Caucus Meeting of the

Mayor and Common Council of Gloucester City

Thursday, Sept. 19, 2013 7:00 P.M.

313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Hutchinson, Johnson, Parry, Spencer and Mayor James. Baus and Bucher were excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. There were no persons from the public wishing to speak.
6. **Minutes**: September 3, 2013 Work Session and Executive (with redactions) Motion by Hutchinson, 2nd by Johnson to approve. All in favor.
7. **Reports: Committees of Council:**

a) Celebrations – Lipsett reported Gloucester Day will be Spring 2014; an event booklet being worked on; next mtg. Oct. 10th

b) Finance & Administration- still negotiating with PBA and Steelworkers; Tax Collector gave report re: amount of phone calls, residents, have utilized the new hours; UDAG 1.3 million; proposals being accepted Sept. 23 bond anticipation notes; Best Practices Checklist being worked on by Robertson and Lipsett; Audit exit conference held – UDAG a concern; budget status reports distributed; preparing worksheets for 2014 budget.

c) Fire- Nothing

d) Housing- Nothing

e) Licensing- Jentsch reported liquor license renewal on agenda for South Jersey Tavern; taxicab license letter went out to try to get them to comply with licensure.

f) Police- Nothing

g) Public Works- Parry questioned road bond; salt building and community center roof. Lipsett reported it is all moving along.

8. **Licenses**: None
9. **Resolutions**

R210 Making Adjustments to Various Tax Records
R211 Authorizing Senior and Veterans Deductions
R212 Refunding Payments on Various Tax Records
R213 Correcting Billing Charges on Utility Records
R214 Refunding Payments on Various Utility Records
R215 Authorizing Renewal of 2012-2013 and 2013-2014 Plenary Retail Consumption Liquor License 0414-33-001 (South Jersey Tavern Associates)
R216 Designating Handicapped Parking Space : Removing 136 Westminster Ave.
R217 Authorizing Waiver of Community Center Hall Rental Fee (previously approved verbally) Old Timers and Gators Softball
R218 Authorizing Refund of Key Deposit for Gloucester City Marina
R219 Authorizing Interlocal Services Agreement Between the Gloucester City Board of Education and the City of Gloucester City
R220 Amending Resolution 177-2013 (sale of 866 Market St.) Mr. Cutili requested an extension of time for demolition due to PSE&G permitting, etc.
R221 Resolution of Notification of Error in Salary Ordinance #19-2013 and Bond Ordinance #20-2013
R222 Authorizing Refund of Certificate of Occupancy Inspection Fee

Motion by Hutchinson, 2nd by Parry to approve. All in favor.

10. **Ordinances:** for second reading and public hearing this evening:

O17 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (FMBA)

Mayor James opened the floor for public comments. There were no persons wishing to speak.

Motion by Parry, 2nd by Hutchinson to approve. Roll Call: Hutchinson, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

Lipsett requested an additional ordinance be introduced: second reading and public hearing to be held on Oct. 24th at 8:00 p.m.

O22 Amending Ordinance 17-2011 of the City of Gloucester City, Concerning Public Contracting Reform

Motion by Parry, 2nd by Hutchinson to approve. Roll Call: Hutchinson, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

11. **Old Business/New Business**

a) 919 Bergen Street (Parry, Johnson) resolution for Thursday
b) Heroes to Hero Run for 2014 (never gave official approval) Oct. 18, 2014 - approved
c) 331 Middlesex St. (Spencer, Hutchinson) – resolution for Thursday

12. **Communications:**

a) From Robert Morrell – 5K run for Marc Ryan- Nov. 16, 2013 – request to block off road- approved

b) From Boy Scouts – Prop Park Oct. 11-13 for camping; use of community center to derby Oct. 1- resolution on for Thurs. night

13. Round Table:

Parry reported bailbonds business denied by Planning Board last night. Spencer stated it will cost the City a lot of money in litigation.

Spencer met with Cooper Hospital and Dr. Hyman – they are looking to expand and move to Gloucester City.

R223 To Enter Into Closed Session for discussion of litigation, contracts and personnel.

Motion by Parry, 2nd by Hutchinson to adjourn. All in favor. Meeting adjourned at 7:30 p.m.

After closed session with the same members present the following actions were taken:

Motion by Parry, 2nd by Johnson to hire Gregory Zuccarelli as Laborer 1 in Public Works effective Sept. 23rd. All in favor.

Motion by Parry, 2nd by Johnson to appoint Tom Kain provisionally as Supervisor Public Works effective Sept. 23rd (salary $62,917)All in favor.

Motion by Parry, 2nd by Johnson to move Steve Harris to Step 6 of Salary ordinance in the amount of $62,917 effective Sept. 23rd due to past practice. All in favor.

Motion by Hutchinson, 2nd by Parry to adjourn. All in favor. Meeting adjourned at 8:20 p.m.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK