

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R 018 - 2019**

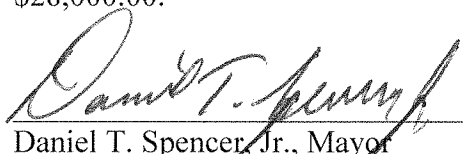
**RESOLUTION AWARDING A CONTRACT TO SENIOR CITIZENS UNITED  
COMMUNITY SERVICES OF CAMDEN COUNTY, INC. FOR  
EXTRAORDINARY UNSPECIFIABLE SERVICES**

**WHEREAS**, the City of Gloucester City is desirous of entering into an agreement for transportation services for its residents; and

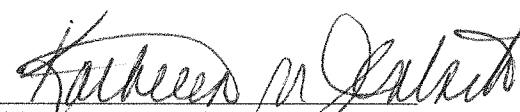
**WHEREAS**, the City of Gloucester City has complied with N.J.S.A. 40A:11-5(1)(a)(ii), regarding extraordinary unspecifiable services, a copy of the Certificate being attached hereto; and

**WHEREAS**, funds are available for this project as evidenced by the attached Certificate of Availability of Funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, New Jersey, that the City of Gloucester City be and it hereby is authorized to enter into an agreement with Senior Citizens United Community Services of Camden County, Inc. for the provision of transportation services for one year for an amount not to exceed \$28,000.00.

  
Daniel T. Spencer, Jr., Mayor

Passed by the Mayor and Common Council of Gloucester City this 3rd day of January, 2019.

  
Kathleen M. Jentsch, City Clerk

**OFFICE OF THE  
CHIEF FINANCIAL OFFICER**  
City of Gloucester City



Municipal Building  
512 Monmouth Street  
Gloucester City, N.J. 08030  
(856) 456-3970  
FAX 456-1760

**CERTIFICATION OF  
AVAILABILITY OF FUNDS**

Date: January 3, 2019

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I have ascertained that there are available sufficient uncommitted appropriations in the CURRENT FUND to authorize a contract with Senior Citizens United Community Services of Camden County, Inc., 537 Nicholson Road, Audubon, New Jersey, 08106 for transportation services for residents of the City of Gloucester City, contingent upon funds being made available in the final 2019 budget. The amount of the contract is \$28,000.00. One-quarter (25%) of this amount, which computes to \$7,000.00, is available in the temporary budget. Funds are therefore being made available and certified against the following appropriation:

Current Fund:

Administrative & Executive:

Other Expenses - Clerk

Senior Citizens

Account No. 9-01-100-527

\$ 7,000.00

Date of Award of Contract: January 3, 2019

Amount Certified: \$7,000.00

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Frank J. Robertson  
Chief Financial Officer

C: Kathleen M. Jentsch, City Clerk  
Jack Lipsett, City Administrator

DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Mayor and Council  
FROM: Vanessa Parent, City Clerk  
DATE: January 03, 2019  
SUBJECT: Contract for Provision of Transportation Services for Senior Citizens

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Senior Citizens United Community Services of Camden County, Inc.  
Cost: \$28,000.00  
Duration: January 1, 2019 to December 31, 2019.  
Purpose: To provide transportation services to senior citizens

This contract is being awarded without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. **Provide a clear description of the nature of the work to be done.**  
Senior Citizens United Community Services of Camden County, Inc. will provide senior citizens with transportation services.
2. **Describe in detail why the contract meets the provisions of the statute and rules.**  
Quotations were not solicited as the nature of the service is specific to capabilities in the field of having the means, equipment, and experience necessary to provide transportation service to senior citizens. The prospective contractor has specialized characteristics and experience in the field required. Moreover, the prospective contractor has experience and the necessary liaisons to assist in preparation of schedules, stops, and resources as they provide such service on a Countywide basis as well as locally.
3. **The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**  
The services do not lend themselves to written specifications, as they are more qualitative in nature than quantitative. The ability to provide appropriate service is more of a determinant of the contract suitability than price. It will be in the best interest of the City to award this contract to Senior Citizens United Community Services of Camden County, Inc. in amount of \$28,000 for a one year period from January 1, 2018 through December 31, 2018.
4. **Describe the solicitation of quotes.**  
Quotes were not solicited from alternate firms because of the expertise exhibited by this firm in the past.
5. **I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

Vanessa L. Parent  
City Clerk