

**MINUTES OF THE REGULAR MEETING  
OF THE GLOUCESTER CITY PLANNING/ZONING BOARD  
January 19, 2022 @ 7:30 pm**

1. **Call to Order:** Meeting was called to order at 7:30 pm by Chairman Pro-tempore Mike Smollock
2. **Salute to the flag and Open Public Meetings Statement:** Salute to the flag and Open Public Meetings Statement was led by John Nolan. This regular meeting of the Gloucester City planning board has been noticed to the Gloucester City News and the Courier Post in accordance with the open public meetings act.
3. **Oath of Office. The following member read and signed the oath.**
  - a. Keith Tetreault, Class I Member (Mayor's Designee) - Term expiring 12/22
  - b. William Gallagher, Class II Member – Term Expiring 12/22
  - c. George Berglund, Class III Member – Term Expiring 12/22
  - d. Mike Smollock, Alt. #1 Member, term expiring 12/23
  - e. Gemma Schultes, Alt. #1 Member, Term Expiring 12/23
  - f. Doris Wasko, Alt. #3 Member, Term Expiring 12/23
4. **Roll Call:** Board members and professionals'/staff attendance:

PRESENT	Position	YES	NO
1. Tetreault	Class I	X	
2. Gallagher	Class II	X	
3. Berglund	Class III	X	
4. Howarth	Class IV	X	
5. Smollock	Class IV	X	
6. Baus	Class IV	X	
7. O'Donnell	Class IV		X
8. Stecklair	Class IV	E	
9. Spotts	Class IV	X	
10. Schultes	ALT# 1	X	
11. Parry	ALT# 2	X	
12. Wasko	ALT# 3	X	
13. Vacant	ALT# 4	X	
Engineer		X	
Solicitor		X	
Planner		X	
Secretary		X	

**Join Zoom Meeting**

<https://us06web.zoom.us/j/3698213278?pwd=RDJDVFZzc0JHdTRBdWdpV09CaVNDZz09>

**Meeting ID: 369 821 3278**

**Passcode: 4mJDFA**

5. **Resolutions:**
  - a. Resolution appointing Chairman of the Gloucester City Planning/Zoning Board - Motion carried. Howarth/ Spotts. Smollock Abstained. All members voted yes.
  - b. Resolution appointing Vice Chairman of the Gloucester City Planning/Zoning Board - Motion carried. Berglund/ Spotts. Howarth Abstained. All member voted yes.
  - c. Resolution appointing Solicitor of the Gloucester City Planning/Zoning Board – Colleen Bianco Bezich - Motion carried. . All members voted yes.
  - d. Resolution appointing Engineer& Planner of the Gloucester City Planning/Zoning Board - Key Engineers – Motion carried. Baus/ Howarth. All voted yes.

e. Annual Report for 2020 – Approval – Motion to Approve. Howarth/ Baus. All voted yes.

6. **Minutes:** Meeting mins - December 15, 2021 – Motion to approve. Howarth/ Baus. All members voted yes.

7. **Historic District Resolutions:** None at this time.

8. **Hearings on Applications for Development:** None at this time.

9. **Correspondence** – Mayor Baile thanked the board members for their time and volunteering. There are some projects coming up and look forward to a good year.

10. **Adjournment:** Motion to Adjourn – Howarth/ Baus. All voted yes. Meeting adjourned at 7:46 pm.

**ATTEST:**

---

Adrianne Moore  
Gloucester City Planning/Zoning Board Secretary