

**Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, January 19, 2023 6:00 P.M.  
313 Monmouth Street**

**Agenda**

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Budesza, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

**Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
  - I. **Engineer's Report:**
  - II. **Committees of Council:**
    - a) Celebrations:
    - b) Community Dev.:
    - c) Finance & Administration:
    - d) Fire:
    - e) Housing:
    - f) Licensing: Raffle License 1-2023
    - g) Police:
    - h) Public Works/Water Dept:

6. **Resolutions for Discussion:**

- R Resolution Authorizing Disposal of Surplus Property (Fire Dept. boots/helmets)
- R Resolution Authorizing Disposal of Surplus Property (Fire Dept. equipment)
- R Resolution Authorizing Disposal of Surplus Property (Fire Dept. electronic inventory)
- R Resolution Authorizing Adjustments on the Planning and Zoning Escrow Account
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Refund Payments on Various Utility Records
- R Resolution to Provide for Budget Transfers

- R Resolution Authorizing Change Order No. 1 to the Contract between Insituform, LLC and the City of Gloucester City for Combined Sewer and Pipe Charles Street
- R Resolution Awarding a Contract to Pennoni Engineers for Building Demolition of 51 South Brown Street, Block 151, Lot 15

7. **Correspondence:**

- a) From Fred Levine – requesting 15-minute parking for the property of 300 Somerset St. (convenience store)
- b) From Alex Tedesco – requesting a leave of absence for this year from his previous title of Pump Station Operator
- c) From Main Street Baseball Club – requesting waiver of \$20.00 raffle license fee for Gloucester City

8. **Adjournment:**

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R           -2023**  
**Resolution Authorizing Disposal of Surplus Property**

**WHEREAS**, the City of Gloucester City is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, the City of Gloucester City is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Gloucester City, as follows:

- (1) The sale of the surplus property shall be conducted through Sourcewell Cooperative Agreement through Gov. Deals pursuant to member # 98243 and GCFD, NJ (4446). The terms and conditions of the agreement entered into with GovDeals is available online at <https://www.govdeals.com/GloucesterCityFire> and also available from the City of Gloucester City.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com. <https://www.govdeals.com/GloucesterCityFire> starting on February 20, 2023.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: Fire boots, see attached list. Used fire helmets see attached list.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The City of Gloucester City reserves the right to accept or reject any bid submitted.

**BE IT FURTHER RESOLVED** that the Mayor and Common council of the City of Gloucester City hereby authorize the sale of the various fire boots and used fire helmets.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January 2023

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Vanessa L. Little, City Clerk

Gloucester City Fire Department  
Boot Inventory

Manufacturer		Size
Crosstech		14
Crosstech		12
Crosstech		12
Fire Dex		11.5
Crosstech		11.5
Crosstech		9
Crosstech		10
Haix		10.5
Pro Warrington		7.5
Pro Warrington		9
Haix		10.5
Pro Warrington		9
Pro Warrington		11
Pro Warrington		10
Pro Warrington		8
Pro Warrington		10
Pro Warrington		8.5
Crosstech		12
Pro Warrington		unk
Pro Warrington		unk
Pro Warrington		unk

Gloucester City Fire Department  
GovDeal Helmets

Brand	Model
Bullard	FX
Cairns	662C Metro
Cairns	662C Metro
Cairns	662C Metro
Cairns	660 Metro
Cairns	660 Metro
Cairns	660 Metro
Cairns	660 Metro
Cairns	360S
Cairns	360S
Cairns	360S
Cairns	360S
Bullard	CX
MSA	BumpCap
MSA	Undisclosed Model Hard Hat

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- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: A lot of various firefighting nozzles and appliances, see attached list. Used Firedex firefighter turn-out gear, see attached list.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The City of Gloucester City reserves the right to accept or reject any bid submitted.

**BE IT FURTHER RESOLVED** that the Mayor and Common council of the City of Gloucester City hereby authorize the sale of a lot of various firefighting nozzles and appliances; and used firefighter turn out gear.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January 2023

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Vanessa L. Little, City Clerk

FireDex Gear

Coat	Size	Date	Bunker	Size	Date
73275016	44/32/32	4/1/2006	73275034	32/28	4/1/2006
111018001	54/32/36	1/1/2012	93162004	42/32	6/1/2009
66609	46/32/34	1/1/2005	95992002	34/32	12/1/2009
93162002	46/32/35	6/1/2009	73275066	48/29	4/1/2006
73275026	46/32/35	4/1/2006	73275050	40/28	4/1/2006
73275022	44/32/36	4/1/2006	73275045	38/29	4/1/2006
73275013	42/32/34	4/1/2006	102632003	42/32	11/1/2010
92497001	46/32/25	5/1/2009	66609	38/30	1/1/2005
73275007	42/32/34	4/1/2006	95174002	50/29	10/1/2009
102632002	58/32/36	11/1/2010	73275058	42/30	4/1/2006
73275910	42/32/34	4/1/2006	73275056	40/33	4/1/2006
73275019	44/32/34	4/1/2006	111018002	56/29	1/1/2012
93162001	42/32/34	6/1/2009	100082002	44/31	6/1/2010
73275018	44/32/34	4/1/2006	73275053	40/29	4/1/2006
73275023	46/32/34	4/1/2006	95505002	40/30	11/1/2009
73275029	48/32/34	4/1/2006	102632004	34/32	11/1/2010
732750002	42/32/31	4/1/2006	73275063	44/31	4/1/2006
98852001	42/32/34	4/1/2010	73275042	38/29	4/1/2006
73275030	48/32/34	4/1/2006	73275047	38/30	4/1/2006
95992001	34/32/35	4/1/2010	73275060	44/29	4/1/2006
93090001	46/32/35	No Date	73275062	44/31	4/1/2006
73275021	44/32/35	4/1/2006	73275043	38/29	4/1/2006
73275031	48/32/35	4/1/2006	98852002	38/30	4/1/2010
73275009	42/32/34	4/1/2006	73275035	36/30	4/1/2006
73275011	42/32/34	4/1/2006	73275051	40/30	4/1/2006
73275008	42/32/34	4/1/2006	73275048	38/31	4/1/2006
73275017	44/32/33	4/1/2006	73275037	36/29	4/1/2006
73275012	42/32/34	4/1/2006	73275067	52/28	4/1/2006
102632001	42/32/34	11/1/2010	73275041	38/28	4/1/2006
73275033	54/32/35	4/1/2006	73275046	38/30	4/1/2006
73275003	42/32/32	4/1/2006	92497003	44/31	5/1/2009
73275020	44/32/34	4/1/2006	73275062	44/30	4/1/2006
92497002	46/32/35	5/1/2009	73275036	36/29	4/1/2006
73275001	38/32/31	4/1/2006	73275059	42/31	4/1/2006
73275005	42/32/33	4/1/2006	73275039	38/27	4/1/2006
73275004	42/32/32	4/1/2006	73275064	46/29	4/1/2006
95174001	50/32/35	10/1/2009	73275061	44/30	4/1/2006

### Nozzles Appliances

Type	Size	Quantity
Hydrant Assist Valve	4"	4
Gated Intake Valve	6"-4"	3
Gated Wye	2 1/2" to 1 3/4"	1
Fog Nozzle	2 1/2"	1
TFT Fog Nozzle	1 1/2"	4
Adapter	6"-5"	2
Adapter	5"	2
Adapter	6"	1
Adapter	6" FM to 5" M	1
Manifold	4"- 2 1/2"	1
Portable Master Stream	2 2 1/2" Inlet	1



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**County of Camden, State of New Jersey**  
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**Resolution Authorizing Disposal of Surplus Property**

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**WHEREAS**, the City of Gloucester City is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Gloucester City, as follows:

- (1) The sale of the surplus property shall be conducted through Sourcewell Cooperative Agreement through Gov. Deals pursuant to member # 98243 and GCFD, NJ (4446). The terms and conditions of the agreement entered into with GovDeals is available online at <https://www.govdeals.com/GloucesterCityFire> and also available from the City of Gloucester City.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com. <https://www.govdeals.com/GloucesterCityFire> starting on February 20, 2023.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: A lot of various used power saws, see attached list. A lot of used Electrical Equipment see attached list.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The City of Gloucester City reserves the right to accept or reject any bid submitted.

**BE IT FURTHER RESOLVED** that the Mayor and Common council of the City of Gloucester City hereby authorize the sale of a lot of various power saws and a lot of used Electrical Equipment.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January 2023

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Vanessa L. Little, City Clerk

## Electrical Lot

Type

Qty

Junction Box		9
Extension Cords		2
Twist Locks		4
portable Light		8
Tripod lights		1

Gloucester City Fire Department

Saw Inventory GovDeal

Brand		Model		Size
Partner		K650		650
Partner		K650		650
Cutters Edge		CE735R		735
Echo		QV-8000		N/A
Stihl		34		N/A
Milwaukee		Unknown		Electric

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            -2023**

**RESOLUTION AUTHORIZING ADJUSTMENTS ON THE**  
**PLANNING AND ZONING BOARD ESCROW ACCOUNT**

**WHEREAS**, certain applicants for Planning Board approvals are required to deposit escrow funds for professional reviews and inspections; and

**WHEREAS**, a recent review of the Planning/Zoning Board escrow accounts identified negative balance in these accounts, and it was determined that the prior applications were completed; and

**WHEREAS**, the negative balances on these accounts need to be refunded and the account considered to be closed are identified as follows:

X69-100-709	Scott Boulden - Precision LLC – Cherry St- \$603.00
X69-100-702	Henry Mensah – 300 N Broadway - \$1,631.50
X69-100-713	1 S Burlington Street LLC - \$7,029.50

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the City of Gloucester City that the Chief Financial Officer is authorized to cancel the zeroed balances on the account and consider the account closed.

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Dayle Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City, this 23<sup>rd</sup> day of January 2023.

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Vanessa L. Little, Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2023**

**RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS**

**WHEREAS**, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

**WHEREAS**, these adjustments include the following, and

<b>Block/Lot</b>	<b>ID</b>	<b>Address</b>	<b>Amount</b>	<b>Issue</b>
67/41	10143	134 Atlantic St	309.75	Bank returned, Payment removed
12/15	385	327 N Burlington	27.75	Computer overestimated prior billing
7/1	226	401 N Broadway	472.25	Ordinance 013-2022
41/18	4541	34 N Burlington	327.00	Ordinance 013-2022
41/22	4598	24 N Burlington	308.75	Ordinance 013-2022
45/1.01	5270	237-239 Monmouth	472.25	Ordinance 013-2022
48/3.01	6034	1 S King	327.00	Ordinance 013-2022
63/1	8578	157 S Burlington	472.25	Ordinance 013-2022
100.01/4	16642	200 Jersey	163.50	Ordinance 013-2022
102/1	16699	332 Jersey	308.75	Ordinance 013-2022
102/7	16748	314 Jersey	308.75	Ordinance 013-2022
112.01/2	17082	500 Jersey	308.75	Ordinance 013-2022
122/9	17460	942 Ninth	327.00	Ordinance 013-2022
125/4	17798	509 S Broadway	308.75	Ordinance 013-2022
146/10	21392	528 Monmouth	308.75	Ordinance 013-2022
256/5	37882	54 Crescent	762.75	Ordinance 013-2022
259/1.01	38029	308 Orlando	472.25	Ordinance 013-2022

**WHEREAS**, these billing adjustments were reviewed by the Finance Committee and they have recommended these adjustments be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 23<sup>rd</sup> day in January, 2023.

\_\_\_\_\_  
Dayl R Baile, Mayor

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2023**

**RESOLUTION TO REFUND PAYMENTS ON VARIOUS UTILITY RECORDS**

**WHEREAS**, there were over-payments made to various utility records due to changing of mortgage companies, selling of homes, etc.

**WHEREAS**, the interested parties have requested a refund of these over-payments, and

**WHEREAS**, these adjustments were reviewed by the Finance Committee and they have recommended that these refunds be approved and disbursed, and

**WHEREAS**, these adjustments are noted as follows:

<b>Amount</b>	<b>Block/Lot</b>	<b>ID #</b>	<b>Address</b>	<b>Description</b>
\$ 75.00	187/21	28126	206 Filmore	Title Company requested refund of credit

Send refund check to:

Homestead Title Agency  
114 North Broad Street  
Woodbury, NJ 08096

**NOW, THEREFORE, BE IT RESOLVED** that both the Tax Collector of the City of Gloucester City is authorized to adjust the tax accounts to make these refunds and the Chief Financial Officer is authorized to make the disbursements as noted and file the proper documentation accordingly.

**BE IT FURTHER RESOLVED** that the Tax Collector is also instructed to advise the property owners of the correct amounts due on these accounts when the refunds are completed and credits removed.

Adopted by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January, 2023.

\_\_\_\_\_  
Dayl R. Baile, Mayor

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**

**County of Camden, State of New Jersey**

**#R - 2023**

**RESOLUTION TO PROVIDE FOR BUDGET TRANSFERS**

**WHEREAS**, the Chief Financial Officer of the City of Gloucester City has determined that certain 2022 budget appropriations for the year are insufficient; and

**WHEREAS**, certain other 2022 budget appropriations have sufficient balances;

**NOW, THEREFORE BE IT RESOLVED**, by the mayor and Common Council of the City of Gloucester City, in the County of Camden and the State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:5-59 the Chief Financial Officer be and is hereby authorized to make the following transfers between budget appropriation accounts for the year 2022:

**See Exhibit A**

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January, 2023.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2023**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT**  
**BETWEEN**  
**INSITUFORM, LLC AND THE CITY OF GLOUCESTER CITY FOR COMBINED**  
**SEWER AND PIPE CHARLES STREET**

**WHEREAS**, a contract exists between Insituform, LLC and the City of Gloucester City for the Combined Sewer and Pipe Charles Street; and

**WHEREAS**, the cost of the original contract as awarded needs to be amended for price adjustments on quantities

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, County of Camden, and State of New Jersey that the contract between Insituform, LLC and the City of Gloucester City for the Combined Sewer and Pipe for Charles Street project be amended:

Original Contract Amount:	\$564,941.00
Change Order #1 (decrease)	\$10,100.00
Adjusted Amount based on Change Order #1:	\$554,841.00

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January, 2023.

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Vanessa L. Little, City Clerk



**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2023**

**RESOLUTION AWARDING A CONTRACT TO PENNONI ENGINEERS FOR  
BUILDING DEMOLITION OF 51 SOUTH BROWN STREET, BLOCK 151, LOT 15**

**WHEREAS**, the City of Gloucester City is desirous of obtaining professional services for the demolition of 51 South Brown Street, Block 151, Lot 15; and

**WHEREAS**, Pennoni Engineers is a reputable firm possessing expertise and specialty in the field of engineering and construction phase services as required by the City; and

**WHEREAS**, Pennoni Engineers has submitted a proposal for an amount not to exceed Fifty-One Thousand Dollars (\$51,000.00); and

**WHEREAS**, funds are available for this project as evidenced by the attached Certificate of Availability of Funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that Pennoni Engineers be awarded a contract for the demolition of 51 South Brown Street, Block 151, Lot 15.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 23<sup>rd</sup> day of January, 2023.

\_\_\_\_\_  
Vanessa L. Little, City Clerk