

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, January 21, 2016 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:08 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James being present. Baus arrived at 7:20 p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
6. Remediation/Redevelopment Construction Progress Report – December 2015 presented by Jeff Dey
Motion by Keating, 2nd by Hutchinson to approve bills totaling \$90,109.90. All in favor.
7. **Minutes:** December 17, 2015 Regular Meeting; December 30, 2015 Closeout and Executive (with redactions); January 4, 2016 Re-organization Meeting
Motion by Keating, 2nd by Hutchinson to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus reported working on Little Miss/Mister and Easter. Mayor reported Gloucester Day June 4th.
 - b) Finance & Administration- Spencer – date for introduction of budget changed to March 18th and adoption April 22nd; good water sewer and tax collections for 2015; 172 properties went to tax sale; senior center needs heating unit \$3600 – will take from old bond; Colleen's Caterers requesting loan; Holt Pilot-still in discussion
 - c) Fire- heater and electrical fires this week
 - d) Housing- Mayor reported meeting with St. Joe's Monday 10 am
 - e) Licensing- Motion by Spencer, 2nd by Johnson to approve St. Mary's Licenses listed below as well as waiver of fees. All in favor.
 - f) Police- Nothing to report.
 - g) Public Works- Parry – 2 wells down; Chestnut St. Pump Station transformer not working; still problem with dust and dirt at Holt; Martin's Lake almost complete
9. **Licenses:**
 - a) St. Mary's Raffle #3-2016 - 50/50 March 11, 2016 and request for waiver of City fee
 - b) St. Mary's Raffle #4-2016 – Basket Auction March 11, 2016 and request for waiver of City fee
10. **Resolutions**
 - R018 Correcting Billing Charges on Utility Records
 - R019 Authorizing Senior and Veterans Deductions
 - R020 Making Adjustments to Various Tax Records
 - R021 Refunding Payments on Various Tax Records
 - R022 Authorizing Award of Contract Pursuant to the Bid Procedures to Camden County Energy Recovery Associates LP and Approval of Participation in a Cooperative Pricing Agreement with the County of Camden and Various Other Municipalities for the Disposal of Solid Waste ID #57-CCCPS
 - R023 Agreeing to Requirements Necessary for Combined Sewer Permit
 - R024 Authorizing Disposal of City Owned Equipment (*copier and outdated phone box*)
 - R025 Terminating Redevelopment Agreement with Shelby Mechanical (*for 751 Water Street*)
 - R026 Entering Into Agreement with Arvon Painting & Contracting, Inc. and Charles Staton (*for release of acquitting, discharging claims, etc. with regard to property located at 316 Middlesex St.*)
Motion by Hutchinson, 2nd by Baus to approve Resolutions 18 through 25 and table 26 for further discussion. All in favor.
11. **Ordinances for first reading this evening, with second reading and public hearing to be held on Feb. 18, 2016 at 7:00 p.m., 512 Monmouth St.**
 - O02 Amending Chapter 49- Games of Chance (*correcting an old bingo/raffle fee error from years ago*)
Motion by Keating, 2nd by Baus to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
 - O03 Exceeding the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to NJSA 40A:4-45.14
Motion by Keating, 2nd by Hutchinson to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
 - O04 Authorizing Subdivision of Property (*Ogle-Highland Blvd.*)
Motion by Hutchinson, 2nd by Parry to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
 - O05 Regulating The Containment of Fowl and Other Animals Within the City of Gloucester City
Motion by Hutchinson, 2nd by Keating to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

12. Old Business/New Business

- a) Handicap Parking Request – 226 N. Broadway- 1st ward reviewing
- b) GCEDC Minutes from December and January (*emailed previously to all*)
- c) Request from Board of Health to change membership to 5 and limit number of meetings to between 3-5 per year and offer licenses at rabies clinic- agreed to all – Jentsch to discuss licensing at rabies clinic with them.
- d) 2 Alternate Vacancies – Historic Preservation Commission- Spencer working on.
- e) Revisions to Taxi/Limo Codes

13. Communications:

- a) from Chuck Wigginton – re-appointment of Michael McSweeney to Housing Authority- ok
- b) from Alex Tedesco – Request for leave of absence Pump Station Operator to continue in title Superintendent Public Works-ok
- c) from Sean Howarth – request for “Caution Children at Play” signage – 300 block of Orlando-ok

R027 To Enter Into Closed for discussion of personnel, real estate, contracts, negotiations.
Motion by Hutchinson, 2nd by Baus to enter into closed. All in favor.

Meeting adjourned at 8:05 p.m.

After closed with the same members being present, the following actions were taken:

Motion by Hutchinson, 2nd by Johnson to approve an additional 60 day extension for Cyzner Properties. All in favor.

Motion by Hutchinson, 2nd by Baus to approve provisional appointment of Brian Morrell as Chief of Police, effective Jan. 22, 2016. Salary of \$120,000 will take effect Feb. 1st. All in favor.

Motion by Hutchinson, 2nd by Baus to approve demotion of Mike Morrell to Police Lieutenant effective Jan. 22, 2016. Salary will be reduced to Police Lietutenant effective Jan. 25, 2016.

Motion by Parry, 2nd by Hutchinson to amend budget for BP Arco Remediation from \$888,206 to \$1,087,981. All in favor.

Motion by Hutchinson, 2nd by Parry to amend budget for CBS/GTC Remediation to \$2,339,487. All in favor.

Motion by Hutchinson, 2nd by Parry to approve 2016 budget for SP BDA \$90,000. All in favor.

Motion by Spencer, 2nd by Baus to adjourn. All in favor. Meeting adjourned at 9 p.m.

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK