

**Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, July 21, 2022 6:00 P.M.
313 Monmouth Street
Agenda**

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the “Sunshine Law.” It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
 - I. **Engineer’s Report:**
 - II. **Committees of Council:**
 - a) Celebrations:
 - b) Community Dev.:
 - c) Finance & Administration:
 - d) Fire:
 - e) Housing:
 - f) Licensing: Pine Grove Civic Association Bingo License 1-2022 and Raffle License 3-2022. Letter requesting to waive city fees for licenses.
 - g) Police:
 - h) Public Works/Water Dept:

6. **Minutes:**
June 16, 2022 Caucus Meeting with Executive Minutes and June 23, 2022 Monthly Meeting with Executive Minutes

7. Resolutions:

- R129** Resolution Authorizing Renewal of 2022-2023 Plenary Retail Consumption, Distribution and Club Licenses
- R130** Resolution Approving to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Memorial Avenue, Haverford Avenue and Division Street Road Improvements
- R131** Resolution Authorizing Appointment of Assistant Municipal Tax Collector

Resolutions for Discussion:

- R** Resolution Designating Handicapped Parking Spaces: Adding 942 Somerset Street
- R** Resolution Designating Handicapped Parking Spaces: Adding 306 Middlesex Street
- R** Resolution Awarding a Contract to Pennoni Engineers for the Reconstruction of Johnson Park Jogging Trail
- R** Resolution Awarding a Contract to Pennoni Engineers for Professional Land Development Services for the Gloucester City Flood Mitigation Project from Monmouth to Mercer Street, and Ellis to King Street
- R** Resolution Authorizing Refund of Mercantile License Fee
- R** Resolution Authorizing Disposal of Surplus Property (1991 Spartan Fire Engine)
- R** Resolution Cancelling UDAG Projects of Certain Trust Fund Appropriations
- R** Resolution Authorizing Senior and Veterans Deductions
- R** Resolution to Correct Billing Charges on Utility Records
- R** Resolution to Opt in to Examination Exemption Civil Service Hiring Procedures

8. Ordinances for discussion:

- O 10-2022** Ordinance of the City of Gloucester City, County of Camden and State of New Jersey Amending the Gloucester City Land Development Ordinance 36-96 to Provide for a Cannabis Establishment as Conditionally Permitted Use Overlay Zone
- O 11-2022** Ordinance of the City of Gloucester City, County of Camden and State of New Jersey to Amend and Supplement the Code of the City of Gloucester City, Chapter 80 Taxation, Article III, Entitled "Cannabis Municipal Tax" to Collect a Statutorily Authorized Two Percent (2%) Municipal Transfer Tax on Cannabis Sales by Class I, II and V License Holders and One Percent (1%) Municipal Transfer Tax on Cannabis Sales by Class III License Holders
- O 13-2022** Ordinance Authorizing Adjustment to Certain Sewer Use Charges Set forth in Chapter §71-6A of the Code of the City of Gloucester City, County of Camden, State of New Jersey (Title Only)

9. Correspondence:

- a) From Gloucester City Cultural Arts – requesting to host the 13th Annual Art/Music Festival on October 8, 2022
- b) From Epiphany Church of Gloucester City – block party request for August 6, 2022 from 4pm-8pm (Sussex Street, between Somerset & Monmouth)

10. Adjournment:

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION AUTHORIZING RENEWAL OF 2022-2023
PLENARY RETAIL CONSUMPTION LICENSES

BE IT RESOLVED, by the Mayor and Common Council of Gloucester City, County of Camden, State of New Jersey that Alcoholic Beverage Licenses expired June 30, 2022 be granted to the list of licensees below and that VANESSA L. LITTLE, CITY CLERK, is hereby authorized to issue, sign and deliver said licenses on behalf of the Mayor and Common Council of Gloucester City, New Jersey:

<u>License Number</u>	<u>License Name</u>	<u>Trade Name</u>	<u>Licensed Premises</u>
0414-33-009-009	Max's Café Gloucester Inc.	Max's Café Gloucester Inc.	32-34N.Burlington St.
0414-33-037-008	Chubby's 1-1/2 Hearth, Inc.	Chubby's 1-1/2 Hearth, Inc.	237-239 Monmouth St.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 21st day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION APPROVING TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MEMORIAL AVENUE, HAVERFORD AVENUE, AND DIVISION STREET ROAD IMPROVEMENTS.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Gloucester City formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor City Clerk are hereby authorized to submit an electronic grant application identified as MA-2023 Memorial Avenue, Haverford Avenue, and Division Street Road Improvements-00135 to the New Jersey Department of Transportation on behalf of City of Gloucester.

BE IT FURTHER RESOLVED that Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Gloucester City and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of Gloucester City
On this 21st day of July, 2022.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City, New Jersey this 21ST day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION AUTHORIZING APPOINTMENT OF
ASSISTANT MUNICIPAL TAX COLLECTOR

WHEREAS, there is a necessity to make an appointment to the office of Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Gloucester City, New Jersey that Kareemah Sadiq, be hereby appointed to the office of Assistant Municipal Tax Collector of Gloucester City in accordance with the Administrative Code of Gloucester City effective July 21, 2022 at a salary of \$65,000.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 21st day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R -2022

RESOLUTION DESIGNATING HANDICAPPED PARKING SPACES:
ADDING: 942 SOMERSET STREET

WHEREAS, it is necessary to designate handicapped parking spaces; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, pursuant to the authority granted to this municipality by N.J.S.A. 39:4-197.5, and other statutory authority that the location designated on the attached Schedule A is hereby designated as a restrictive parking space for use by any person who has been issued a special vehicle identification card by the Division of Motor Vehicles.

No other person shall be permitted to park in these spaces. Any person parking a motor vehicle in a restricted parking space without a special vehicle identification card shall be subject to penalty pursuant to N.J.S.A. 39:4-197 (3)(c). This resolution is passed in conformance with the provisions of N.J.S.A. 39:4-197 (3)(c). Proper signs are to be erected regarding the said spaces.

SCHEDULE A

Daniel Tricocci

942 Somerset Street

Dayl R. Baile, Mayor

Passed by Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R -2022

RESOLUTION DESIGNATING HANDICAPPED PARKING SPACES:
ADDING: 306 MIDDLESEX STREET

WHEREAS, it is necessary to designate handicapped parking spaces; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, pursuant to the authority granted to this municipality by N.J.S.A. 39:4-197.5, and other statutory authority that the location designated on the attached Schedule A is hereby designated as a restrictive parking space for use by any person who has been issued a special vehicle identification card by the Division of Motor Vehicles.

No other person shall be permitted to park in these spaces. Any person parking a motor vehicle in a restricted parking space without a special vehicle identification card shall be subject to penalty pursuant to N.J.S.A. 39:4-197 (3)(c). This resolution is passed in conformance with the provisions of N.J.S.A. 39:4-197 (3)(c). Proper signs are to be erected regarding the said spaces.

SCHEDULE A

James Perez

306 Middlesex Street

Dayl R. Baile, Mayor

Passed by Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AWARDING A CONTRACT TO PENNONI ENGINEERS FOR THE
RECONSTRUCTION OF JOHNSON PARK JOGGING TRAIL**

WHEREAS, the City of Gloucester City is desirous of obtaining construction phase services for the Johnson Park Jogging Trail Reconstruction; and

WHEREAS, Pennoni Engineers is a reputable firm possessing expertise and specialty in the field of engineering and construction phase services as required by the City; and

WHEREAS, Pennoni Engineers has submitted a proposal for an amount not to exceed Twenty Nine Thousand Dollars (\$29,000.00).

