

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R 019 - 2019

**RESOLUTION AWARDING A CONTRACT TO VOORHEES ANIMAL ORPHANAGE
FOR EXTRAORDINARY UNSPECIFIABLE SERVICES**

WHEREAS, the City of Gloucester City is desirous of entering into an agreement for the provision of animal shelter services; and

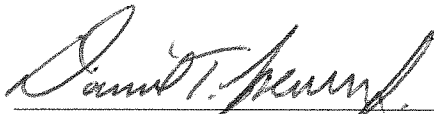
WHEREAS, animal shelter services cannot be described by written specifications, and other public agencies were not able to provide these services, and Voorhees Animal Orphanage has had extensive experience in this field and enjoys a positive reputation; and

WHEREAS, the City of Gloucester City has complied with N.J.S.A. 40A:11-5(1)(a)(ii), regarding extraordinary unspecifiable services, a copy of the Certificate being attached hereto; and

WHEREAS, funds are available for this contract as qualified by the conditions in the attached Certificate of Availability of Funds executed by the Chief Financial Officer; and

WHEREAS, said agreement shall be for the term January 1, 2019 through December 31, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of Gloucester City, New Jersey, that the City of Gloucester City be and it hereby is authorized to enter into an agreement with Voorhees Animal Orphanage, 419 Cooper Rd., Voorhees, NJ for an amount not to exceed \$39,000.00


Daniel T. Spencer, Jr., Mayor

Passed by the Mayor and Common Council of Gloucester City this 3rd day of January, 2019.


Kathleen M. Jentsch, City Clerk

OFFICE OF THE
CHIEF FINANCIAL OFFICER
City of Gloucester City



Municipal Building
512 Monmouth Street
Gloucester City, N.J. 08030
(856) 456-3970
FAX 456-1760

CERTIFICATION OF
AVAILABILITY OF FUNDS

Date: January 3, 2019

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I have ascertained that there are available sufficient uncommitted appropriations in the CURRENT FUND and in the TRUST - ANIMAL CONTROL FUND to authorize a contract with Voorhees Animal Orphanage, Inc., 419 Cooper Road, Voorhees, New Jersey, 08043 for the provision of Animal Shelter Services for the City of Gloucester City for the year 2019. The estimated total amount of the contract is \$39,000.00, of which one month will be covered by the available balance in the Trust - Animal Control Fund and two months available in the 2019 Temporary Budget. Funds are therefore being made available and certified for the 3-month period covered against the following appropriations:

Current Fund:	
Animal Control Services:	
Other Expenses	
Account No. 9-01-164-519	\$ 6,500.00
Trust - Animal Control Fund:	
Miscellaneous Expenses	
Account No. X-73-100-549	<u>3,250.00</u>
Total	<u>\$ 9,750.00</u>

Date of Award of Contract: January 3, 2019

Amount Certified: \$ 9,750.00

Frank J. Robertson

Frank J. Robertson
Chief Financial Officer

C: Kathleen M. Jentsch, City Clerk
Jack Lipsett, City Administrator

DECLARATION FOR AN EXTRAORDINARY UNSPECIFIABLE SERVICE

TO: Mayor and Council
FROM: Kathy Jentsch, City Clerk
DATE: January 3, 2019
SUBJECT: Contract for Provision of Animal Shelter Services

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Voorhees Animal Orphanage, Inc.
Cost: \$39,000
Duration: January 1, 2019 to December 31, 2021
Purpose: To provide animal shelter services

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

- 1. Provide a clear description of the nature of the work to be done.**
Voorhees Animal Orphanage, Inc. will house, shelter, feed and care for all felines and canines found or otherwise acquired in Gloucester City with exception of injured or sick that have been diagnosed or are suspected of having a communicable disease, which are determined by the VAO to endanger the health of the other animals at the shelter.
- 2. Describe in detail why the contract meets the provisions of the statute and rules.**
Quotations were not solicited as the nature of the service is specific to capabilities in the field animal shelter services. The prospective contractor has specialized characteristics and experience in the field required.
- 3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:**
The services do not lend themselves to written specifications, as they are more qualitative in nature than quantitative. The ability to provide appropriate service is more of a determinant of the contract suitability than price. It will be in the best interest of the City to award this contract to Voorhees Animal Orphanage in amount of \$39,000.00
- 4. Describe the solicitation of quotes.**
Quotes were not solicited from alternate firms because of the expertise exhibited by this firm communicated to us by other municipalities.
- 5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.**

Respectfully,

Kathleen M. Jentsch
City Clerk