

**Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, February 17, 2022 6:00 P.M.  
313 Monmouth Street**

**Agenda**

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

**Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
  - I. **Engineer's Report:**
  - II. **Committees of Council:**
    - a) Celebrations:
    - b) Community Dev.:
    - c) Finance & Administration:
    - d) Fire:
    - e) Housing:
    - f) Licensing:
    - g) Police:
    - h) Public Works/Water Dept:

6. **Resolutions:**

- R048 Resolution Authorizing the Sale at Public Auction of City-Owned Vehicles and Equipment  
R049 Resolution Reinstating a Rental Registration Permit to Mark Ford for Property Located at 4 ½ North Broadway, Gloucester City, Camden County, New Jersey

7. **Resolutions for Discussion:**

- R Resolution Re-Appointing Registrar of Vital Statistics for the City of Gloucester City

- R Resolution Authorizing Refund of Calendar Sponsorship
- R Resolution Approving Coin Toss for Gloucester City Little League
- R Resolution Authorizing Release of Performance Bond for PSE&G (Gloucester Switching Station)
- R Resolution Adopting Neighborhood Preservation Program Implementation Plan
- R Resolution of Support from Local Governing Body Authorizing the Application for \$10,000 to Create a Green Team and Conduct a Green Fair Sustainable Jersey Grant Funded by PSE&G
- R Resolution Approving Coin Toss for Fairy Godmother's Boutique
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Adjustments to Various Tax Records

**8. Ordinance for First Reading this Evening and Second Reading on March 24, 2022:**

**O 01-2022** Ordinance Amendning Chapter 87 Entitled "Vehicles and Traffic", Article 1. "Street Traffic and Parking", 87-9. "Schedule B: Stop Intersections", as Authorized by N.J.S.A. 39:4-140 and 87-4, of the Code of the City of Gloucester City, County of Camden, State of New Jersey

**Motion By:** \_\_\_\_\_ **Second By:** \_\_\_\_\_

**Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile

**9. Correspondence:**

- a) From Holy City Volunteers – requesting to hold 2<sup>nd</sup> Annual Fall Festival/Beer Garden on October 01, 2022 from 2-7pm.
- b) From Tooties Deli – Market Street – requesting 15 minute parking signs
- c) From Camden County Historical Society – requesting approval for the placement of Revolution signs throughout town

**10. Adjournment:**

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION AUTHORIZING THE SALE AT PUBLIC AUCTION OF  
CITY-OWNED VEHICLES AND EQUIPMENT**

**WHEREAS**, the City of Gloucester City has ownership of the equipment described below:

1988 Ford 350 Truck (PW)	1FDKF37MXJNA06910
1993 Ford Sewer Jetter	1FDYK84E6PVA39248
2002 Ford F250 Truck	1FTNF21LX2EC06490

Natural Gas Bypass pump-Goodwin	SN:16636318/01
Detroit Diesel Engine Model 2786817	SN:A-22793RB

Sodium Hypochlorite Generator Equipment – ClorTec on-site Generation System

**WHEREAS**, N.J.S.A. 40A:12-13 permits a municipality to dispose of equipment no longer needed for public use by way of public sale to the highest bidder; and

**WHEREAS**, Gloucester City and Bellmawr will be joining together to conduct this public auction with said auction taking place at the Borough of Bellmawr, 1040 Creek Rd., Bellmawr, NJ; and

**WHEREAS**, the Mayor and Common Council wish to authorize such a sale with respect to the aforesaid equipment;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City as follows:

1. The equipment/vehicles identified above, which are owned by the City of Gloucester City and no longer needed for public use may be sold at public sale to the highest bidder pursuant to N.J.S.A. 40A:-12-13.
2. The date of the sale shall be February 26, 2022 at 10:00 AM at the Borough of Bellmawr, 1040 Creek Rd., Bellmawr, NJ 08031. The Clerk shall advertise the sale in the Gloucester City News.
3. Upon completion of the bidding, the highest bid may be accepted or all the bids may be rejected. The terms are cash, local check w/ bank letter of credit. Everything sold as is where is.
4. The Clerk shall make note of the governing body's right to reject all bids in the public advertisement and at the time of the sale.
5. Inspection of the equipment may be arranged by contacting the Public Works Department at 856-456-0781.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 17<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R -2022**

**RESOLUTION REINSTATING A RENTAL REGISTRATION PERMIT  
TO MARK FORD FOR PROPERTY LOCATED AT 4 ½ NORTH BROADWAY,  
GLOUCESTER CITY, CAMDEN COUNTY, NEW JERSEY**

**WHEREAS**, a complaint was filed involving property located at 4 ½ North Broadway, owned by Mark Ford, seeking revocation of the owners right to rent the aforementioned property; and

**WHEREAS**, a due process hearing was conducted on April 11, 2019 before a hearing officer designated by Common Council; and

**WHEREAS**, Mark Ford's Rental Registration Permit was permanently revoked for a minimum period of at least one (1) year by way of Resolution #096-2019; and

**WHEREAS**, Mark Ford has submitted to the Governing Body of the City of Gloucester City an application to reinstate his Rental Registration Permit for property located at 4 ½ North Broadway. After considering said application;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Common Counsel of the City of Gloucester City as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The revocation of the Rental Registration Permit issued to Mark Ford is hereby repealed, and a new Rental Registration Permit is hereby authorized to be issued, subject to certain conditions including, but not limited to:
  - A. The Rental Registration Permit issued to Mark Ford for 4 ½ North Broadway is placed on immediate probation for a period of one (1) year; and
  - B. Any violations of Chapter 55 (Housing Code) or 66 (Property Maintenance) of the Code of the City of Gloucester City will serve as immediate grounds for revocation upon due notice from the Housing Officer.

\_\_\_\_\_  
Dayl Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 17th day of February 2022.

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Vanessa L. Little, RMC, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2022**

**RESOLUTION RE-APPOINTING REGISTRAR**  
**OF VITAL STATISTICS FOR THE CITY OF GLOUCESTER CITY**

**WHEREAS**, the Mayor and Common Council of Gloucester City must Re-Appoint a Registrar of Vital Statistics every three years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, that Vanessa L. Little is hereby appointed Registrar of Vital Statistics and shall perform all the duties of said office until such time that she be removed from the same at the pleasure of the Governing Body. These duties shall be in addition to the duties performed by Vanessa L. Little in her office of City Clerk.

**BE IT FURTHER RESOLVED** that this resolution shall take effect March 01, 2022.

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R        - 2022**

**RESOLUTION AUTHORIZING REFUND OF CALENDAR SPONSORSHIP**

**WHEREAS**, William Dilks, paid \$200 to the City of Gloucester City for sponsorship of the Gloucester City calendar; and

**WHEREAS**, William Dilks is entitled to a full refund of this sponsorship payment in the amount of \$200;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City that a refund be issued to William Dilks in the amount of \$200.00.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION APPROVING COIN TOSS FOR**  
**GLOUCESTER CITY LITTLE LEAGUE**

**WHEREAS**, it has been requested by the Gloucester City Little League to hold a Coin Toss on April 8, 2022 for the benefit of their organization; and

**WHEREAS**, Gloucester City Little League has completed the proper application forms in their entirety and submitted the proper insurance certificate.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that the Gloucester City Little League be approved for a coin toss to be held on April 8, 2022 (locations attached).

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R            - 2022**

**RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND**  
**FOR PSE&G (GLOUCESTER SWITCHING STATION)**

**WHEREAS**, PSE&G has requested the release of a performance bond for the Gloucester Switching Station, construction of which has been completed; and

**WHEREAS**, CME Associates inspecting the construction of this project has recommended releasing said bond based on construction being completed in accordance with the approved plans.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City that the performance bond in the amount of \$192,585.60 be released in accordance with State and Municipal Laws concerning Land Development.

**BE IT FURTHER RESOLVED** that said release is also conditioned upon the payment of all outstanding vouchers related to this application with the Gloucester City Planning Board's Professionals.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION ADOPTING NEIGHBORHOOD PRESERVATION PROGRAM  
IMPLEMENTATION PLAN**

**WHEREAS**, the City of Gloucester City was awarded a grant in 2021 from the NJ Department of Community Affairs, Neighborhood Preservation Program (NPP); and

**WHEREAS**, the NPP Program has subsequently provided certain guidelines regarding assembling a plan for the use of NPP funding; and

**WHEREAS**, the City conducted a survey in December 2021-January 2022 seeking public input on Proprietor's Park and along King and Burlington Streets and to assist local businesses and residents to make visible façade improvements; and

**WHEREAS**, the City has taken objectives as noted in the application and combined them with recommendations from the survey to provide an implementation plan related to the grant.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City that the attached Gloucester City Neighborhood Preservation Implementation Plan is adopted.

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Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**Resolution of Support from Local Governing Body Authorizing the  
Sustainable Jersey® Grant funded by PSEG**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, Gloucester City strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, Gloucester City is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants funded by PSEG;

**THEREFORE**, the Governing Body of Gloucester City has determined that the City of Gloucester City should apply for the aforementioned Grant.

**THEREFORE, BE IT RESOLVED**, that the Governing Body of Gloucester City, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant funded by PSEG.

Adopted by the Mayor and Common Council of Gloucester City, this 24<sup>th</sup> day of February, 2022.

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Dayl R. Baile, Mayor

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION APPROVING COIN TOSS FOR**  
**FAIRY GODMOTHER'S BOUTIQUE**

**WHEREAS**, it has been requested by the Fairy Godmother's Boutique to hold a Coin Toss on April 22, 2022 for the benefit of their organization; and

**WHEREAS**, Fairy Godmother's Boutique has completed the proper application forms in their entirety and submitted the proper insurance certificate.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that the Fairy Godmother's Boutique be approved for a coin toss to be held on April 22, 2022 (locations attached).

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Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of February, 2022.

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS**

**WHEREAS**, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

**WHEREAS**, these adjustments made include the following, and

<b>Block/Lot</b>	<b>ID</b>	<b>Prop Location</b>	<b>Amount</b>	<b>Issue</b>
61/14	8360	412 Cumberland	<b>500.00</b>	Bank returned check, payment removed
265/11	38597	1141 Miller Ave	<b>339.00</b>	Computer overestimated prior billing
272/33	41350	1480 Chestnut	<b>840.00</b>	Computer overestimated prior billing
166/18	25044	934 Hudson	<b>66.00</b>	Computer overestimated prior billing
177/3	26707	504 Middlesex	<b>1,421.00</b>	Computer overestimated prior billing
25/34	2110	334 Morris	<b>365.00</b>	Computer overestimated prior billing
64/39.01	9395	162 S Broadway	<b>164.00</b>	MuniciPay returned payment-cannot locate account

**WHEREAS** these billing adjustments were reviewed by the Finance Committee, and they have recommended these adjustments be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 24<sup>th</sup> day in February, 2022.

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Dayl R. Baile, Mayor

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Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2022**

**RESOLUTION TO ADJUSTMENTS TO VARIOUS TAX RECORDS**

**WHEREAS**, the accounts below indicate necessary adjustments for various billing adjustments on the properties listed below, and

**WHEREAS**, these adjustments include the following, and

<b>Block/Lot</b>	<b>Amount</b>	<b>Address</b>	<b>Issue</b>
67/1	\$ 1,329.82	534 Ridgeway	Bank ret check NSF removed payment

**WHEREAS**, these billing adjustments were reviewed by the Finance Committee and they have recommended that these adjustments be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 24<sup>th</sup> day of February 2022.

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Dayl R Baile, Mayor

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Vanessa L. Little, City Clerk

**ORDINANCE OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#O 01 - 2022**

**ORDINANCE AMENDING CHAPTER 87 ENTITLED “VEHICLES AND TRAFFIC”, ARTICLE 1. “STREET TRAFFIC AND PARKING”, §87-9. “SCHEDULE B: STOP INTERSECTIONS”, AS AUTHORIZED BY N.J.S.A. 39:4-140 AND §87-4, OF THE CODE OF THE CITY OF GLOUCESTER CITY, COUNTY OF CAMDEN, STATE OF NEW JERSEY**

**WHEREAS**, this amendment is in the best interest of the health, safety and welfare of the citizens of the City of Gloucester City the (“City”); and

**WHEREAS**, the City desires to amend Chapter 87, §87-9 by adding and creating additional stop intersections within the City of Gloucester City; and

**WHEREAS**, New Jersey Statutes 39:4-140 provides the City the authority to set certain permissible stops sign on any highway under their jurisdiction, by Ordinance; and

**WHEREAS**, the Mayor and Common Council of the City of Gloucester City desire to amend the Code of the City of Gloucester City, specifically Chapter 87, entitled Vehicles and Traffic, by adding to §87-9, certain additional stop signs in the best interest of public safety.

**NOW, THEREFORE**, be it Ordained by the Mayor and Common Council of the City of Gloucester City, County of Camden and State of New Jersey as follows:

**Section 1:** The following stop intersections are added to Chapter 87, Vehicles and Traffic, §87-9A:

- (44) Stop sign on the southeast corner of King and Monmouth Street.
- (45) Stop sign on the northwest corner of King and Monmouth Street.
- (46) Stop sign on the northeast corner of Jersey Ave and 6th Street.
- (47) Stop sign on the southwest corner of Jersey Ave and 6th Street.
- (48) Cold Springs Drive (all will be facing traffic traveling north), stop sign at the northeast corner of the northernmost entrance to the parking lot of Cold Springs School (horseshoe driveway which is approximately 250 south of Market Street).
- (49) Cold Springs Drive (all will be facing traffic traveling north), stop sign at the northeast corner of the northernmost entrance to the parking lot of Cold Springs School (horseshoe driveway which is approximately 350 south of Market Street).

**Section 2:** Delete item (36) to Chapter 87, Vehicles and Traffic, §87-9A.

**Section 3:** All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4:** If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

**Section 5:** This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

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Dayl Baile, Mayor

Passed on First Reading: February 24, 2022

Adopted by the Mayor and Common Council of Gloucester City this 24<sup>th</sup> day of March, 2022.

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Vanessa L. Little, RMC, City Clerk