WHEREAS, funds are available for this project as evidenced by the attached Certificate of Availability of Funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that Pennoni Engineers be awarded a contract for the Johnson Park Jogging Trail Reconstruction.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AWARDING A CONTRACT TO PENNONI ENGINEERS FOR
PROFESSIONAL LAND DEVELOPMENT SERVICES FOR THE
GLOUCESTER CITY FLOOD MITIGATION PROJECT FROM MONMOUTH TO
MERCER STREET, AND ELLIS TO KING STREET**

WHEREAS, the City of Gloucester City is desirous of obtaining construction phase services for the Gloucester City Flood Mitigation Project from Monmouth to Mercer Street and Ellis to King Street; and

WHEREAS, Pennoni Engineers is a reputable firm possessing expertise and specialty in the field of engineering and construction phase services as required by the City; and

WHEREAS, Pennoni Engineers has submitted a proposal for an amount not to exceed One Hundred Thirty-Nine Thousand Four Hundred Fifty Dollars (\$139,450.00).

WHEREAS, funds are available for this project as evidenced by the attached Certificate of Availability of Funds.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that Pennoni Engineers be awarded a contract for the Gloucester City Flood Mitigation Project from Monmouth to Mercer Street, and Ellis to King Street.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION AUTHORIZING REFUND OF MERCANTILE LICENSE FEE

WHEREAS, Mark Ford, Flynn & Associates, LLC and Creran Celebration, LLC paid \$50.00 to the City of Gloucester City for the fee of Mercantile License application; and

WHEREAS, Mark Ford, Flynn & Associates, LLC and Creran Celebration, LLC is exempt from this fee (Ordinance 02-2022) and is entitled to a full refund of this license fee payment in the amount of \$50.00 each;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of Gloucester City that a refund be issued to Mark Ford, Flynn & Associates, LLC, and Creran Celebration, LLC in the amount of \$50.00.

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

Resolution Authorizing Disposal of Surplus Property

WHEREAS, the City of Gloucester City is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the City of Gloucester City is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the City of Gloucester City, as follows:

- (1) The sale of the surplus property shall be conducted through Sourcewell Cooperative Agreement through Gov. Deals pursuant to member # 98243 and GCFD, NJ (4446). The terms and conditions of the agreement entered into with GovDeals is available online at <https://www.govdeals.com/GloucesterCityFire> and also available from the City of Gloucester City.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com. <https://www.govdeals.com/GloucesterCityFire> starting on August 1, 2022
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: 1991 Spartan Fire Engine Red/White, VIN #4S7BT9L03MC004160 and the odometer reading is 19,205 Not Accurate.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The City of Gloucester City reserves the right to accept or reject any bid submitted.

BE IT FURTHER RESOLVED that the Mayor and Common council of the City of Gloucester City hereby authorize the sale of the above 1991 Spartan Fire Engine.

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 28th day of July 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY

County of Camden, State of New Jersey

#R - 2022

**RESOLUTION CANCELLING UDAG PROJECTS OF CERTAIN
TRUST FUND APPROPRIATIONS**

WHEREAS, there are unexpended projects of certain Trust Fund appropriations which are not necessary to be carried on the records into the subsequent year; and

Whereas, it is in the best interest of the City of Gloucester City, in the County of Camden and in the State of New Jersey, that these UDAG projects be cancelled and credited to the UDAG Trust Fund;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City that the UDAG projects remaining in the following Trust Fund appropriations be cancelled:

See Schedule A

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 28th day of July, 2022.

Vanessa L. Little, City Clerk

Schedule A

STREETSCAPE IMPROVEMENTS	1/1/2022	5,271.23
ESSEX ST INFRASTRUCTURE IMPVTS	1/1/2022	103,500.00
COAST GUARD REDEVELOPMENT-DRPA	1/1/2022	200,444.00
PURCHASE 426 SOMERSET STREET	1/1/2022	41,000.00
CITY MATCH ESSEX ST PHASE II	1/1/2022	39,098.03
UST REMOVAL-5th&DIVISION/115 N BROADWAY	1/1/2022	5,782.88
FREEDOM PIER-UNDERWATER INSPECT/REHAB	1/1/2022	1,778.40
FREEDOM PIER - WALKWAY (CITY MATCH)	1/1/2022	1,501.92
VANGUARD VINYL SITE REMEDIATION	1/1/2022	7,562.35
CHATHAM SQUARE - ORENS BROS UPGRADES	1/1/2022	39,538.00
CITY MATCHING FUNDS - ORANGE STREET	1/1/2022	37,197.10
AMSPEC BUILDING ASBESTOS REMOVAL	1/1/2022	769.00
CITY MATCHING FUNDS - MONMOUTH STREET	1/1/2022	4,335.00
PURCHASE BLOCK 236,ADJACENT TO LOT 2.01	1/1/2022	3,075.00
RT ENVIRONMENTAL REMEDIATION - SOUTHPORT	1/1/2022	2,480.10

Prepared by CFO

7/11/2022

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION AUTHORIZING SENIOR AND VETERANS DEDUCTIONS

WHEREAS, the assessor's tax list book is closed for the current year; and

WHEREAS, after closing the records, the applications for several other property owners became complete and the assessor subsequently deemed them eligible and/or ineligible under the senior and veteran deductions, and

WHEREAS, these adjustments are due to income eligibility, death or moving into or out of the City of Gloucester, and

WHEREAS, these adjustments are noted as follows:

Deductions that need to be added (allowed):

Block/Lot	Property Location	Amount	Deduction Type	Year
233/7.02	40 Princeton	250.00	Senior	2022

Deductions that need to be removed (disallowed):

Block/Lot	Property Location	Amount	Deduction Type	Year
215/10	11 N STINSON	250.00	Disabled	2022
84/10	310 Hunter	250.00	Senior	2022

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 28th day of July, 2022.

Dayl R Baile, Mayor

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS

WHEREAS, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

WHEREAS, these adjustments include the following, and

Block/Lot	ID	Address	Amount	Issue
36/34	3731	111 N Sussex	164.00	Bank Returned Check, payment removed
236/5	35042	523 Jefferson	164.00	Posted on 35042 in error should be 35050
236/6	35050	527 Jefferson	164.00	Posted on 35042 in error should be 35050

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 28th day in July, 2022.

Dayl R Baile, Mayor

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R -2022

RESOLUTION TO OPT IN TO EXAMINATION EXEMPTION CIVIL SERVICE HIRING PROCEDURES

WHEREAS, the City of Gloucester City, Camden County, State of Jersey (hereinafter referred to as the "City") is a jurisdiction governed by Title 11A and the Civil Service regulations and rules established under Title 4A of the Administrative Code; and

WHEREAS, P.L.2021, C.7 permits municipalities to hire police officers who may not have taken an open competitive examination for the title of Police Officer, but are otherwise duly qualified, have completed training, and hold a valid NJ Police Training Commission Certificate as Police Officer (Basic Course for Police Officer); and

WHEREAS, recently adopted State legislation, Bill S-3220, approved as P.L.2021, C.7, would permit a municipality to exempt any person for an entry-level law enforcement position from taking the Civil Service law enforcement exam, as long as they have completed the full Basic Course for Police Officers training at a school approved and authorized by the New Jersey Police Training Commission; and

WHEREAS, the legislation would also require that a municipal or county police department may hire a person under this exemption only upon adoption of a conflict of interest and nepotism policy; and

WHEREAS, the City has duly established written policies governing nepotism and conflicts of interest; and

WHEREAS, in order to effectuate this policy, a municipality must affirmatively "opt-in" by adopting a Resolution authorizing such a hiring policy; and

WHEREAS, Chief of Police Brian Morrell has recommended that the City effectuate this policy and "opt-in" to this program in the interests of efficiency, expediency, and the promotion of public safety within the City; and

WHEREAS, this "opt-in" provision shall remain valid until changed by a rescinding resolution of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the City of Gloucester City, as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The City hereby authorizes such hiring policies related to the examination exemption as set forth in Bill S-3220, P.L.2021, c.7.
3. A certified copy of this Resolution shall be transmitted to the New Jersey Civil Service Commission.

Dayl R. Baile, Mayor

CERTIFICATION

I hereby certify this is a true and exact copy of a Resolution adopted by the Mayor and Common Council of the City of Gloucester this July 28, 2022.

Vanessa L. Little, Registered City Clerk