

## PRELIMINARY SITE PLAN CHECKLIST

Date: \_\_\_\_\_

*\*The following information must be completed and submitted to the Planning Board Secretary at least 3 weeks prior to the scheduled meeting you'd like to be heard at.*

- Application – 20 prints of site plan and required fee
- True and accurate plot – scale should be no less than 1:50' and needs to include uniform sheet size \_\_\_\_\_, block \_\_\_\_\_, lot \_\_\_\_\_, plate \_\_\_\_\_, track name \_\_\_\_\_, owner of record \_\_\_\_\_
- Zoning classification of property
- Location of proposed buildings
- Open Space
- Parking or recreation areas
- Soil conservation service soil classification
- Acreage of tract nearest 1/10 acre
- Contours at 2' intervals maximum extended 200' beyond the lot lines where possible; contours should be reference to U.S.G.S. maps
- Location of water courses including their extent, surface elevation, depths, and flood plains
- All lot lines, setback lines, railroad and their right of ways location and purpose of any easement, underground or overhead utility lines of any street which abut the property
- Parking schedule in accordance with Zoning Ordinance
- Parking and circulation plan showing location and arrangement of vehicular access-ways and the location, size and capacity of all parking and loading areas
- Complete landscape plan including size and type of all plantings
- Paving construction detail
- Drainage plan containing size \_\_\_\_\_, location \_\_\_\_\_, and slope of any existing or proposed pipes \_\_\_\_\_
- Size, type, invert elevation and location of any existing or proposed drainage inlets
- Proposed contours with intervals of 1' for more than 3% but less than 15% and 5' when 15% or more – location ditches, swales, berms, streams must be shown.
- Drainage calculations to substantiate the capacity of drainage system. Curbs \_\_\_\_\_, sidewalks \_\_\_\_\_, all other areas devoted to pedestrian use \_\_\_\_\_
- Buildings front, side, and rear elevators and floor plan
- Key map showing location of site within City
- Site lighting plan
- Copy of protective covenants, deed restrictions applying to tract to be developed shall be submitted
- Any other information, which is deemed to be necessary for the review of site plan by Board.

**FINAL SITE PLAN APPLICATION CHECKLIST**

***Please check off completed items and return with all materials for submission to the Gloucester City Planning Board Secretary.***

Date submitted: \_\_\_\_\_

- 20 applications
- 20 prints of folded site plans and fee
- All information contained on preliminary site plan
- Certification

Final Site Plan approval granted on \_\_\_\_\_ by the Gloucester City Planning Board.

\_\_\_\_\_  
Signature, Planning Board Secretary

I hereby certify that the engineering conditions imposed on this application for final site plan approval have been met.

\_\_\_\_\_  
Signature, City Engineer

**SITE PLAN INFORMATION (complete only if site plan approval is being applied for):**

Location/Street Address of Proposed Site Plan: \_\_\_\_\_

Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

	<u>Existing</u>	<u>Proposed</u>	<u>Required</u>
Minimum lot area:	_____	_____	_____
Building Coverage Limit:	_____	_____	_____
Front Yard:	_____	_____	_____
Side Yard:	_____	_____	_____
Rear Yard:	_____	_____	_____
Frontage:	_____	_____	_____
Impervious Coverage Limit:	_____	_____	_____
Clearing Limit:	_____	_____	_____
Vegetated Limit:	_____	_____	_____
Number of curb cuts:	_____	_____	_____
Parking Spaces:	_____	_____	_____
Building Height:	_____	_____	_____
Gross Floor Area:	_____	_____	_____

How is the site presently being used:

Does the site plan contemplate use of the existing buildings? Yes \_\_\_\_\_ No \_\_\_\_\_

Briefly describe what the site plan proposes:

What is the total cost of building construction and site improvements: \_\_\_\_\_

What type of construction are you proposing (Frame, Stone, Brick, Cement, etc)?

Architectural style: \_\_\_\_\_

Describe Parking plan below:

Approvals:

Have approvals been given or plans submitted by these departments? (as needed)

NJ Department of Environmental Protection	Yes _____	No _____	Month/Year _____
NJ Department of Transportation	Yes _____	No _____	Month/Year _____
Camden County Soil Conservation District	Yes _____	No _____	Month/Year _____
Camden County Planning Board	Yes _____	No _____	Month/Year _____
Other _____	Yes _____	No _____	Month/Year _____

**INCLUDE THIS PAGE WHEN SUBMITTING APPLICATION**