Worksession Meeting of the

Mayor and Common Council of Gloucester City

Monday, Dec. 2, 2013 7:00 P.M.

313 Monmouth Street

Minutes

1. **Call to Order:** .by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call**: Baus, Johnson, Spencer and Mayor James being present. Bucher was excused. Parry and Hutchinson were part of the Santa fire engine driving around town.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

There were no persons wishing to speak.

6. **Minutes of the Previous Meeting(s):** Nov. 26th pending
7. **Reports:** **I. Engineer's Report** Paul Kelley of Remington and Vernick Engineers reported on the following projects: NJEIT Program for Monmouth, Hudson and Cumberland Streets bid opening Dec. 17th; Reconstruction of Cumberland Street bid opening Dec. 17th ; Public Works Salt Dome – bid opening Dec. 12th; 2013 Road Resurfacing Program was awarded – starting today on Ellis St.; Senior Center and City Hall Roof Replacement – awarded for Senior Center Roof Replacement only; Broadway Improvements Phase III, awarded through Centers of Place Grant; NJEIT Program for replacement of water meters – pre con to be held Dec. 5th 9:30 in Schindler's Office.

II. Committees of Council:

a) Celebrations –Baus reported things moving along for Christmas event – would appreciate any help on the night of event.

b) Finance & Administration- Spencer reported EDC met and he provided Treasurer's report to be added into minutes as attached; next Finance Meeting Dec. 12th 5 p.m. Meeting with Dept. heads for budget discussion Jan. 18th

c) Fire – Mayor reported approved for SAFER grant for 2 new hires; Chief reported Mellon scheduled to retire next year.

Chief requested at this time to appoint Thomas O'Connor as Volunteer Firefighter. Everyone was in agreement.

d) Housing- Stecklair reported violation notices sent to vacant properties re: no heat; a lot of vacant homes being used by street people and many thefts of copper occurring.

e) Licensing-Nothing to report.

f) Police- copper and wiring being stolen from homes – locked up someone today for heroin and he was a prime suspect; 3 parolees received – will be checking to make sure they are on C.O.; Chatham Square also break in for copper. Holt requested use of radio for incident commands – Berglund reported not permitted; one incident on Thanksgiving Eve at McMichael's

g) Public Works – Zuccarelli will begin taking down Ft. Nassau Playground; Lipsett reported big sponsors have been informed. Schindler reported no issues from last storm; receiving communication from school will not pay $12,000 fire connection fee. Stecklair then reported Water St. – tanker trucks going in there – they are testing from other sites.

8. **Resolutions**

R292 Authorizing Execution of a Memorandum of Understanding with the County of Camden (public safety radio communications equipment) tabled from Nov. 26th

Motion by Spencer, 2nd by Baus to table resolution until January.

R299 Requesting Permission of the Director of Local Government Services to Anticipate Special Item of Revenue in the 2013 Budget of the City of Gloucester City Pursuant to 40A:4-87 (Chapter 159, P.L. 1948)

R300 Supporting Drive Sober or Get Pulled Over 2013 Year End Holiday Statewide Crackdown

R301 Designating Handicapped Parking Spaces: Adding 314 Somerset St. and Removing 316 Somerset St.

Motion by Spencer, 2nd by Johnson to approve. All in favor.

9. **Licenses**: None

10 **Ordinances:** None

11. New Business/Old Business

a) Handicap Parking Request: 314 Somerset St. (Ward 2) – see above.

b) Handicap Parking Request: 404 Market St. (Ward 3)- Baus reviewing

12. Communications: None

13. Rental Revocation Hearings

Kearney reported involved 7 landlords – recommendations have been forwarded to Governing Body

R302 Accepting Recommendations of Councilman Hutchinson

Motion by Spencer, 2nd by Johnson to approve. All in favor.

14 Round Table:

Kearney reported PSE&G requesting easement. Mayor stated no easement until lighting is fixed on Broadway. Lipsett reported meeting with 3 official today – waiting for Bud Concrete to electrify 3 poles – hopefully tomorrow.

R303 To Enter Into Closed Session for discussion of real estate.

Motion by Spencer, 2nd by Johnson to approve. All in favor

Meeting went into closed session at 7:30 p.m.and adjourned from Closed.

ATTEST;

KATHLEEN M. JENTSCH, CITY CLERK

December 2, 2013 Meeting

Treasurer's Report

GCEDC

UEZ

Account x3285 1st Generation **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$263,162.63	
11/1/2013	Check #1035	Anyzek Fuels	$844.12	520 Replaced Drains
11/15/2013	Check #1037	RJM Services	$16,100.00	520 Repairs & Window
11/15/2013	Check #1036	Colleen Simmons	$320.00	Administrative Support
11/29/2013	IOD	Interest Paid	$10.42	
11/30/2013	Balance		$245,908.93	

Account x3839 2nd Generation **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$37,645.96	
11/25/2013	Deposit	McMichael's	$464.00	Loan Payment
11/29/2013	IOD	Interest Paid	$1.55	
11/30/2013	Balance		$38,111.51	

Total UEZ Balance **$284,020.44**

Gloucester City Economic Development Corporation
PO BOX 602
Gloucester City, New Jersey 08030

December 2, 2013 Meeting

Treasurer's Report

GCEDC

EDC
Account x2156

November 2013

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$162,338.21	
11/1/2013	Check #144	Robert Allan	$260.00	Block Party Story Board
11/4/2013	Deposit	520 Monmouth Street	$400.00	Rent
11/4/2013	Debit	Dep Return Chargeback	$170.40	CNA Refund Revoke
11/4/2013	Debit	Return Fee	$20.00	
11/8/2013	Deposit	520 Monmouth Street	$485.00	Rent
11/12/2013	Deposit	526 Monmouth Street	$800.00	Tia's Rent
11/12/2013	Check #145	Charles Wigginton	$396.00	520 Monmouth St.
11/12/2013	Check #149	PSE&G	$181.79	526 Monmouth St.
11/12/2013	Check #151	PSE&G	$50.79	524 Monmouth St.
11/12/2013	Check #152	PSE&G	$42.23	520 Monmouth St.
11/12/2013	Check #150	PSE&G	$12.47	526B Monmouth St.
11/14/2013	Check #153	Anyzek Fuels	$8,500.00	524 Heater/AC
11/15/2013	Check #157	RJM Services	$13,775.00	524 & 526 Windows
11/18/2013	Check #156	Gloucester City	$1,153.87	526 Monmouth St.
11/18/2013	Check #155	Gloucester City	$1,080.75	524 Monmouth St.
11/18/2013	Check #154	Gloucester City	$1,032.46	520 Monmouth St.
11/22/2013	Check #161	Anyzek Fuels	$850.00	526 Boiler/Heat
11/22/2013	Check #159	CCMUA	$532.32	526 Monmouth St.
11/22/2013	Check #158	CCMUA	$531.97	524 Monmouth St.
11/22/2013	Check #160	CCMUA	$169.85	520 Monmouth St.
11/30/2013	Balance		$135,263.31	

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December 2, 2013 Meeting

Treasurer's Report

Account x0616 **November 2013**

Date	Type	Description	Amount	Remarks
11/1/2013	Balance		$500.02	
11/29/2013	IOD	Interest Paid	$0.02	
11/30/2013	Balance		$500.04	

Total EDC Balance **$135,763.35**

Real Estate Assets

520 Monmouth Street	$ 92,000
524 Monmouth Street	$110,000
526 Monmouth Street	$ 75,000
Total	$277,000

Loans

UDAG Loan	$400,000
UEZ Loan (First Generation)	$160,000
Total	$560,000

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