

**14th ANNUAL RE-ORGANIZATION OF THE
MAYOR AND COMMON COUNCIL
OF GLOUCESTER CITY, NEW JERSEY
January 2, 2013, 8:00 P.M.**

Minutes

1. **Call to Order by Mayor James/Sunshine Law Statement:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice has been legally advertised in the Gloucester City News, & Courier Post. Copies have been given to those requesting same.
2. **Salute to Our Nation's Flag**
3. **Invocation:** by Deacon Frank Crosson, St. Mary's Church
4. **Remarks from Past Council Members**
Marchese thanked citizens, family members, Governing Body, department heads and employees for their help during his term in office.
5. **Certificate of Election**
6. **Oath of Office:** administered to:
Councilman Daniel Spencer, 1st Ward
Councilman James Johnson, 2nd Ward
Councilwoman Nancy Randolph Baus, 3rd Ward
Councilwoman Lynn Bucher, 3rd Ward
Roll Call: Baus, Bucher, Johnson, Hutchinson, Parry, Spencer, Mayor James being present.
- 7.
8. **Resolutions:**
 - R001 Appointing Auditor: *Bowman & Company, LLP*
 - R002 Appointing City Solicitor: *John B. Kearney*
 - R003 Appointing City Engineer: *Edward Vernick*
 - R004 Appointing Prosecutor: *Paul Dougherty*
 - R005 Appointing Public Defender: *Charles Wigginton*
 - R006 Appointing Municipal Judge: *William Golden*
 - R007 Appointing City Planner: *Environmental Resolutions, Inc.*
 - R008 Appointing Special Counsel to the Tax Office: *Brett Wilsey, Diworth Paxson LLP*
 - R009 Appointing City Labor Attorney: *Christine O'Hearn, Brown & Conery*
 - R010 Appointing Special Projects Engineers: *T & M Associates & Consulting Engineer Services*
 - R011 Appointing Environmental Engineer: *RT Environmental Services, Inc.*
 - R012 Appointing Bond Counsel: *Parker McCay, P.A.*
 - R013 Appointing City Administrator: *Jack Lipsett*
 - R014 Appointment of Commissioners to the Camden County Joint Insurance Fund
Jack Lipsett, Commissioner *William P. James, Alternate*
 - R015 Appointment of Commissioners to the Southern New Jersey Health Insurance Fund
Jack Lipsett, Commissioner *William P. James, Alternate*
 - R016 Mayoral Appointment, with Advice and Consent of Council, of the Committees of Common Council of Gloucester City for 2013

Police	Fire	Finance/Admin.	Pub. Works	Housing	Licensing	Celebrations
James	James	Spencer	Parry	Hutchinson	Johnson	Bucher
Baus	Johnson	Hutchinson	Johnson	Baus	Bucher	Baus
Hutchinson	Parry	Parry	Spencer	Bucher	Spencer	Parry
 - R017 Appointment of Councilmanic Member to the Planning Board
Bruce Parry, Class III, 1 year term expiring 12-31-2013
 - R018 Appointment of Members of Board of Health
Member Vanessa Courant 3 year term – term expiring 12-2015
Member Roseann Michel 3 year term – term expiring 12-2015
Alt. #2 Dayl Baile 2 year term – term expiring 12-2014
 - R019 Policies and Procedures for the Office of the Tax Collector for the Year 2013
 - R020 Authorizing the Tax Collector's Office to Establish a Petty Cash Fund in the Amount of \$1000.00
 - R021 Designating Official Newspapers
 - R022 Naming Official Depositories for the City of Gloucester City for Year 2013
 - R023 Authorizing Investment of Idle Funds and Fund Transfers
 - R024 Night Depository Resolution
 - R025 Designating Official Signatures on Certain Accounts of the City of Gloucester City
 - R026 Designating Official Signatures on the Gloucester City Dedicated by Rider Law Enforcement Fund Account
 - R027 Designating Official Signatures of the Gloucester City Municipal Court Regular Account and Cash Bail Account
 - R028 Designating Official Signatures on the Gloucester City Redemption, Bankruptcy and Tax Sale Premium Accounts
 - R029 Designating Official Signatures on the Gloucester City RCA Escrow Accounts
 - R030 Designating Official Signatures on the Gloucester City Unemployment Trust Fund Account
 - R031 Designating Official Signatures on the Gloucester City Collection Account
 - R032 Designating Official Signatures on the Gloucester City Construction Code Office Account
 - R033 Designating Official Signatures on the Gloucester City Landlord Security Deposit Account
 - R034 Authorizing the Filing of Tax Appeals by Tax Assessor
 - R035 Awarding a Contract to Connor Strong & Buckelew for the Provision of Insurance Risk Management
 - R036 Awarding A Contract to Triad Associates for Extraordinary Unspecifiable Services (Grants Management Consultant)

R037 Awarding a Contract to Nancy Welsh, t/a Community Animal Care Services for Animal Control Services and as Animal Cruelty Investigator
R038 Authorizing Execution of a Professional Services Agreement with University of Medicine and Dentistry of New Jersey

R039 Adopting Temporary Budget City of Gloucester City, County of Camden Temporary Budget Appropriations for the Year 2013
Motion by Parry, 2nd by Spencer to approve all resolutions. Hutchinson abstained from Resolution 004. All in favor.

9. Correspondence from Mayor William P. James: Mayoral Appointments:

Gloucester City Historic Preservation Commission:

Mary Lou Adams –Member, Class B –4 year term expiring 12/16
Eran Pollander – Member, Class B – 4 year term expiring 12/16
Paula Conroy – Alt. #1, Class C – 2 year term expiring 12/14
MEMBER CLASS C VACANT 4 year term

Gloucester City Planning Board

Jack Murphy, Class I Member (Mayor's Designee) term expiring 12/13
Adrienne Parent, Class II Member, term expiring 12/13
Bruce Parry, Class III Member, term expiring 12/13
Frank Wunsch, Class IV Member, term expiring 12/16
Nicholas Marchese, Class IV Member, term expiring 12/14
Jay Brophy, Alt. #1, term expiring 12/14
Bette Willis, Alt. #2, term expiring 12/13
Terrance Carpenter, Alt. #3, term expiring 12/14
ALT. #4 STILL VACANT

Gloucester City Library Board of Trustees:

Joanne B. Gurick, Alternate for Mayor, term expiring 12/13
Jean McLaughlin, Member, term expiring 12/17
Theresa Gorman, Member, term expiring 12/17

10. New Business:

11. Open Forum: The Governing Body has approved the following rules governing the procedures of the Open (General) Public Forum: Any citizen or taxpayer wishing to address the Governing Body may do so after approaching the rail, stating his or her name and address and being recognized by the chair. Said citizen or taxpayer will then be permitted to address the Governing Body for five minutes. After all persons wishing to address the Governing Body have had the opportunity, persons may approach the rail for a second and final five-minute interval during this session. There were no persons from the public wishing to speak.

Spencer thanked everyone and reported developing an EDC to work closely with businesses; Johnson, Parry, Baus, Bucher and Mayor James all thanked everyone for their support.

12. Adjournment Motion by Hutchinson, 2nd by Parry to adjourn. Meeting adjourned at 8:35 p.m.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK