

**Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, August 18, 2022 6:00 P.M.  
313 Monmouth Street**

**Agenda**

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

**Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
  - I. **Engineer's Report:**
  - II. **Committees of Council:**
    - a) Celebrations:
    - b) Community Dev.:
    - c) Finance & Administration:
    - d) Fire:
    - e) Housing:
    - f) Licensing:
    - g) Police:
    - h) Public Works/Water Dept:

6. **Resolutions:**
  - R Resolution Authorizing Purchase of Inclusive Playground Equipment for Gloucester City (Rubber Recycle)
  - R Resolution Authorizing Purchase of Inclusive Playground Equipment for Gloucester City (MCR Game Time)

**Resolutions for Discussion:**

- R Resolution Authorizing a Shared Services Agreement By and Between the Borough of Haddon Heights and the City of Gloucester City for Various Code Official Duties and Responsibilities in Accordance with N.J.S.A.40A:65-1 ET SEQ. (Ed Gorman – Housing Inspector)
- R Resolution Authorizing Disposal of City-Owned Equipment (Community Development)
- R Resolution Renewing the Membership in the Camden County Municipal Joint Insurance Fund
- R Resolution Authorizing Change Order No. 2 to the Contract between Think Pavers, LLC and the City of Gloucester City for the Reconstruction of Filmore Street Phase 2
- R Resolution Authorizing a Shared Services Agreement between the City of Gloucester City and Bellmawr, Relative to the Rental of Equipment and Manpower for Asphalt Rehabilitation and Concrete of Various Roadways and Public Grounds within Gloucester City
- R Resolution Requesting Permission of the Director of Local Government Services to Anticipate Special Item of Revenue in the 2022 Budget of the City of Gloucester City Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) UEZ ZAF Allocation Program
- R Resolution to Adjustments to Various Tax Records
- R Resolution Authorizing Senior and Veteran Deductions
- R Resolution to Correct Billing Charges on Utility Records

7. **Ordinances to be voted on next week (August 25, 2022 ):**

- O 13-2022 Ordinance Amending Chapter §71-6A of the Code of the City of Gloucester City, County of Camden, State of New Jersey

8. **Correspondence:**

- a) From First Presbyterian Church – requesting to close the street from Bergen to Monmouth on August 27, 2022 for back to school give away and COVID vaccinations (flyer to follow)
- b) Block Party Application from – Knights of Columbus #674 – October 9, 2022 from Noon to 6 P.M.

9. **Adjournment:**

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**R#       -2022**

**RESOLUTION AUTHORIZING PURCHASE OF INCLUSIVE PLAYGROUND  
EQUIPMENT FOR GLOUCESTER CITY**

**WHEREAS**, the City of Gloucester City wishes to purchase and install inclusive playground equipment from an authorized vendor under the ESCNJ Contract 65-MCESCCPS; and

**WHEREAS**, the purchase of goods and services by a local contracting unit is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

**WHEREAS**, vendor name and address has been awarded a contract through the ESCNJ Contract and

**WHEREAS**, the Community Development Department recommends the utilization of this contract on the grounds that it represents the best price available; and

**WHEREAS**, the actual cost for the purchase of the below listed equipment is expected not to exceed \$82,245.50 for Rubber Recycle play safe rubber bond mulch including installation

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for this contract, as evidenced by the attached certificate.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, Camden County, New Jersey that

**Rubber Recycle**  
**1985 Rutgers University Boulevard**  
**Lakewood, NJ 08701**

be awarded a contract not to exceed \$82,245.50 for the acquisition of the equipment listed above.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby directed to execute all documents necessary to effectuate this contract.

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Dayl Baile

Adopted by the Mayor and Common Council of Gloucester City this 18<sup>th</sup> day of August, 2022.

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Vanessa L. Parent, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**R#       -2022**

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**WHEREAS**, the purchase of goods and services by a local contracting unit is authorized by the Local Public Contracts Law, N.J.S.A. 40A:11-12; and

**WHEREAS**, vendor name and address has been awarded a contract through the ESCNJ Contract and

**WHEREAS**, the Community Development Department recommends the utilization of this contract on the grounds that it represents the best price available; and

**WHEREAS**, the actual cost for the purchase of the below listed equipment is expected not to exceed \$189,218.43 for MRC Gametime Custom Playground including installation

**WHEREAS**, the Chief Financial Officer has certified the availability of funds for this contract, as evidenced by the attached certificate.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, Camden County, New Jersey that

**MRC GameTime**  
**PO Box 106**  
**Spring Lake, NJ 07762**

be awarded a contract not to exceed \$189,218.43 for the acquisition of the equipment listed above.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby directed to execute all documents necessary to effectuate this contract.

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Dayl Baile

Adopted by the Mayor and Common Council of Gloucester City this 18<sup>th</sup> day of August, 2022.

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Vanessa L. Parent, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R -2022**

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN  
THE BOROUGH OF HADDON HEIGHTS AND THE CITY OF GLOUCESTER CITY  
FOR VARIOUS CODE OFFICIAL DUTIES AND RESPONSIBILITIES IN ACCORDANCE  
WITH N.J.S.A. 40A:65-1, ET SEQ.**

**WHEREAS**, Haddon Heights and the City desire to enter into a separate Shared Services Agreement (“Agreement”) pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) (“Shared Services Act”), whereby Haddon Heights shares the services of its Construction Official and Electrical Sub-Code, Edward Gorman, with the City at no extra cost to Haddon Heights; and

**WHEREAS**, the City desires to use the services of Edward Gorman to perform Electric Code Official and Code Enforcement Officer duties on a part time basis which shall be paid directly to Edward Gorman; and

**WHEREAS**, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

**WHEREAS**, by Resolution adopted on March 15, 2022, Haddon Heights authorized the execution of this Agreement with the City for the services; and

**WHEREAS**, by Resolution adopted March 15, 2022, the City authorized the execution of this Agreement with Haddon Heights for the services aforesaid; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Gloucester City in the County of Camden and State of New Jersey as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and/or Council are authorized to take any and all actions necessary to execute a Shared Services Agreement by and between the City of Gloucester City and the Borough of Haddon Heights and perform all other functions to effectuate the purposes thereof.
3. The Agreement shall be attached to this Resolution upon execution and kept on file in the Office of the City Clerk of the City of Gloucester City.

4. The subject Shared Services Agreement shall be filed for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the Director.
5. This Resolution shall take effect immediately.

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of the City of Gloucester this 25th day of August, 2022.

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Vanessa L. Little, RMC

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2022**

**RESOLUTION AUTHORIZING DISPOSAL OF  
CITY-OWNED EQUIPMENT (COMMUNITY DEVELOPMENT)**

**WHEREAS**, the City of Gloucester City is the owner of certain pieces of equipment that are no longer needed for public use and are of no value; and

**WHEREAS**, it is deemed to be in the best interest of the City of Gloucester City to dispose of such equipment.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City that the below pieces of equipment shall be disposed of by destruction

**SERIAL NUMBER**  
VNG3X06097

**PRODUCT**  
HP Color Laser Jet Printer

**BE IT FURTHER RESOLVED** that the Mayor and Common Council of the City of Gloucester City hereby authorize the disposal of the above pieces of equipment.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 25<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION FOR RENEWAL OF MEMBERSHIP**  
**IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS,** \_\_\_\_\_ is a member of the Camden County Municipal Joint Insurance Fund; and

**WHEREAS,** said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

**WHEREAS,** the Municipality desires to renew said membership;

**NOW THEREFORE,** be it resolved as follows:

1. \_\_\_\_\_ agrees to renew its membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 25<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Vanessa L. Little, City Clerk



**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO THE CONTRACT**  
**BETWEEN**  
**THINK PAVERS, LLC AND THE CITY OF GLOUCESTER CITY FOR**  
**RECONSTRUCTION OF FILMORE STREET PHASE 2**

**WHEREAS**, a contract exists between Think Pavers, LLC and the City of Gloucester City for the Reconstruction of Filmore Street Phase 2; and

**WHEREAS**, the cost of the original contract as awarded needs to be amended for as-built quantity adjustments and additional sidewalk installed on Filmore Street.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, County of Camden, and State of New Jersey that the contract between Think Pavers, LLC and the City of Gloucester City for the Reconstruction of Filmore Street Phase 2 project be amended:

Original Contract Amount:	\$239,858.00
Change Order #1:	\$26,047.34
Change Order #2	2,000.00
Adjusted Amount based on	
Change Order #1:	\$265,905.34
Change Order #2:	\$263,905.34

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 25<sup>rd</sup> day of August, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**R#       -2022**

**RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF LOCAL  
GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEM OF REVENUE IN  
THE 2022 BUDGET OF THE CITY OF GLOUCESTER CITY PURSUANT TO  
N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L.1948)**

**WHEREAS, N.J.S.A. 40A:4-87** authorizes a municipality to anticipate a special item of revenue and appropriate such revenue with the consent of the Director of Local Government Services when such item shall have been made available by law and the amount thereof shall not have been determined at the time of the adoption of the budget; and

**WHEREAS,** the City of Gloucester City has been awarded \$636,983.00 from the State UEZ ZAF Allocation Program; and

**WHEREAS,** the Mayor and Common Council of the City of Gloucester City desire to anticipate and appropriate the revenue in the 2022 Annual Budget for the benefit of the citizens of Gloucester City;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City that the Director of the Division of Local Government Services be and hereby are requested to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$636,983.00 which item is now available as a revenue from a State UEZ ZAF Allocation Program, and

**BE IT FURTHER RESOLVED** that the like sum of \$636,983.00 is hereby appropriated under the caption of the State UEZ ZAF Allocation Program, and

**BE IT FURTHER RESOLVED** that the above is the result of a grant awarded by the State UEZ ZAF Allocation Program.

\_\_\_\_\_  
Dayl Baile, Mayor

Passed by Mayor and Common Council this 25<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION TO ADJUSTMENTS TO VARIOUS TAX RECORDS**

**WHEREAS**, the accounts below indicate necessary adjustments for various billing adjustments on the properties listed below, and

**WHEREAS**, these adjustments include the following, and

<b>Block/Lot</b>	<b>Address</b>	<b>Amount</b>	<b>Issue</b>
272/10.01	342 Maple	1,666.19	Online payment rejected, payment removed
41/8	328 Hudson	376.40	County Appeal
55/2	232 Somerset	574.01	County Appeal
125/12	909 Koehler	616.35	County Appeal
140/1.04	133 Westminster	2,950.03	County Appeal
151/42	801 Little Somerset	3,001.79	Totally Disabled Veteran
176/4	426 Middlesex	371.69	County Appeal
191/1	242 N Broadway	235.25	County Appeal
191/2.01	240 N Broadway	1,223.30	County Appeal
213.02/24.01	10 Stites	428.15	County Appeal
221/2	32 Thompson	1,176.25	County Appeal

**WHEREAS**, these billing adjustments were reviewed by the Finance Committee and they have recommended that these adjustments be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 25<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Dayl R Baile, Mayor

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION AUTHORIZING SENIOR AND VETERANS DEDUCTIONS**

**WHEREAS**, the assessor's tax list book is closed for the current year; and

**WHEREAS**, after closing the records, the applications for several other property owners became complete and the assessor subsequently deemed them eligible and/or ineligible under the senior and veteran deductions, and

**WHEREAS**, these adjustments are due to income eligibility, death or moving into or out of the City of Gloucester, and

**WHEREAS**, these adjustments are noted as follows:

Deductions that need to be added (allowed):

<b>Block/Lot</b>	<b>Property Location</b>	<b>Amount</b>	<b>Deduction Type</b>	<b>Year</b>
64/3	340 Ridgeway	250.00	Senior	2022
171/12	930 Paul	250.00	Veteran	2022

Deductions that need to be removed (disallowed):

<b>Block/Lot</b>	<b>Property Location</b>	<b>Amount</b>	<b>Deduction Type</b>	<b>Year</b>
163/2	824 Bergen	198.63	Senior	2022
272/13	1449 Oriental	250.00	Senior	2022

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 25<sup>th</sup> day of August 2022.

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Dayl R. Baile, Mayor

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2022**

**RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS**

**WHEREAS**, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

**WHEREAS**, these adjustments include the following, and

<b>Block/Lot</b>	<b>ID</b>	<b>Address</b>	<b>Amount</b>	<b>Issue</b>
149/2.01	21628	832 Little Somerset	<b>2,372.00</b>	Bank returned check; payment removed
256.02/24	11281	18 Springdale	<b>264.75</b>	Online payment returned; payment removed
146/18	21402	524 Monmouth	<b>1,115.00</b>	Meter not working, error in read
222/1.03	71	1321 Crescent	<b>3,320.75</b>	Transfer 3320.75 from 71 to 32034
222/1.03	32034	1321 Crescent	<b>3,320.75</b>	Transfer 3320.75 from 71 to 32034

**WHEREAS**, these billing adjustments were reviewed by the Finance Committee and they have recommended these adjustments be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 25<sup>th</sup> day in August, 2022.

\_\_\_\_\_  
Dayl R. Baile, Mayor

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**ORDINANCE OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#O 13- 2022**

**AN ORDINANCE AMENDING CHAPTERS 71 OF THE CODE  
OF THE CITY OF GLOUCESTER**

WHEREAS, it has become necessary to implement modification to certain sewer classifications in order to comply with N.J.S.A. 40:14B-22, entitled, Sewerage Service Charges, which requires that sewerage service charges for the use or services thereof, shall as nearly as the municipal entity shall deem practicable and equitable be uniform throughout the district for the same type, class and amount of use or service of the sewerage system.

NOW, THEREFORE, BE IT ORDAINED that the Code of the City of Gloucester City be amended as follows:

**SECTION 1:** §71-6A entitled "Schedule of Rents: definitions" shall be amended only as set forth below:

<u>Use</u>	<u>New Quarterly Rate</u>
Taprooms, bars and restaurants	
Up to three (3) fixtures	\$127.00
All additional fixtures in excess of three (3)	\$127.00

**Section 2:** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 3:** If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

**Section 4:** This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed on First Reading: July 21, 2022

Adopted by the Mayor and Common Council of Gloucester City this 25<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Vanessa L. Little, RMC, City Clerk