Caucus Meeting of the

Mayor and Common Council of Gloucester City

Thursday, October 17, 2013 7:00 P.M.

313 Monmouth Street

Minutes

1. Call to Order: by Mayor James at 7 p.m.

2. Pledge of Allegiance:

3. Roll Call: Baus, Bucher, Johnson, Hutchinson, Parry, Spencer and Mayor James being present.

4. Sunshine Law: This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

5. Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Theresa Graham, 25 Bernard Ave. questioned senior center roof. Lipsett reported bids being accepted Oct. 30th.

6. Minutes: October 7, 2013 Work Session and Executive (with redactions) Motion by Hutchinson, 2nd by Parry to approve. All in favor.

7. Reports: Committees of Council:

a) Celebrations – Bucher reported Christmas event going well; next meeting Nov. 7 at 6 p.m. Parry reported Santa walk around will be Dec. 2-5; working on calendar

b) Finance & Administration- Spencer reported progress.

c) Fire- Mayor reported fire on Broadway this week

d) Housing- Hutchinson reported rental revocation hearings Oct. 30th 10a.m.

e) Licensing- Jentsch reported St. Mary's Raffle License 4-2013 for calendar raffle and request for waiver of City fee – Motion by Spencer, 2nd by Johnson to approve. All in favor. One day catering permit received from Max's for 5K run – motion by Hutchinson, 2nd by Spencer to approve. All in favor.

f) Police- Nothing to report.

g) Public Works- Parry reported Fred working on water and sewer increase; has names of hires for seasonal leaf workers; Lipsett interviewed for Laborer position at Water and Sewer; Clean up day Saturday; damage at Fort Nassau needs to be addressed; Hutchinson suggested looking into Open Space Grant.

8. Licenses: None

9. Resolutions

R243 Authorizing Senior and Veterans Deductions

R244 Correcting Billing Charges on Utility Records

R245 Refunding Payments on Various Utility Records

R246 Placing Municipal Charges on Tax Properties Where Service Work, Fines or Legal Fees were Ordered and Work was Performed as Outlined

R247 Authorizing Waiver of Hall Rental Fee

R248 Designating Handicapped Parking Spaces: Adding 321 Bergen St.

R249 Designating Handicapped Parking Spaces: Removing 706 Market St.

R250 Authorizing Execution of a Professional Services Contract with T & M Associates (Freedom Pier Waterfront Dev. Permit $6,000)

R251 Authorizing Execution of a Professional Services Contract with T & M Associates (Freedom Pier Level 2 Environment Review and Public Hearing EIT Funding for Proposed Water & Sewer Extension $12,659)

R252 Authorizing Execution of a Professional Services Contract with T & M Associates (Freedom Pier In-Water Improvements)

R253 Amending Resolution R200-208 (modification of NJ Waterfront Dev. Permit (12,972)

R254 Authorizing Refund of Key Deposit for Gloucester City Marina

R255 Amending the Agreement Between the City of Gloucester and the Communication Workers of America

R256 Amending all Resolutions Authorizing Contracts with RT Environmental for LSRP

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R257 Terminating Contract with RT Environmental and Awarding Contract to Resource Control Corporation as LSRP for BP/ARCO

R258 Authorizing Mortgage Note issued to Patricia Keenan Walter be Reduced by $7,450 by the City of Gloucester City

Motion by Hutchinson, 2nd by Parry to approve. All in favor.

10. Ordinances: *for first reading this evening, with second reading and public hearing to be held on November 26, 2013 at 7 p.m.*

O23 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey

Motion by Hutchinson, 2nd by Parry to approve. Roll Call: Baus, Bucher, Hutchinson, Johnson, Parry, Spencer and Mayor James voting in the affirmative.

11. Old Business/New Business

a) Best Practices Worksheet –need discussion – Governing Body did not receive copies but did review copy provided by Jentsch.

b) Draft Meeting Schedule 2014- Jentsch to finalize.

12. Communications:

a) St. Mary's Church – request for waiver of $260 fee for Calendar Raffle- above.

13. Round Table: Nothing

R259 To Enter Into Closed Session for discussion of personnel, real estate and contracts.
Motion by Parry, 2nd by Hutchinson. All in favor.
Meeting went into closed at 7:30 p.m.

After closed session with the same members being present the following actions were taken:

R260 Authorizing Execution of a Collective Bargaining Agreement with Gloucester City PBA Local 40
Motion by Hutchinson, 2nd by Parry to approve. All in favor.

R261 Authorizing Execution of a Collective Bargaining Agreement with Gloucester City PBA Superior Officers
Motion by Hutchinson, 2nd by Baus to approve. All in favor.

Motion by Hutchinson, 2nd by Bucher to promote Jean Ege to Clerk 2 provisionally retro to Jan. 2013. All in favor.
Motion by Hutchinson, 2nd by Bucher to promote Lois Riding to Principal Cashier provisionally retro to Jan. 2013. All in favor.

Motion by Hutchinson, 2nd by Bucher to adjourn. Meeting adjourned at 8:20 p.m.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK