

Work Session Meeting of the  
Mayor and Common Council of Gloucester City  
Monday, April 4, 2016 7:00 P.M.  
512 Monmouth Street

Minutes

1. **Call to Order:** .by Mayor James at 7:00 p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Johnson, Keating, Parry, Spencer, Mayor James being present. Baus arrived at 7:08 p.m. Hutchinson was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.  
There were no persons from the public.
6. Remediation/Redevelopment Construction Progress Report –Jeff Dey was excused – will report at next meeting.
7. **Minutes of the Previous Meeting(s):** March 24, 2016 (pending)
8. **Reports: I. Engineer's Report** –Tim from R & V provided monthly report. Spencer questioned Brown and Paul St. – Tim explained thinks they are going to expedite those closings. He will make a call.

**II. Committees of Council:**

- a) Celebrations –Tedesco reported Clean Up Day rain caused some groups to cancel-re-scheduling. Spencer reported there will be centennials in 2018 and 2023-working on committees, etc.
  - b) Finance & Administration-Spencer reported will be meeting with CWA and FMBA; draft Master Plan complete; will be introducing budget this evening; Business Association will be holding concerts in Prop. Park during summer; will be soliciting businesses for UEZ.
  - c) Fire –Chief reported annual training and physicals started; Fire Inspector will be needed.
  - d) Housing-Steckclair reported 239 Sylvan-1 more bid due in; 861 Cumberland – lienholder going to take down; asbestos clean up at power plant going well; tractor hit phone lines outside of building-no phones or internet.
  - e) Licensing-Jentsch reported on the licenses below.
  - f) Police-Morrell – Cassy Pollander started academy today; Brittney Pollander will be on light duty; Steve Burkhardt hurt – light duty; requested next 10 names for police officer be provided from civil service; requested transfer list for title of police officer-Police Committee to discuss further. Spencer reported meeting with Pine Grove, reps from St. Mary's Bingo organization and reps from String Band regarding parking issues at Pine Grove during events.
  - g) Public Works-Tedesco putting together dollar numbers for snowstorm reimbursement; need to meet to discuss trash contract; Tom Kain reported flushing hydrants; cleaning out tanks next month and meters being calibrated tomorrow.
9. **Licenses:**
- a) St. Mary's Handbag Bingo License 4-2016 and request for waiver of City fee (\$20.00)
  - b) St. Mary's Basket Auction Raffle License 7-2016 and request for waiver of City fee (\$20.00)  
Motion by Spencer, 2<sup>nd</sup> by Johnson to approve. All in favor.
10. **Resolutions:**
- R080** Adopting Emergency Temporary Budget Appropriations
- R081** Authorizing Bank Account to be Titled GT Remediation Fund Account and Authorizing Official Signatures Thereon
- R082** Authorizing Disposal of City Owned Equipment (*Clerk's office computer*)
- R083** Authorizing Entering Into A Lease Agreement (*Terminal Construction Corporation*)
- R084** Executing Any and All Documents to Acquire Subdivided Property  
Motion by Keating, 2<sup>nd</sup> by Baus to approve. All in favor.
- R085** Introduction of 2016 Budget (*requires roll call*)  
Motion by Keating, 2<sup>nd</sup> by Spencer to approve. Keating –maintaining services that are important. Spencer-thanked everyone - great job managing this budget over past several years
- Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.



(This budget shall be advertised in summary form in the April 21, 2016 edition of the Gloucester City News and the Public Hearing for the same to be held at the regularly scheduled Work Session Meeting of the Mayor and Common Council on May 2, 2016 at 7:00 p.m. at 313 Monmouth St.

11. **Ordinances:** *for first reading this evening, with 2<sup>nd</sup> reading and public hearing to be held on April 28, 2016 at 7:30 p.m., 313 Monmouth St.*

**O07** Amending Chapter 66A Public Facilities User Fees of the Gloucester City Code

Motion by Johnson, 2<sup>nd</sup> by Baus to approve. Keating will bring up to organizations at next meeting to make them aware it pertains to outside organizations.

**Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

**O08** Authorizing the Sale of Property (213 Hudson Street)

Motion by Johnson, 2<sup>nd</sup> by Keating to approve.

**Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

**O09** Puppy Mill Ordinance

Motion by Johnson, 2<sup>nd</sup> by Baus to approve.

**Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

*for second reading and public hearing this evening*

**O06** Amending Bond Ordinance 08-2013 of the City of Gloucester City, County of Camden, New Jersey

There were no persons wishing to speak. Motion by Johnson, 2<sup>nd</sup> by Keating to approve.

**Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

**R086** Resolution of the Mayor and Common Council of the City of Gloucester City, County of Camden, New Jersey Authorizing and Approving the Issuance and Sale of Up to \$688,596 of Bonds of the City of Gloucester City Consisting of the City's General Obligation Bonds, Series 2016C; the City's General Obligation Bonds, Series 2016D; Authorizing the Execution and Delivery of the Loan Agreements to be Executed by the City and Each of the New Jersey Environmental Infrastructure Trust and State of New Jersey, Acting by and Through the New Jersey Department of Environmental Protection; Further Authorizing the Execution and Delivery of an Escrow Agreement, all Pursuant to the 2016 New Jersey Environmental Infrastructure Trust Financing Program; and Determining Certain other Matters in Connection Therewith

Motion by Keating, 2<sup>nd</sup> by Baus to approve.

**Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

12. **New Business:**

a) Permanent Appointment of Samantha Ege to title of Assistant Violations Clerk

Motion by Keating, 2<sup>nd</sup> by Baus to approve. All in favor.

13. **Communications:**

a) from NJDOT – approval for 2016 Municipal Aid Program for Reconstruction of Fifth St. (\$215,118)

14. **Round Table:**

Parry reported Opening Day for Baseball this Saturday 8:30; Lipsett reported Municipal Alliance holding Drug Abuse meeting on April 20<sup>th</sup> at 6 p.m. at Community Center

Jentsch requested approval for hiring of Cassy Pollander. Motion by Keating, 2<sup>nd</sup> by James to approve permanent appointment of Cassy Pollander as Police Officer effective April 4, 2016. All in favor.

Keating reported – met with Sports Associations and will continue to meeting with them.

Motion by Keating, 2<sup>nd</sup> by Johnson to adjourn. All in favor. Meeting adjourned at 8:00 p.m.

ATTEST:

  
KATHLEEN M. JENTSCH, CITY CLERK