

Work Session Meeting of the
Mayor and Common Council of Gloucester City
Monday, December 5, 2016 7:00 P.M.
512 Monmouth Street
Minutes

1. **Call to Order:** .by Mayor James at 7 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Keating, Parry, Spencer, Mayor James. Hutchinson arrived 7:20 pm, Baus arrived 7:25 pm. Johnson was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Mayor James opened the floor for public comments:
Kelly Rathbone, 1461 Chestnut St. \$1600 cut and clean charge was incurred before she purchased the property. Wood will review her paperwork and get back to her.
Sam ?, 318 Ridgeway St. cut and clean charge – no citation was received; Steckclair reported not everyone receives a citation; The gentleman would like the City to abide by their ordinance regarding issuance of a citation. Wood will review and get back to him.
6. **Minutes of the Previous Meeting(s):** November 22, 2016 Regular meeting
Motion by Parry, 2nd by Keating to approve. All in favor.
7. **Reports:**
 - I. **Engineer's Report** – Tim S. provided his monthly report.
 - II. **Committees of Council:**
 - a) Celebrations – Parry reported Santa coming around town; Spencer – 2018 Celebration-200 bricks sold so far; Saturday will be a ribbon cutting for the memory walk at noon; Christmas parade Thursday 6:30 pm
 - b) Finance & Administration-Spencer – interviewing 2 candidates for Collector position Dec. 12th; will be picking a date to meet with department heads in January.
 - c) Fire –Hagan reported key fob system installed; in compliance with Dept. of Health and PEOSHA; hazmat training starts tomorrow
 - d) Housing-Steckclair – attended Sgt. Scrap Planning Board hearing along with Mayor; property has been spot zoned; Mayor suggested obtaining minutes from that meeting.
 - e) Licensing-See licensing below.
 - f) Police-Chief reported Superintendent Rafferty would like a letter from City advising to not take possession of property yet; home invasion – suspect identified.
 - g) Public Works-Tedesco salt barn – possibly do some work in house; Schindler – Baynes Ave overlay damaged sewer laterals of property owner- will need repair; 676 project needs to be handed over to Engineer and Solicitor; copper and lead regulations – possibly have employees test their water; EPA letter received – will be discussed with Engineer and Solicitor.
8. **Resolutions:**
 - R226 Making Adjustments to Various Tax Records
 - R227 Authorizing Senior and Veterans Deductions
 - R228 Refunding Payments on Various Tax Records
 - R229 Correcting Billing Charges on Utility Records
 - R230 Placing Municipal Charges on Tax Properties Where Service Work, Fines or Legal Fees Were Ordered and Work was Performed as Outlined
 - R231 Supporting Senate Bill S981 (*Electronic Waste Management Act*)
 - R232 Awarding a Contract to Resource Control Consultants for Extraordinary Unspecifiable Services (*sampling of marina dredge material*)
 - R233 Awarding a Contract to Voorhees Animal Orphanage for Extraordinary Unspecifiable Services (*animal shelter services*)
 - R234 Authorizing Payments to Certain Employees in Consideration of Their Waiver of Group Health Benefits
 - R235 Providing for Budget Transfers
 - R236 Authorizing Refund of Deposit for Off-Duty Employment of Police Officers
 - R237 Extending the Due Diligence Period for TWPMotion by Hutchinson, 2nd by Keating to approve. All in favor.

9. Ordinances: *for first reading this evening with second reading and public hearing to be held on Dec. 28, 2016 at 5 p.m. in the Municipal Building, 512 Monmouth St.:*

O31 Amending Chapter 92 of the Ordinance of the City of Gloucester City (Youth Sports)

Motion by Parry, 2nd by Hutchinson to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

O32 Amending Chapter 92 of the Ordinance of the City of Gloucester City (Youth Sports)

Motion by Hutchinson, 2nd by Parry to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

For second reading and public hearing this evening:

O27 Amending Bond Ordinance 7-2011 of the City of Gloucester City, County of Camden, New Jersey

There were no persons from the public wishing to speak. Motion by Hutchinson, 2nd by Parry to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

O28 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (*addition of Police Captain*)

There were no persons from the public wishing to speak. Motion by Keating, 2nd by Hutchinson to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

O29 Amending Chapter 86D Entitled "Vacant Property Maintenance and Registration" Governing the Maintenance of Vacant Properties in the City of Gloucester City, Establishing Registration Requirements and Levying a Registration Fee on Owners of Vacant Properties

There were no persons from the public wishing to speak. Motion by Hutchinson, 2nd by Keating to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

O30 Authorizing Tax Agreement Between the City of Gloucester City and GMT Realty, LLC, Passaic Properties, LLC and Ellis Properties, LLC

There were no persons from the public wishing to speak. Motion by Hutchinson, 2nd by Keating to approve.

Roll Call: Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Baus had left the room.

10. Licenses:

a) Pine Grove – Raffle License 1-2017 (*pull tab*) and request for waiver of City fee

b) Pine Grove – Bingo License 1-2017 and request for waiver of City fee.

Motion by Spencer, 2nd by Hutchinson to approve. All in favor.

11. Communications

a. NJLM Bulletin (*distributed previously*)

b. from Cricket communications – Termination of lease letter for 556 S. Broadway

c. GCEDC Minutes (*distributed previously*)

d. From Lois Riding – no longer requesting leave of absence as PB/ZB Secretary

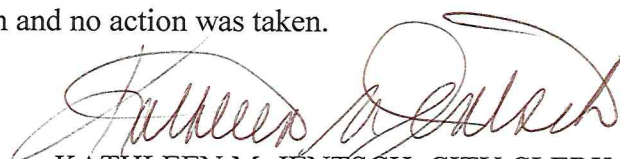
Motion by Keating, 2nd by Baus to appoint Adrienne Parent provisionally in the title. All in favor with exception of Hutchinson who abstained.

R238 To Enter Into Closed Session for discussion of real estate, negotiations, contracts, personnel.

Motion by Keating, 2nd by Baus to enter into closed. All in favor.

Meeting went into closed session at 8 pm and no action was taken.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK