

INTERNAL AFFAIRS PROCEDURES:

The members of the Gloucester City Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interest of everyone that a complaint about the performance of an individual employee or the agency in general be resolved fairly and promptly. The Gloucester City Police Department has formal procedures for investigating these complaints. These procedures ensure fairness while also protecting the rights of both citizens and employees.

Any person filing a complaint of misconduct concerning any member of this agency is assured of the following:

- Your complaint will be sent to either a superior or specially trained internal affairs officer who will conduct a thorough and objective investigation.
- You will be asked to help in the investigation by giving a detailed statement about what happened or by providing other important information.
- All complaints against employees or the agency in general are thoroughly investigated. You will be advised in writing of the outcome of the investigation.
- If our investigation shows that a crime might have been committed, the county prosecutor will be notified. You might be asked to testify in court.
- If our investigation results in an employee being charged with a violation of department rules, you might be asked to testify in a division hearing.
- If our investigation shows that the complaint is unfounded or that the employee acted properly, the matter will be closed.
- All disciplinary hearings shall be closed to the public unless the defendant officer requests an open hearing.

If you have a complaint concerning a Gloucester City Police Officer, please fill out the [IA Complaint Form](#) (provide as much information as possible) and mail or email the form to the addresses listed below. [The Internal Affairs Report Form is available in other languages by clicking here.](#) If you prefer to remain anonymous when filing your complaint, you may fill out as little or as much as you wish on the complaint form. Keep in mind that more information will be helpful to our investigators. You may also contact the Gloucester City Police Department's Internal Affairs Unit at 856-456-0901 ext. 1112.

Via Mail:

Gloucester City Police Department
313 Monmouth Street, Gloucester City, NJ 08030
Attention: Internal Affairs

Via Email

cdepoder@gloucesterpolice.com

jflood@gloucesterpolice.com

The Gloucester City Police Department is committed to providing law enforcement services that are fair, effective and impartially applied. Toward that end, officers are held to the highest standards of official conduct and are expected to respect the rights of all citizens. Officers' adherence to these standards, motivated by a moral and professional obligation to perform their job to the best of their ability, is the ultimate objective of this department.

FREQUENTLY ASKED QUESTIONS

Q. What is a complaint?

A. A complaint is an expression of formal discontent or accusation made in a written or verbal form that alleges criminal conduct, misconduct, neglect of duty corrupt activity, violation of rules or regulations of the Gloucester City Police Department, or other violation of City or State rules and regulations.

Q. Can I talk to a Supervisor about my Complaint?

A. YES. You may speak to an employee's immediate supervisor about your complaint for possible resolution. You are still entitled to file a written complaint in the matter.

Q. How is my complaint investigated?

A. The Internal Affairs Officer reviews all complaints. Upon completion of a thorough investigation, a final disposition is determined.

Q. Will I be notified of the disposition?

A. YES. You will be notified of the disposition in writing after the investigation is completed.

Q. What happens if an employee is found to have acted improperly?

A. You may be asked to testify in a Criminal Court or Departmental Hearing. Aside from arrests arising from criminal conduct, an employee may be subjected to the following disciplinary action if found in violation of any regulations: Additional training and/or counseling, reprimanded, suspended from duty, fine imposed, termination or demotion. Any disciplinary action against an employee must be in accordance with the Gloucester City Police Department rules and/or regulations, Federal and State Statutes and Department of Personnel (Civil Service) rules.

Q. Where do I file my complaint?

A. You can obtain and file a complaint form:

1. At Police Headquarters
2. On our website <https://www.cityofgloucester.org/gloucester-city-police-department> and email the complaint to jflood@gloucesterpolice.com,
3. You can complete the contact form and attach the complaint form at: <https://www.cityofgloucester.org/user/551/contact>,
4. The completed form can be returned to Police Headquarters or mailed to:
The Office of Internal Affairs
Gloucester City Police Department
313 Monmouth Street
Gloucester City, New Jersey 08030
5. Finally, you may call the Internal Affairs Unit, (856) 456-0901, Extension 1112, or the Gloucester City Police Department, (856) 456-0901, and speak with any officer to file a complaint over the phone. You may do so anonymously.