

**Caucus Meeting of the
MAYOR AND COMMON COUNCIL OF GLOUCESTER CITY**
Thursday, March 21, 2013 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:00 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Bucher, Hutchinson, Parry, and Mayor James being present. Baus arrived at 7:05; Johnson and Spencer were absent.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Marge Keenan, upset about no heat at senior center; upset about deplorable condition of other section of hall that includes catering.
Theresa Graham, also upset about no heat and condition of hall.
6. **Minutes:** Feb. 21, 2013 Caucus and Executive (with redactions); Feb. 28, 2013 Regular meeting; March 4, 2013 Worksession Meeting
Motion by Parry, 2nd by Bucher to approve minutes. All in favor.
7. **Reports: Committees of Council:**
 - a) Celebrations – Bucher reported Easter celebration this Saturday from 11 to 1; next meeting April 11th
 - b) Finance & Administration- Lipsett reported working on budget; cutting it down; hopes to introduce in next two weeks; still negotiating with 2 unions.
 - c) Fire- Nothing
 - d) Housing- Hutchinson reported all good.
 - e) Licensing- Nothing
 - f) Police- Meeting needs to be scheduled
 - g) Public Works- meeting needs to be scheduled; Lipsett reported receiving brine truck.
8. **Resolutions**
 - R079 Authorizing Senior and Veterans Deductions
 - R080 Making Adjustment to Various Tax Records
 - R081 Refunding Payments on Various Tax Records
 - R082 Correcting Billing Charges on Utility Records
 - R083 Refunding Payments on Various Utility Records
 - R084 Authorizing The Cancellation of City Lien 2012-219 Block 141.01, Lot 16, 130 Westminster Ave.
 - R085 Authorizing Assignment of Tax Certificate #2013-002
 - R086 Authorizing Sale of Property at Public Auction
 - R087 Authorizing Assignment of Tax Certificate #2013-141
 - R088 Authorizing Extension of Memorandum of Understanding between Gloucester City and Freedom Pier, LLC for six months
 - R089 Authorizing Discharge of Mortgage Held by the City of Gloucester City
 - R090 Authorizing Subordination of Mortgage Held by the City of Gloucester City to Secure Housing Rehabilitation Loan (232 Mercer St.)
 - R091 Authorizing Change Fund for the Gloucester City Marina
 - R092 Authorizing Transfer of Bicycles No Longer Needed for Use by the City of Gloucester City
 - R093 Amending Resolution 71-2013 (incorrect calculation error in reference to contract with RT Environmental Adopting Emergency Temporary Budget Appropriations
 - R094 Adopting Emergency Temporary Budget Appropriations
 - R095 Awarding a Contract to Raymond Tomkow Mechanical Services (HVAC Senior Center)
 - R096 Authorizing Gloucester City to Make Application to the Camden County Open Space and Farmland Preservation for \$25,000 Grant
9. **Ordinances:** None
10. **New Business/Old Business:**
 - a) RFP for Reval – okay to advertise: Lipsett and Jentsch to meet and discuss when to accept proposals. Motion by Bucher, 2nd by Parry to approve acceptance of rfp's fir reval. All in agreement with exception of Hutchinson who voted against.
 - b) Amendments to Solicitors and Canvassers code- Jentsch will provide a draft with changes.
 - c) Amendments to Construction code fees- put on agenda for next meeting
11. **Communications:**
 - a) From Girl Scouts – waiver of use of Gloucester Heights for meeting on Nov. 14th 7-8:30 p.m.- approved but need to check with Dolson. Resolution authorizing waiver of fee at next meeting.
from Frank Robertson – issuance of bond anticipation note
- b) **Round Table:**
Lipsett reported April 4th Congressman Andrews visiting Gloucester City; meeting at 8 a.m. at Train Station Café; and 11:15 at Thermoseal.
- 12.

At this time Bill Underwood from Underwood Engineering gave a presentation on seawall repair.
Approximate cost \$300,000.
Res. 097 To Enter Into Closed Session for discussion of real estate and contracts.
Motion by Hutchinson, 2nd by Bucher. All in favor.

Meeting went into closed at 7:30 p.m.

After Closed Session with the same members being present the following action was taken:

Res 098 Authorizing Redevelopment Agreement with Shelby Mechanical Inc.

Motion by Hutchinson, 2nd by Parry to approve. All in favor.

Motion by Hutchinson, 2nd by Parry to adjourn. Meeting adjourned at 8:20 p.m.

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK