

**Work Session Meeting of the  
Mayor and Common Council of Gloucester City  
Tuesday, September 7, 2021 7:00 P.M.  
313 Monmouth Street  
Minutes**

1. **Call Meeting to Order:** By Mayor Keating at 7:00 P.M.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baile, Baus, Hutchinson, Johnson, Michel and Mayor Keating being present. Berglund arrived at 7:07 P.M.
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

**Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks. No persons wishing to speak.

5. **Reports:**
  - I. **Engineer's Report:** Joseph Raday provided a report from Pennoni.
  - II. **Committee of Council:**
    - a) Celebrations- Baus – Irish Parade will be held on September 19<sup>th</sup> at 1:00 p.m.; Art's Festival is being held on September 25<sup>th</sup>.
    - b) Finance & Administration- Keating – Surplus Sale will be held in October. Vacancy in Finance Department.
    - c) Fire- Chief Hagan – There were 153 calls, 47 training hours and five power outages last month.
    - d) Housing- Bill Ackley – provided a report. Received a letter of resignation and is requesting to fill the vacancy.
    - e) Licensing - None
    - f) Police- No report.
    - g) Public Works- Tedesco – Working on flooring at Community Center. Clean-Up Day is October 2<sup>nd</sup>. October 18<sup>th</sup> is the 400<sup>th</sup> Anniversary Committee meeting at the Community Center.
    - h) Water & Sewer- Chief Morrell – working on a five-year plan for Gloucester City Infrastructure. Working on auction of equipment.
    - i) Community Dev.- Lori Ryan – provided a report.

6. **Resolutions:**

**R192** Resolution for Approval to Issue a Request for Proposals, Under State Competitive Contracting Guidelines, for Implementation, Oversight, Creation and Submission of Required Reports and Grant Drawdowns Pursuant to a FY2022 Small Cities Housing Rehab Award to the City of Gloucester City  
**Motion By:** Hutchinson, **Second By:** Baile to approve. All in favor.

**R193** Resolution Authorizing the Mayor of the City of Gloucester City to Complete and Submit a Letter of Endorsement for Applications to Apply for and Site, Within City Approved and Appropriately Zoned Areas, for Recreation Cannabis Dispensary and Related Licensed Facilities  
**Motion By:** Berglund, **Second By:** Hutchinson to approve. All in favor.

**Nominations** for Cannabis Dispensary and Related Licensed Facilities Committee: George Berglund, Dayl Baile and James Johnson

7. **Correspondence:**

a) From St. Mary's Church – requesting to host a Race on April 3, 2022.

**Motion By:** Hutchinson, **Second By:** Michel to approve. All in favor.

**R194 Closed Session**

**Motion By:** Michel, **Second By:** Baus to enter into Closed Session at 7:49 P.M. All in favor.

After Closed Session, the following action was taken:

Court Office Titles- Deputy Court Administrator for AOC: Chelsea Holwell and Katie Scherwitzki.

**Motion By:** Baile, **Second By:** Michel to approve. All in favor with the exception of Johnson who abstained.

Pat Rogers to be hired as a Truck Driver for Public Works starting October 4, 2021.

**Motion By:** Hutchinson; **Second By:** Berglund to approve. All in favor.

Luke Driscoll to become Code Enforcement Trainee in Housing Department starting September 27, 2021.

**Motion By:** Johnson; **Second By:** Hutchinson to approve. All in favor.

**Motion By:** Michel, **Second By:** Hutchinson to adjourn at 9:21 P.M. All in favor.

**ATTEST:**

  
VANESSA L. PARENT, CITY CLERK