Worksession Meeting of the

Mayor and Common Council of Gloucester City

Monday, Oct. 7, 2013 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** .by Mayor James at 7 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call**: Baus, Hutchinson, Johnson, Parry, Spencer and Mayor James being present. Bucher was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Mayor James opened the floor for public comments.
Anonymous, would like someone to look at parking situation Filmore and Mercer
6. **Minutes of the Previous Meeting(s):** Sept. 19 Caucus and Executive (with redactions) and Sept. 26 Regular Meeting and Executive (with redactions) Motion by Hutchinson, 2nd by Parry to approve. All in favor.
7. **Reports: I. Engineer's Report** – Paul Kelley, Remington & Vernick Engineers reported on the following projects: Replacement of Water Meters – bids received on Oct. 23; Window Replacement Municipal Bldg. – low bidder $74,600. City is going to get quote from George Bakey and possibly do in house; Road Resurfacing Program – bid opening Oct. 23rd; Senior Roof on hold till bonds approved. Jentsch to provide date of advertisement; Salt Dome – possibility of barn, getting numbers; Broadway Improvements Phase III – bid opening Oct. 23;
At this time Kearney suggested approving release of performance bond to Beazer with one year maintenance bond being provided.

II. Committees of Council:

a) Celebrations –Parry reported meeting Oct. 10th; meeting next Monday with Fire to discuss Christmas; Mayor – ICAC asking for date – Dec. 7
b) Finance & Administration- Spencer – referred PBA contract to Police committee; FMBA Superior Officers to Fire committee; nothing new with Steelworkers; Lipsett to send memo to department heads – any requests over $500 must get approval from Lipsett; reval put off till 2014 –State does not have personnel to finish with tax maps; information needs to get out to public; asked by Project Manager of Freedom Pier to increase T & M's billing – Finance recommends approving; 1.3 million UDAG; no contract received yet from FMBA – no retros until contract received; Frank and Jack working on Best Practices; 3 audit findings; opt out 25% with $5,000 max for 2014; department heads will be budgeting for summer help in their own budgets; Kearney's back bills re: Amspect can be paid;
c) Fire –Chief reported fire on Broadway – not able to salvage; adjoining house was saved; no injuries; finished up with SAMS program for Safer Grant
d) Housing- Hutchinson reported cost of trash bags for mattresses, etc. becoming costly, possibly charging; rental revocation hearing Oct. 30th; Flood hearing Oct. 31
e) Licensing – Jentsch reported pull tab raffle and waiver of fee for VFW – Motion by Hutchinson, 2nd by Parry to approve.
f) Police- Chief reported Officer Johnson doing a good job with landlord situations; Broadway property – pills and cash; armed robbery – drug deal, fake gun – caught in Woodbury; Halloween 4-7
g) Public Works- Zuccarelli reported 4th St. milling tomorrow; Cianchetti requesting help for leaf season; public works will discuss.

8. **Resolutions**

R234 Authorizing Refund of Key Deposit for Gloucester City Marina
R235 Authorizing Renewal of 2013-2014 Plenary Retail Consumption Liquor License 509 S. Broadway
R236 Authorizing Disposal of City Owned Equipment (copier and notebook computers of no value)
R237 Authorizing State Contract for Purchase of Two (2) 2014 Ford Interceptors for the Gloucester City Police Department
R238 Authorizing Purchase of Loader/Backhoe for the Gloucester City Environmental Utilities Department

R239 Certifying Annual Audit
Two additional resolutions added
R240 Authorizing Change Order to Contract with Bud Concrete
R241 Authorizing Release of Performance Bond for Beazer
Motion by Hutchinson, 2nd by Parry to approve. All in favor.

9. Licenses: a) VFW Post 3620 pull tab raffle and request for waiver of city fee- discussed above.

10 Ordinances: None

11. New Business/Old Business

a) Handicap Parking Request: Ward 1 – 321 Bergen St.- approval Oct. 17th

12. Communications:

a) from Lynn Pierce – Morris Court Apts. – various issues
b) from John Clifford – request for waiver of raffle license fee- handled above
c) from Mary Lou Adams – request for waiver of Community Center fee for Nov. 23 – Cultural Arts Group and request for Proclamation for Albert Countryman Jr. for all he has done for community.

Resolution on next agenda for waiver of fee but to include $100 clean up fee.

13 Round Table:

Hutchinson recommended City employees and immediate families receive ½ price fees for use of Community Center for events. Jentsch to work on ordinance.

R242 To Enter Into Closed Session for discussion of personnel and real estate. Motion by Spencer, 2nd by Parry to approve. All in favor.

Meeting went into closed at 7:55 p.m.

After closed session with the same members being present, the following action was taken:
Motion by Hutchinson, 2nd by Baus to hire Bruce Marks as part time Laborer 1 effective Oct. 7th.
All in favor.

Motion by Hutchinson, 2nd by Johnson to adjourn. All in favor.
Meeting adjourned at 8:45 p.m.

ATTEST: KATHLEEN M. JENTSCH, CITY CLERK