSCH, CITY CLERK