Caucus Meeting of the

Mayor and Common Council of Gloucester City

Thursday, June 20, 2013 7:00 P.M.

313 Monmouth Street

Minutes

1. **Call to Order:** by Councilman Hutchinson at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Bucher, Hutchinson, Johnson, and Spencer were present. Baus, Parry and Mayor James were not in attendance.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Charles Pacifico, 119 Lakebridge Dr., Deptford, NJ – Heroes to Hero Run Oct. 19th. Spencer questioned why the City cannot be notified prior to calendar being printed as the run conflicts with Clean Up Day. Mr. Pacifico said they normally wait until Jan./Feb. to choose a date so as to not conflict with other runs. In the future Council will be advised in October of the anticipated run date.

Motion by Spencer, 2nd by Hutchinson to approve social affair permit for Heroes to Hero Run. All in favor.

Theresa Graham, 25 Bernard Ave. – wants City to review SCUCS contract – they now charge $2.00 for some riders.

Marge Keenan, Municipal Coordinator – met with Diane Powell from SCUCS and was upset that food coupons were given to her at such a late date. Most of the dates the coupons were good for had already passed.

6. **Minutes**: June 3rd regular and executive (with redactions)-Motion by Johnson, 2nd by Hutchinson to approve. All in favor.
7. **Reports: Committees of Council:**

a) Celebrations –Bucher reported July 3rd meeting at CVS at 5 p.m.; parade beginning at 6; July 4th events will begin 11 a.m.; next meeting June 26th at 6 p.m. Received request from music group that would like to perform on various evenings at Martin's Lake Gazebo – she will get a schedule and inform them of insurance requirements.

b) Finance & Administration- Meeting next week

c) Fire- Nothing

d) Housing- Hutchinson reported two new employees working well; summer help will be starting also.

e) Licensing- See below

f) Police- Nothing

g) Public Works- Nothing.

8. **Licenses**: Gloucester City PBA Carnival Games License July 3-4-5-6 and request for waiver of City fee

Motion by Bucher, 2nd by Hutchinson to approve license and authorize waiver of City fee. All in favor.

9. **Resolutions**

R148 Authorizing Senior and Veterans Deductions

R149 Correcting Billing Charges on Utility Records

R150 Authorizing Waiver of C.O. Fees, Rental Registration Feesg in Connection with the Purchase of 520 Monmouth Street, Units 1 & 2 by the Gloucester City Economic Development Corporation

R151 Designating Handicapped Parking Space: 16 E. Thompson Avenue

R152 Authorizing Renewal of 2013-2014 Plenary Retail Consumption, Plenary Retail Distribution, and Club Licenses

R153 Authorizing a Special Emergency Appropriation Pursuant to NJSA 40A:4-53 for the Preparation and Execution of a Complete Program of Revaluation of Real Property for the Use of the Local Assessor

R154 Authorizing Extension of Plenary Retail Consumption Liquor License 0414-330-005-002 John Banning, t//a Pat & Jack's Tavern

Motion by Bucher, 2nd by Hutchinson to approve resolutions. All in favor.

10. **Ordinances:** *for first reading this evening with second reading and public hearing to be held on July 25, 2013*

It was determined at this time that ordinances 11-12 & 13 require not less than two-thirds of all members and therefore motion by Spencer, 2nd by Bucher to table Ordinances to June 27, 2013. All in favor.

O11 Bond Ordinance Authorizing the Acquisition of Equipment and for Various Improvements in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of $238,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of $226,100; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

O12 Bond Ordinance Authorizing Various Capital Improvements and the Acquisition of Various Capital Equipment in and for the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of $543,500 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to $516,325; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

O13 Ordinance of the City of Gloucester City; County of Camden, New Jersey Cancelling Certain Funded Appropriation Balances Heretofore Provided for Certain Capital Improvements and Reappropriating Such Funded Appropriation Balances for Other Capital Projects

O14 Amending the Ordinance Regulating the Salaries of Employees of the City of Gloucester City, County of Camden, State of New Jersey (Program Monitor)
Motion by Spencer, 2nd by Bucher to approve. Roll Call: Bucher, Hutchinson, Johnson and Spencer voting in the affirmative.

O15 Amending Chapter 76 of the Code of the City of Gloucester City (Solicitor/Vendor)
Motion by Bucher, 2nd by Hutchinson to approve. Roll Call: Bucher, Hutchinson, Johnson and Spencer voting in the affirmative.

O16 Modifying the Land Use Ordinance
Motion by Bucher, 2nd by Johnson to approve. Roll Call: Bucher, Hutchinson, Johnson and Spencer voting in the affirmative.

For second reading and public hearing this evening:

O10 Authorizing Special Emergency Appropriation as Authorized by NJSA 40A:4-53 for the Preparation and Execution of a Complete Program of Revaluation of Real Property for the Use of the Local Assessor

Councilman Hutchinson opened the floor for public comment.

Mr. ??, 417 Market St. questioned when the last reval was done – 20 years ago.

11. New Business/Old Business:

a) League of Municipalities Convention – November 2013 (room reservations)

12. Communications:

a) from Lynn Peirce (Morris Court Apartments) problems with loitering and consumption of alcohol- Chief has been informed.

b) from Carmen and Ruth Cutili – interest in purchase of 866 Market St. for Ten Dollars – Lipsett sent letter to contiguous property owners.

13. Round Table:

Kearney – SJ Tavern Associates – attorney contacted him regarding pending charges. Everyone was in agreement charges will be dropped as along as the previous owners will have no interest in new license.

Lipsett reported receiving proposal from RT for CBS/Viacom $7,345 with monies coming from BP Arco remediation.

R155 Authorizing Contract to RT Environmental for CBS/Viacom Remediation
Motion by Hutchinson, 2nd by Bucher to approve. All in favor.
Motion by Hutchinson, 2nd by Bucher to pay bills to T & M in the amount of $9,149.73

R156 To Enter Into Closed Session for discussion of personnel and contracts.
Motion by Johnson, 2nd by Hutchinson to approve. All in favor.

Meeting went into closed at 7:45 p.m.

After closed session with the same members being present the following action was taken:
Motion by Hutchinson, 2nd by Johnson to promote Daniel Harkins to Pumping Station Operator effective January 1, 2013. All in favor.

Motion by Hutchinson, 2nd by Johnson to adjourn. Meeting adjourned at 8:00 p.m.

ATTEST: KATHLEEN M. JENTSCH, CITY CLERK

Kathleen M. Jentsch