

ORDINANCE OF THE CITY OF GLOUCESTER CITY

County of Camden, State of New Jersey

#O 06 - 2019

AN ORDINANCE CREATING THE POSITION OF PURCHASING AGENT

WHEREAS, the Mayor and Common Counsel of the City of Gloucester City ("City"), County of Camden and State of New Jersey has determined that it is in the best financial interest of its citizens to establish and create the position of Purchasing Agent; and

WHEREAS, N.J.S.A. 40A:11-9a. provides, in pertinent part, that the City may, by Ordinance in the case of a municipality, designate an individual to serve as the City's Purchasing Agent and the individual designated as the Purchasing Agent; and

WHEREAS, pursuant to law, the Purchasing Agent shall be assigned the authority, responsibility, and accountability for the purchasing activity for the contracting unit, to prepare public advertisements for bids and to receive bids for the provision or performance of goods or services on behalf of the contracting unit and approve, subject to formal action by the Mayor and Common Council, award contracts permitted by law in the name of the City and conduct any activities as may be necessary or appropriate to the purchasing function of the contracting unit as its contracting agent; and

WHEREAS, the individual designated to serve as the Purchasing Agent of the City shall possess a qualified Purchasing Agent Certificate; and

WHEREAS, the individual designated as the Purchasing Agent may be a part-time or full-time employee of the contracting unit, an independent contractor, or an individual employed by another contracting unit through a Shared Services Agreement in accordance with State law.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Gloucester City, in the County of Camden and State of New Jersey as follows:

SECTION1: Part I, Chapter 4, entitled "Administrative Code", Article V, §4-29.2, entitled Qualified Purchasing Agent is hereby created to read as follows:

§4-29-2. Qualified Purchasing Agent.

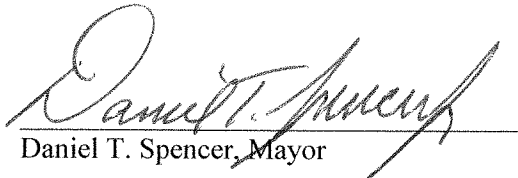
- A. There is hereby created the position of Purchasing Agent for the City of Gloucester City.
- B. The Purchasing Agent shall be appointed by the Mayor and Common Council.
- C. The Purchasing Agent is required to possess a valid Qualified Purchasing Agent Certificate, as issued by the New Jersey Division of Local Government Services, Department of Community Affairs.

- D. The Purchasing Agent shall have, on behalf of the Mayor and Common Council of the City of Gloucester City, the authority, responsibility and accountability for the purchasing activity pursuant to Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); to prepare and/or review public advertising for and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts; to award contracts pursuant to New Jersey law in accordance with the regulations, forms and procedures promulgated by state regulatory agencies and conduct any activities as may be necessary or appropriate to the purchasing function of the City of Gloucester City.
- E. The Purchasing Agent shall operate within the bid limitation guidelines as established by the State of New Jersey as amended from time to time.

SECTION 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

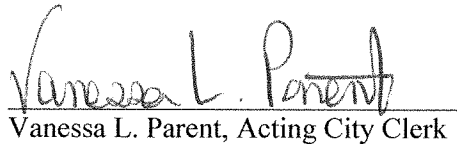
SECTION 3: If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional, such word, phrase, clause, section, or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION 4: This Ordinance shall take effect immediately upon final passage and publication as required by law.


Daniel T. Spencer, Mayor

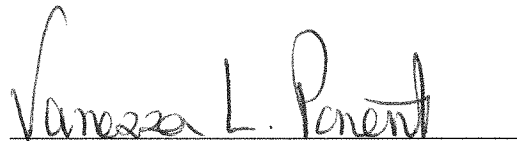
Passed on First Reading: March 28, 2019

Adopted by the Mayor and Common Council of Gloucester City this 25th day of April, 2019.

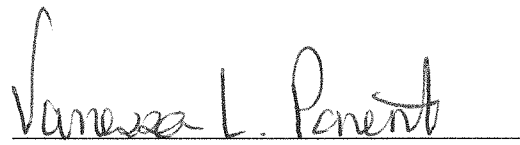

Vanessa L. Parent, Acting City Clerk

PUBLIC MEETING

NOTICE is hereby given that the foregoing ORDINANCE was introduced and passed at a meeting of the Common Council of the City of Gloucester City, County of Camden, New Jersey, held on the 28th day of March, 2019 and will be considered for final passage after a public hearing at a meeting of the Common Council of the City of Gloucester City to be held on the 25th day of April, 2019 at 7:30 pm in the evening prevailing time at 313 Monmouth Street, Gloucester City, New Jersey.


Vanessa L. Parent, Acting City Clerk

I hereby certify that the foregoing ORDINANCE was approved for final adoption by the Mayor and Common Council of the City of Gloucester City, County of Camden, State of New Jersey at a regularly scheduled meeting held on the


Vanessa L. Parent, Acting City Clerk



State of New Jersey
Department of Community Affairs



The
Division of Local Government Services
hereby certifies that

Thomas E. Hassett
5 Sheri Way
Pine Hill, NJ 08021

is a

QUALIFIED PURCHASING AGENT

6/30/2018 to 6/30/2021

Valid

Q-0707

Certification #

TE Hassett

Signature of Registrant

[Signature]

Timothy J. Cunningham, Director

YOUR CERTIFICATION NUMBER IS: **Q-0707** PLEASE USE IT ON ALL CORRESPONDENCE YOU FILE WITH THE DIVISION.

CERTIFICATION PERIOD: **6/30/2018 to 6/30/2021**

USE THIS SECTION FOR NAME AND/OR ADDRESS CHANGES.

ADDRESS OF RECORD: _____

TELEPHONE (INCLUDE AREA CODE) _____

HOME PHONE: _____

BUSINESS: _____

PLEASE COMPLETE AND SEND CHANGES TO:

CERTIFICATION UNIT
DIVISION OF LOCAL GOVERNMENT SERVICES
PO BOX 803
TRENTON, NJ 08625-0803

July 10, 2018

Thomas E. Hassett
5 Sheri Way
Pine Hill, NJ 08021

Dear Thomas E. Hassett

Attached you will find the renewal of your
Qualified Purchasing Agent Certificate,
indicating the issue date as well as the expiration date.
Please sign your name on the renewal document.

I commend your efforts in acquiring the necessary
credits to maintain your certification. If the Division can
be of any assistance to you, please feel free to contact
the Certification Unit at (609) 292-4656.

Sincerely,
Timothy J. Cunningham
Director