

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, April 20, 2017 7:00 P.M.
512 Monmouth Street

Minutes

1. **Call to Order:** by Mayor Pro Tem Spencer at 7:05 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Keating, Parry, Spencer being present. Hutchinson arrived 7:25 pm. Johnson and Mayor James were excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Larry Morgan on behalf of Verizon Wireless looking for City consent to attach equipment to utility poles to enhance signal strength. Resolution is on agenda for this event but needs some changes. Will be on next agenda.
Pastor Richard E. Gehret - on behalf of ministerium suggested Weekly HELLO Day. Spencer suggested announcing and providing resolution in support at May council meeting.

6. **Remediation/Redevelopment Construction Progress Report** –March 2017 provided by Jeff Dey
Motion by Keating, 2nd by Parry to approve invoices totaling \$22,274.13 and \$37,110.84. All in favor.
7. **Minutes:** March 16, 2017 Work Session and Executive (with redactions), March 23, 2017 Regular Meeting and Executive (with redactions)April 3, 2017 Work Session and Executive (with redactions)
Motion by Keating, 2nd by Baus to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus reported Easter event went well; meeting April 25th for July event
 - b) Finance & Administration- Keating reported budget scheduled for adoption May 1st.
 - c) Fire- Nothing to report.
 - d) Housing- Hutchinson reported rental revocation hearings April 27th 10 am
 - e) Licensing- Nothing to report.
 - f) Police- Chief reported company illegally renting houses without c.o.'s; owner of Quality Inn stating police are harassing his business. Chief sent him a letter to meet.
 - g) Public Works- Parry reported salt barn progress; summer help needed; Fishing Derby this Saturday, May 29th memorial Day events.
9. **Resolutions**
 - R082 Refunding Payments on Various Tax Records
 - R083 Making Adjustments to Various Tax Records
 - R084 Correcting Billing Charges on Utility Records
 - R085 Authorizing Senior and Veterans Deductions
 - R086 Authorizing Disposal of City Owned Equipment (*computer – Tax Office*)
 - R087 Removing Various Handicap Parking Spaces
 - R088 Designating Recipients for the Camden County Improvement Authority Housing Rehabilitation Program and Authorizing Camden County Improvement Authority as Administrative Agent (*209 Cumberland St.*)
 - R089 Awarding a Contract to Air Control Technology for Gloucester City Senior Center Rooftop Unit Replacement
 - R090 Modifying Certain Provisions of Prior Adopted Ordinances (*Verizon Wireless*)

Removed and renumbered

 - R090 Authorizing Adjustments on the Planning and Zoning Board Escrow Account
 - R091 Authorizing Refund of Permit Fee (*328 Lehigh Ave.*)
 - R092 Authorizing Refund of Permit Fee (*245 S. Fourth St.*)
 - R093 Awarding a Contract to Senior Citizens United Community Services of Camden County, Inc. for Extraordinary Unspecifiable Services (*\$28,000*)
 - R094 Adopting Emergency Temporary Budget Appropriations

Motion by Keating, 2nd by Hutchinson to approve. All in favor.

10. **Ordinances –**
 - O12 Ordinance Modifying Amending the Code of the City of Gloucester Regarding Peddling and Soliciting (TABLED)

for first reading this evening, 2nd reading and public hearing to be held May 18, 2017 at 7:00 pm, 512 Monmouth St.,

- O14 Amending Chapter 92 of the Ordinance of the City of Gloucester City (Youth Sports)

Motion by Keating, 2nd by Parry to approve.

Roll Call: Baus, Hutchinson, Keating, Parry, and Spencer voting in the affirmative.

- O15 Granting Easement (*336 Monmouth St.*)

Motion by Keating, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Keating, Parry, and Spencer voting in the affirmative.

O16 Supplementing and Modifying Chapter 87, Vehicle and Traffic, of the Code of the City of Gloucester City Motion by Hutchinson, 2nd by Keating to approve.

Roll Call: Baus, Hutchinson, Keating, Parry, and Spencer voting in the affirmative.

11. Old Business/New Business:

- a) Social Media Marketing Proposal –Resolution to be prepared for next meeting
- b) Handicap Parking Requests: Adding 213 Cumberland St. and 212 Essex St.

R095 Designating Handicapped Parking Spaces: Adding 213 Cumberland St. and 212 Essex St. Motion by Hutchinson, 2nd by Keating to approve. All in favor.

12. Communications:

- a) from Mary Lou Adams – Music Art Festival at Prop. Park Sept. 30th. 11 – 6:30
- b) from Merryfield Construction – request for waiver of permit fees for roof 392 Walnut Ave.-Solicitor Wood will have resolution prepared for next meeting.

Wood – 935 Jersey Ave. set to close next week.


Lipsett- next Thurs. 6 pm elected officials seminar at 313 Monmouth St.; marina is now open for business.

R096 To Enter Into Closed Session for discussion of personnel

Motion by Keating, 2nd by Hutchinson to approve. All in favor.

Meeting went into closed at 8:10 pm.

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK