Worksession Meeting of the

Mayor and Common Council of Gloucester City

Monday, January 6, 2014 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** .by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call**: Johnson, Keating, Parry, Spencer and Mayor James were present. Baus arrived at 7:10 p.m. Hutchinson was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
6. **Minutes of the Previous Meeting(s):** December 19th regular and executive with redactions and Dec. 30 special meeting-Motion by Spencer, 2nd by Johnson to approve. All in favor.
7. **Reports: I. Engineer's Report** Paul Kelley reported on the following projects: Reconstruction Monmouth, Hudson and Cumberland awarded 12/19 – waiting on DOT and DEP approvals; Public Works Salt Dome – low bidder over budget; Kelley recommended holding off on this building. Public Works will review; Road Resurfacing –awarded but postponed due to weather; Senior Center Roof – pre con meeting held and notice to proceed was issued; Kelley was questioned about Walnut and Chestnut- awaiting DOT announcement; Construction for Cumberland and Hudson should be first streets started; Broadway Improvements postponed due to weather.

II. Committees of Council:

a) Celebrations –Baus reported meeting Thursday at 6 p.m. to discuss upcoming events.
b) Finance & Administration- Spencer reported on GCEDC Treasurer's report to be included in minutes; Tia's Hair Salon being purchased by an employee. May be interested in other City owned properties connected to salon; pharmacy may move across street; Master Plan and Zoning Ordinance need to be redone; Business Association meeting Jan. 14th 6:00 at Vitale's – Governing Body invited as State UEZ representative will be present.
Lipsett reported meeting with department heads re: budget.
c) Fire –Chief reported meeting with Holt re: training on solar panels; hazmat training this week; wanted to certify firefighter list; fire squirt to be included in auction to be conducted with other towns – Fire committee to discuss.
Lipsett reported Lourdes contract expires 3/31.
d) Housing-Stecklair reported 115 N. Broadway received violation notice; Brett Wiltsey looking at abandoned property ordinance
e) Licensing-Nothing to report.
f) Police-Berglund reported Hog & Bull condensers stolen; working together with Housing is working effectively; still waiting for 2 cars that were ordered; major heroin problem
d) Public Works-Tedesco reported about storm; roof started at Senior Center; still getting acquainted with job.
Lipsett reported will be meeting with Alex and others regarding Ft. Nassau park.
Schindler reported some breakdowns but are under control; sewer system at Chatham Square inadequate.
Berglund reported crossing guard at Park and Highland retired and requested proclamation; discussion with Frank Wunsch from the area – going to go without crossing guard at that area.

8. **Resolutions**

R040 Allowing for Leave of Absence for Alex Tedesco
R041 Authorizing Award of Contract to Nancy Welsh, T/A Community Animal Care Services for Animal Control Services and as Animal Cruelty Investigator

Lipsett reported County will offer services for $1356 per month; Nancy Welsh currently charges $972. It was agreed to keep Nancy Welsh; Schindler reported kennels need repair.

R042 Mayoral Appointments of the Standing Committees of the Common Council
R043 Authorizing Jeffrey C. Dey of Resource Control Consultants, LLC as LSRP for Amspec and Vanguard Vinyl

9. **Licenses**: None

10 **Ordinances:** None

11. **New Business/Old Business**

a) Handicap Parking Request: 314 Somerset St. (Ward 2) – previously approved.

12. **Communications:** None

13 **Round Table:**

Lipsett reported Wed. Elected Officials Seminar at 5:30 p.m.
Spencer reported need to discuss with Senator's office re: truck traffic.
Mayor reported still working on Junkyard in Haddon Township

Motion by Spencer, 2nd by Parry to adjourn. All in favor. Meeting adjourned at 7:50 p.m.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK

fill 1-16-14

January 6, 2014 Meeting

Treasurer's Report

GCEDC

UEZ

Account x3285 1st Generation **December 2013**

Date	Type	Description	Amount	Remarks
12/1/2013	Balance		$245,908.93	
12/2/2013	Check #1038	RJM Services	$10,000.00	520 Windows & Cabinets
12/13/2013	Check #1039	Colleen Simmons	$400.00	Administrative Support
12/31/2013	IOD	Interest Paid	$10.02	
12/31/2013	Balance		$235,518.95	

Account x3839 2nd Generation **December 2013**

Date	Type	Description	Amount	Remarks
12/1/2013	Balance		$38,111.51	
12/28/2013		McMichael's*		Loan Payment #464.
12/31/2013	IOD	Interest Paid	$1.62	
12/31/2013	Balance		$38,113.13	

Total UEZ Balance **$273,632.08**

*McMichael's UEZ Loan Payment of $464.00 was received 12/28/2013. Check was deposited into GCBA account in error and will reflect in January Financials.

Gloucester City Economic Development Corporation
PO BOX 602
Gloucester City, New Jersey 08030

January 6, 2014 Meeting

Treasurer's Report

GCEDC

EDC

Account x2156 **December 2013**

Date	Type	Description	Amount	Remarks
12/1/2013	Balance		$135,263.31	
12/2/2013	Check #163	RJM Services	$10,000.00	524 Windows & Cabinets
12/5/2013	Deposit	526 Monmouth Street	$800.00	Tia's Rent
12/6/2013	Deposit	520 Monmouth Street	$600.00	Rent
12/13/2013	Deposit	520 Monmouth Street	$285.00	Rent Balance
12/16/2013	Check #165	PSE&G	$174.66	526 Monmouth St.
12/16/2013	Check #164	PSE&G	$63.15	524 Monmouth St.
12/16/2013	Check #166	PSE&G	$25.97	520 Monmouth St.
12/18/2013	Check #167	Dave Stallwood	$128.10	Reimburse Lights
12/30/2013	Check #169	Stanton Chapel Ins.	$6,296.85	Monmouth St.
12/30/2013	Check #171	CCMUA	$169.09	520 Monmouth St.
12/30/2013	Check #170	CCMUA	$168.28	526 Monmouth St.
12/30/2013	Check #172	CCMUA	$168.28	524 Monmouth St.
12/31/2013	Balance		$119,753.93	

all 3 bldgs
prop. / casual
Board Liability

Account x0616 **December 2013**

Date	Type	Description	Amount	Remarks
12/1/2013	Balance		$500.04	
12/31/2013	IOD	Interest Paid	$0.03	
12/31/2013	Balance		$500.07	

Total EDC Balance **$120,254.00**

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Treasurer's Report

Real Estate Assets	
520 Monmouth Street	$ 92,000
524 Monmouth Street	$110,000
526 Monmouth Street	$ 75,000
Total	$277,000

Loans	
UDAG Loan	$400,000
UEZ Loan (First Generation)	$160,000
Total	$560,000

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