

**Caucus Meeting of the
Mayor and Common Council of Gloucester City
Tuesday, March 15, 2022 6:00 P.M.
313 Monmouth Street**

Agenda

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
 - I. **Engineer's Report:**
 - II. **Committees of Council:**
 - a) Celebrations:
 - b) Community Dev.: Presentation/Discussion – Wave Wall Project
 - c) Finance & Administration:
 - d) Fire:
 - e) Housing:
 - f) Licensing:
 - g) Police:
 - h) Public Works/Water Dept:

6. **Minutes:** February 17, 2022 Caucus Meeting with Executive Session & February 24, 2022 Regular Monthly Meeting with Executive Session
7. **Resolutions for Discussion:**
R Resolution Supporting the 2022 U Drive, U Text, U Pay Distracted Driving Crackdown April 1-30, 2022

- R Resolution Approving Coin Toss for Gloucester City Lions Club
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Adjustments to Various Tax Records
- R Resolution to Refund Payments on Various Tax Records
- R Resolution Authorizing the Re-Appointment of Vanessa L. Little to the Office of Registered Municipal Clerk
- R Resolution Designating the Month of May as “Bag up N.J.” Month
- R Resolution Designating Handicapped Parking Spaces: Removing 511 Cumberland Street
- R Resolution Authorizing Gloucester City to Make Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for \$25,000 Grant (inclusive playground equipment at Proprietor’s Park)
- R Resolution Authorizing Donation of City-Owned Equipment (Police Body Armor)
- R Resolution Awarding a Contract to International Fireworks Manufacturing Co. for Extraordinary Unspecifiable Services
- R Resolution Authorizing Permit for Public Fireworks Display

8. Ordinances to be voted on next week (March 24, 2022):

- O 01-2022 Ordinance Amending Chapter 87 Entitled “Vehicles and Traffic”, Article 1. “Street Traffic and Parking”, 87-9. “Schedule B: Stop Intersections”, as Authorized by N.J.S.A. 39:4-140 and 87-4, of the Code of the City of Gloucester City, County of Camden, State of New Jersey
- O 02-2022 Ordinance of the City of Gloucester City, County of Camden and State of New Jersey, Creating a Mercantile License Process
- O 03-2022 Ordinances Amending Article V, Department of Finance, 4-29
- O 04-2022 Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (Assistant Municipal Tax Collector)

Ordinance for First Reading next week and Second Reading on April 28, 2022:

- O 05-2022 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A.40A:4-45.14

9. Correspondence:

- a) From Inside Recovery – requesting to host an Easter Egg Hunt on April 16, 2022 from 11-2 p.m at Proprietor’s Park
- b) From Gloucester City Sail – requesting 500 gallons of water for the Schooner’s inspection.
- c) From Epiphany Church – requesting to host an Easter Egg Hunt on April 17, 2022 from 10-1 p.m at Proprietor’s Park

10. Adjournment:

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION SUPPORTING THE 2022 UDRIVE, UTEXT, UPAY DISTRACTED
DRIVING CRACKDOWN APRIL 1-30, 2022**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

WHEREAS, the State of New Jersey will participate in the nationwide Distracted Driving 2022 Crackdown from April 1-30, 2022 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is **UDrive. UText. UPay;** and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, declares its support for the Distracted Driving 2022 Crackdown both locally and nationally, from April 1-30, 2022 and pledges to increase awareness of the dangers of distracted driving.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION APPROVING COIN TOSS FOR
GLOUCESTER CITY LIONS CLUB

WHEREAS, it has been requested by the Gloucester City Lions Club to hold a Coin Toss on April 29, 2022 for the benefit of their organization; and

WHEREAS, Gloucester City Lions Club has completed the proper application forms in their entirety and submitted the proper insurance certificate.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, that the Gloucester City Lions Club be approved for a coin toss to be held on April 29, 2022 (locations attached).

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS

WHEREAS, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

WHEREAS, these adjustments include the following, and

Block/Lot	ID	Address	Amount	Issue
36/33	3724	344 Middlesex	\$ 32.50	Computer overestimated prior billing
79/2	12415	426 Powell	\$ 164.00	Online payment returned, payment removed
63/24	8722	223 Market	\$ 730.00	Computer overestimated prior billing

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 24th day of March, 2022.

Dayl R Baile, Mayor

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION TO ADJUSTMENTS TO VARIOUS TAX RECORDS

WHEREAS, the accounts below indicate necessary adjustments for various billing adjustments on the properties listed below, and

WHEREAS, these adjustments include the following, and

Block/Lot	Amount	Address	Issue
87.01/21	\$ 256.19	Division St (Lot)	TDV Tax exempt for 2022 merge with 87.01/22
151/11	\$1,506.67	852 Monmouth	Bank returned check, payment removed

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended that these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 24th day of March, 2022.

Dayl R Baile, Mayor

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION TO REFUND PAYMENTS ON VARIOUS TAX RECORDS

WHEREAS, there were over-payments made to various tax records due to changing of mortgage companies, selling of homes, approval of totally disabled veteran, etc.

WHEREAS, the interested parties have requested a refund of these over-payments, and

WHEREAS, these adjustments were reviewed by the Finance Committee and they have recommended that these refunds be approved and disbursed, and

WHEREAS, these adjustments are noted as follows:

Amount	Block/Lot	Address	Issue
\$ 943.25 Mail Refund to:	87.01/22	637 Division St	Mortgage company paid 1 st quarter in error, TDV CORELOGIC ATTN: RETURNS DEPT PO BOX 9202 COPPELL, TX 75019-9978
\$ 98.99 Mail Refund to:	117/10	503 Chamber Ave	Overpayment on First Quarter Taxes CORELOGIC ATTN: RETURNS DEPT PO BOX 9202 COPPELL, TX 75019-9978
\$ 1,506.87 Mail Refund to:	144.03/15	132 Hickman Ave	Mortgage company paid 1 st quarter in error, TDV CORELOGIC ATTN: RETURNS DEPT PO BOX 9202 COPPELL, TX 75019-9978
\$,1842.24 Mail Refund to:	176/11	112 N Broadway	Manage company paid taxes in error-duplicate payment JAMCO MGT GROUP PO BOX 68 MAGNOLIA, NJ 08049
\$ 1,034.08 Mail Refund to:	176/15	104 N Broadway	Closing USA paid 1 st qtr taxes, already paid by Corelogic CLOSING USA, LLC- Attn Margaret Lester ESCROW ACCOUNT 7665 Omnitech Place Victor, NY 14565

NOW, THEREFORE, BE IT RESOLVED that both the Tax Collector of the City of Gloucester City is authorized to adjust the tax accounts to make these refunds and the Chief Financial Officer is authorized to make the disbursements as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 24th day of March, 2022.

Dayl R Baile, Mayor

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

AUTHORIZING THE RE-APPOINTMENT OF
VANESSA L. LITTLE TO THE OFFICE OF REGISTERED MUNICIPAL CLERK

WHEREAS, the current term of the Municipal Clerk shall expire April 03, 2022; and

WHEREAS, there is a necessity to make an appointment to the office of Registered Municipal Clerk; and

WHEREAS, the re-appointment shall date back to the expiration date of the initial term; and

WHEREAS, Vanessa L. Little has demonstrated the qualifications and ability necessary to perform the duties of the office of Registered Municipal Clerk as evidenced by the attached Registered Municipal Clerk Certificate #C-2007.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of Gloucester City that Vanessa L. Little is hereby re-appointed to the Office of Registered Municipal Clerk for a term of three (3) years, term expiring April 03, 2025.

BE IT FURTHER RESOLVED that this appointment is made in accordance with and conditioned upon the provisions and requirements of New Jersey Statutes and the Code of the City of Gloucester City.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION DESIGNATING THE MONTH OF MAY AS “BAG UP NJ”
MONTH**

WHEREAS, P.L.202, c.117, signed into law on November 4, 2020 is the most progressive disposable bag law in the country, with the goal of phasing out single-use plastic and paper bags and encouraging the use of reusable bags throughout New Jersey; and

WHEREAS, New Jersey is working to reduce reliance on single-use products to ensure that future generations have a clean and healthy environment to live, work, and recreate in; and

WHEREAS, banning or limiting the use of single-use plastic and paper carryout bags is a significant step in this effort; and

WHEREAS, the New Jersey Clean Communities Council, the New Jersey Department of Environmental Protection, the New Jersey Department of State, policymakers, environmental and business groups, as well as other stakeholders, are working together to educate consumers, businesses, and communities about the new law and encouraging residents to "Bag Up" before the ban on single-use plastic bags goes into effect on May 4, 2022; and

WHEREAS, the comprehensive "Bag Up NJ" campaign will include educational programs, public and media engagement and reusable bag distribution programs throughout the state, with an emphasis on underserved communities; and

WHEREAS, this statewide public education campaign will provide residents, businesses and visitors with information about the types of reusable and sustainable bags and containers that they may use and where to access these products.

NOW, THEREFORE, BE IT RESOLVED, by the City of Gloucester City that it is critical to begin educating the public about this new law; and

BE IT FURTHER RESOLVED, that one way to gain important recognition is to deem the month of May each year as "Bag Up NJ" month in Gloucester City, as a further reminder that all residents should bring their own reusable bags to the store; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be transmitted to the NJ Clean Communities Council, and the New Jersey State League of Municipalities.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

RESOLUTION DESIGNATING HANDICAPPED PARKING SPACES:
REMOVING: 511 CUMBERLAND STREET

WHEREAS, it is necessary to designate handicapped parking spaces; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City, pursuant to the authority granted to this municipality by N.J.S.A. 39:4-197.5, and other statutory authority that the locations designated on the attached Schedule A are hereby designated removed as restrictive parking spaces.

This resolution is passed in conformance with the provisions of N.J.S.A. 39:4-97(3)(c). Proper signs are to be removed regarding the said spaces.

SCHEDULE A

Sam Chew, Jr.

511 Cumberland Street

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AUTHORIZING GLOUCESTER CITY TO MAKE APPLICATION TO THE
CAMDEN COUNTY OPEN SPACE, FARMLAND, RECREATION AND HISTORIC
PRESERVATION TRUST FUND FOR \$25,000 GRANT**

WHEREAS, the City of Gloucester is making application to Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for a \$25,000 grant for Inclusive Playground Equipment at Proprietor's Park City of Gloucester.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Gloucester City that Gloucester City make application to Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for the above referenced grant.

BE IT FURTHER RESOLVED by the Governing Body of the City of Gloucester City that the Mayor is hereby authorized to execute grant documents as an authorized representative thereunder, as the representative for the City of Gloucester.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AUTHORIZING DONATION OF
CITY-OWNED EQUIPMENT (Police Body Armor)**

WHEREAS, the City of Gloucester City Police Department is the owner of certain pieces of equipment that are no longer needed and of no value; and

WHEREAS, the City of Gloucester City Police Department is requesting to donate of such equipment to the Ukrainian American Society.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Gloucester City authorize that the below pieces of equipment shall be donated to the Ukrainian American Society.

SERIAL NUMBER

PRODUCT

# 86019, 80817	Point Blank
#F60090345-01, 16008535881	Point Blank
#412339, 412113	Safariland
#000912	PACA
#647448, 647453	Safariland
#N-99114936-A, N-99114935-A	ABA
#3A10010601, 3A10029921	Point Blank
#734466, 734467	Safariland
#WM-3A-9212	Safariland
#313815, 313816	Safariland
#547252, 547250	Safariland
#0601569478, 0601569464	Point Blank
#3H10031979, 3H10031976	Point Blank

BE IT FURTHER RESOLVED that the Mayor and Common Council of the City of Gloucester City hereby authorize the donation of the above pieces of equipment.

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AWARDING A CONTRACT TO INTERNATIONAL FIREWORKS
MANUFACTURING CO. FOR EXTRAORDINARY UNSPECIFIABLE SERVICES**

WHEREAS, the City of Gloucester City is desirous of entering into an agreement for the exhibition of fireworks for its residents; and

WHEREAS, the City of Gloucester City has complied with N.J.S.A. 40A:11-5(1)(a)(ii), regarding extraordinary unspecifiable services, a copy of the Certificate being attached hereto; and

WHEREAS, funds are available for this contract as qualified by the conditions in the attached Certificate of Availability of Funds executed by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of Gloucester City, New Jersey, that the City of Gloucester City be and it hereby is authorized to enter into an agreement with International Fireworks Manufacturing Co. for the exhibition of a fireworks display to be held on June 25, 2022 at Water Street & Charles Street on the Gloucester City Waterfront, Gloucester City with a rain date to be determined for an amount not to exceed \$17,500.00.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 24th day of March 2022.

Vanessa L. Little, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2022

**RESOLUTION AUTHORIZING PERMIT FOR
PUBLIC FIREWORKS DISPLAY**

WHEREAS, the Gloucester City Celebrations Committee wishes to hold a public fireworks display on June 25, 2022 at dusk with a rain date to be determined; and

WHEREAS, the location of the fireworks will be at the area of Water Street & Charles Street on the Gloucester City Waterfront; and

WHEREAS, a contract has been entered into with International Fireworks Mfg. Co. to operate the display and the operator has been approved by the Police Chief and Fire Chief of Gloucester City; and

WHEREAS, liability insurance has been posted in excess of \$5,000,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of Gloucester City that a permit be issued to conduct the public fireworks display to be held on June 25, 2022.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City, New Jersey this 24th day of March, 2022.

Vanessa L. Little, City Clerk

ORDINANCE OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#O 01 - 2022

ORDINANCE AMENDING CHAPTER 87 ENTITLED "VEHICLES AND TRAFFIC", ARTICLE 1. "STREET TRAFFIC AND PARKING", §87-9. "SCHEDULE B: STOP INTERSECTIONS", AS AUTHORIZED BY N.J.S.A. 39:4-140 AND §87-4, OF THE CODE OF THE CITY OF GLOUCESTER, COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, this amendment is in the best interest of health, safety and welfare of the citizens of the City of Gloucester City ("City"); and

WHEREAS, the City desires to amend Chapter 87, §87-9 by adding and creating additional stop intersections within the City of Gloucester City; and

WHEREAS, New Jersey Statutes 39:4-140 provides the City the authority to set certain permissible stops sign on any highway under their jurisdiction, by Ordinance; and

WHEREAS, the Mayor and Common Council of the City of Gloucester City desire to amend the Code of the City of Gloucester City, specifically Chapter 87, entitled Vehicles and Traffic, by adding to §87-9, certain additional stop signs. In the interest of public safety.

NOW, THEREFORE, be it Ordained by the Mayor and Common Council of the City of Gloucester City, County of Camden and State of New Jersey as follows:

Section 1: The following stop intersections are added to Chapter 87, Vehicles and Traffic, §87-9A:

- (44) Stop sign on the southeast corner of King and Monmouth Street.
- (45) Stop sign on the northwest corner of King and Monmouth Street.
- (46) Stop sign on the northeast corner of Jersey Ave and 6th Street.
- (47) Stop sign on the southwest corner of Jersey Ave and 6th Street.
- (48) Cold Springs Drive (all will be facing traffic traveling north), stop sign at the northeast corner of the northernmost entrance to the parking lot of Cold Springs School (horseshoe driveway which is approximately 250 south of Market Street).
- (49) Cold Springs Drive (all will be facing traffic traveling north), stop sign at the northeast corner of the northernmost entrance to the parking lot of Cold Springs School (horseshoe driveway (which is approximately 350 south of Market Street).

Section 2: Delete item (36) to Chapter 87, Vehicles and Traffic, §87-9A.

Section 3: Add to Chapter 87. Vehicles and Traffic, Article I. Street Traffic and Parking, the follows:

§ 87-5.2 EMERGENCY NO PARKING.

(A) Posting of signs.

- (1) Upon the declaration of an emergency, there shall be no parking upon streets or sections of streets where temporary emergency no-parking signs are displayed. The Chief of Police or, in his absence, the ranking police officer is authorized to declare an emergency and to direct the posting of the emergency no-parking signs when weather conditions, accidents, fires or public celebrations dictate or require the avoidance of hazards or other conditions which interfere with the free flow of traffic.
- (2) Notification that the emergency no-parking signs are being or will be posted shall be given to the operator or owner of any vehicle which has been parked prior to the posting of the signs.

§ 87-5.3 REMOVAL OF VEHICLES. Any unoccupied vehicle parked or standing in violation of this section shall be deemed a nuisance and a menace to the safe and proper regulation of traffic, and any peace officer may provide for the removal of such vehicle. The owner shall pay the reasonable costs of the removal and storage which may result from such removal, before regaining possession of the vehicle.

§ 87-5.4 EFFECTIVENESS OF SECTION. The effectiveness of this section is contingent on signs being erected as required by law.

Section 4: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 5: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Section 6: This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Dayl Baile, Mayor

Passed on First Reading: February 24, 2022

Adopted by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, RMC, City Clerk

ORDINANCE OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#O 02 - 2022

**ORDINANCE OF THE CITY OF GLOUCESTER CITY, COUNTY OF CAMDEN AND
STATE OF NEW JERSEY CREATING A MERCANTILE LICENSE PROCESS**

WHEREAS, it is in the best interest of the public health, safety and welfare to create a Mercantile Licensing process for certain businesses.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Gloucester City, County of Camden and State of New Jersey as follows:

SECTION: 1

Chapter ____ . Licensing Procedures

Article II. Mercantile Licenses

§ ____-1 License required.

No person or business entity shall engage in or carry on any business, trade or calling in the City of Gloucester City or aid or assist an employee, clerk or otherwise in carrying on such business or in using any stand, store or other place or thing or sell or offer for sale any goods or things for which a license is required by the terms of this article, unless a license as herein provided for shall have been first obtained therefor by said person or business entity engaging in said business, trade or calling.

§ ____-2. Application for license.

An application for a license shall be obtained from the Municipal Licensing Officer of the City of Gloucester City, Gloucester, New Jersey, and the application for a license, when completed, shall specifically name the person, firm or entity to which the license is to be granted and the location at which such business or occupation is to be carried on. The application, when completed, shall further provide detailed information respecting such person, firm or entity and said business or occupation.

§ ____-3. Submission to Planning Board; application deadline.

A. All new businesses shall submit the completed application to the Municipal Licensing Officer of the City of Gloucester City, who shall, where appropriate, forward this application to the Planning Board of the City of Gloucester City, at which time investigation shall be made, as deemed necessary by the Planning Board of the City of Gloucester City. The Planning Board of the City of Gloucester City may conduct a hearing respecting said application and shall forward any recommendations respecting said application to the Common Council of the City of

Gloucester City. No mercantile license shall be issued except pursuant to the authorization of the Common Council of the City of Gloucester City.

B. All persons, firms or entities presently in existence and required to be licensed in the City of Gloucester City shall apply for such license prior to July 1, 2022.

§ ____-4. Renewal license fees; expiration.

All renewal license fees shall be due and payable to the Municipal Licensing Officer of the City of Gloucester City at his office in the City of Gloucester City, New Jersey, on the first day of July of each year, and all such licenses shall expire on the last day of June following such payment.

§ ____-5. Fees.

The license fees of fifty (\$50) dollars shall be paid biennially (once every two years), as above provided, to the City of Gloucester City for conducting any businesses, trades, professions or occupations at the places designated in the license certificate issued therefor.

§ ____-6. Nonapplicability of license.

No person or persons shall be allowed to transact any business under any license granted under this article except the business for which said license was specifically granted.

§ ____-7. Compliance with regulations; revocation of license; nontransferability.

A. No license shall be issued to any person or entity which has not complied with the laws of the State of New Jersey or the ordinances of the City of Gloucester City providing regulations respecting the safety of the persons who may have occasion to use the premises, place or thing licensed, and in case any person licensed fails to comply with such laws and ordinances after due notice and opportunity to be heard, the City Common Council may revoke such license.

B. No license provided for by this article shall be transferred from one person to another person, and no license shall cover any other place of business than that for which it was issued.

§ ____-8. Nonapplicability of provisions.

A. This article shall not apply to orders taken out of this City or to soliciting of orders by wholesale dealers from retail dealers or to deliveries by wholesale dealers to retail dealers or to the sale or delivery of newspapers, magazines or periodicals.

B. This article shall not apply to any corporation authorized to transact business by the Department of Banking and Insurance of the State of New Jersey or to any corporation authorized to transact business by any department of the government of the United States or to

any person licensed to transact business by the State of New Jersey or any department, board or commission thereof or to public utilities.

§ ____-9. Disposition of fees.

The Clerk of the City of Gloucester City shall turn over all said license fees collected by him/her to the City's Chief Financial Officer.

§ ____-10. Violations and penalties.

Any person, firm, association or corporation violating any section of this article shall, upon conviction before the judge or other officer having jurisdiction, be subject to a fine not exceeding \$2,000 or imprisonment in the county jail for a term not exceeding 90 days or a period of community service not exceeding 90 days, or any combination thereof, in the discretion of the judge of the court where the violation has been heard. Any repetition of any violation of this article shall be deemed a new offense.

SECTION 2: Any article, section, paragraph, subsection, clause, or other provision of the Code of the City of Gloucester City inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 3: If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

SECTION 4: This ordinance shall take effect upon its passage and publication as provided for by law.

Dayl Baile, Mayor

Passed on First Reading: February 24, 2022

Adopted by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, RMC, City Clerk

ORDINANCE OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#O 03 - 2022

ORDINANCE AMENDING ARTICLE V, DEPARTMENT OF FINANCE, §4-29

WHEREAS, the Mayor and Common Council of the City of Gloucester City desire to amend to the Code of the City of Gloucester City, specifically Article V, Department of Finance, §4-29, currently entitled Deputy Collector of Taxes; and

WHEREAS, this amendment is in the best interest of health, safety and welfare of the citizens of the City of Gloucester City (“City”);

WHEREAS, the City desires to amend Article V, Department of Finance, §4-29, to allow for consistency with New Jersey Civil Service Titles.

NOW, THEREFORE, be it Ordained by the Mayor and Common Council of the City of Gloucester City, County of Camden and State of New Jersey as follows:

Section 1: Current §4-29 is hereby deleted in its entirety and replaced with the following provisions:

§ 4-29 ~~Assistant Municipal Tax Collector~~~~Deputy Collector of Taxes~~.

The City may establish the position of Assistant Municipal Tax Collector Assistant Municipal Tax Collector ~~Deputy Collector~~ under the terms of the New Jersey Department of Personnel. Such position, if filled, shall fill in for the Collector in his or her absence and shall be responsible for the operations of the Tax Office as assigned by the Collector.

Section 2: All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3: If the provisions of any section, subsection, paragraph, subdivision, or clause of this Ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this Ordinance.

Section 4: This Ordinance shall take effect immediately upon final passage and publication in accordance with law.

Dayl R. Baile, Mayor

Passed on First Reading: February 24, 2022

Adopted by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

ORDINANCE OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#O 04 -2022

**AN ORDINANCE AMENDING THE ORDINANCE REGULATING
THE SALARIES OF THE EMPLOYEES OF THE CITY OF GLOUCESTER CITY,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

BE IT ORDAINED by the Mayor and Common Council of the City of Gloucester City, County of Camden and State of New Jersey as follows:

SECTION 1:

<u>Salary Schedule</u>	<u>Retroactive to 1/01/22</u>		<u>Minimum</u>	<u>Maximum</u>
Subsection F				
<i>Elected Officials and Unclassified Appointments</i>				
Part II	Unclassified Employees			
	Assistant Municipal Tax Collector		65,000	87,000

Section B. Municipal Employees

The individuals appointed to these positions are appointed as provided in the statutes of the State of New Jersey to terms and specified for the position and are not covered under the provision of the New Jersey Civil Service Commission as regular appointments. They are entitled to benefits as contained in the ordinance of the City covering non-represented employees and full time employees. Those who are full time employees are entitled to health benefits as provided to the non-represented city employees. These salaries shall be effective on January 1, 2022. No employee may be paid above the maximum and the Governing Body, by Resolution, shall set the amount of annual salary at a rate within the range.

SECTION 2. The salaries specified in Section One (1) of the Ordinance shall be paid in lieu of any salary, bonus, or additional pay for any or all holidays heretofore granted.

SECTION 3. All Ordinances or Resolutions or parts thereof, inconsistent with the provisions of this ordinance shall be and the same are hereby repealed, but only to the extent of such inconsistency.

SECTION 4. All salaries specified in this ordinance shall take effect as of final adoption and shall continue in effect until and amendment to this ordinance or passage of any ordinance inconsistent with this ordinance.

Introduced and Passed on First Reading: February 24, 2022.

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 24th day of March, 2022.

Vanessa L. Little, City Clerk

ORDINANCE OF THE CITY OF GLOUCESTER CITY
COUNTY OF CAMDEN, STATE OF NEW JERSEY
#O 05 -2022

CALENDAR YEAR 2022

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14**

WHEREAS, the Local Government "CAP" Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception its final appropriations in either of the next two succeeding years; and

WHEREAS, the Mayor and Common Council of the City of Gloucester City in the County of Camden finds it advisable and necessary to increase its CY2022 budget up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Common Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$442,937.43 in excess of the increase in final appropriations otherwise permitted by the Local Government "CAP" Law, is advisable and necessary; and

WHEREAS, the Mayor and Common Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Common Council of the City of Gloucester City, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY2022 budget year, the final appropriations of the City of Gloucester City shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$620,112.40, and that the CY2022 municipal budget for the City of Gloucester City be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Dayl R. Baile, Mayor

Passed on first reading: March 24, 2022.

Adopted by the Mayor and Common Council of Gloucester City, this 28th day of April 2022.

Vanessa L. Little, City Clerk

**Caucus Meeting of the
Mayor and Common Council of Gloucester City
Tuesday, March 15, 2022 6:00 P.M.
313 Monmouth Street
Agenda**

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page, Timm and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
 - I. **Engineer's Report:**
 - II. **Committees of Council:**
 - a) Celebrations:
 - b) Community Dev.: Presentation/Discussion – Wave Wall Project
 - c) Finance & Administration:
 - d) Fire:
 - e) Housing:
 - f) Licensing:
 - g) Police:
 - h) Public Works/Water Dept:

6. **Minutes:** February 17, 2022 Caucus Meeting with Executive Session & February 24, 2022 Regular Monthly Meeting with Executive Session

7. **Resolution:**
R070 Resolution Authorizing a Shared Services Agreement By and Between the Borough of Haddon Heights and the City of Gloucester City for Various Code Official Duties and Responsibilities in Accordance with N.J.S.A.40A:65-1 ET SEQ.

Resolutions for Discussion:

- R Resolution Supporting the 2022 U Drive, U Text, U Pay Distracted Driving Crackdown April 1-30, 2022
- R Resolution Approving Coin Toss for Gloucester City Lions Club
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Adjustments to Various Tax Records
- R Resolution to Refund Payments on Various Tax Records
- R Resolution Authorizing the Re-Appointment of Vanessa L. Little to the Office of Registered Municipal Clerk
- R Resolution Designating the Month of May as “Bag up N.J.” Month
- R Resolution Designating Handicapped Parking Spaces: Removing 511 Cumberland Street
- R Resolution Authorizing Gloucester City to Make Application to the Camden County Open Space, Farmland, Recreation and Historic Preservation Trust Fund for \$25,000 Grant (inclusive playground equipment at Proprietor’s Park)
- R Resolution Authorizing Donation of City-Owned Equipment (Police Body Armor)
- R Resolution Awarding a Contract to International Fireworks Manufacturing Co. for Extraordinary Unspecifiable Services
- R Resolution Authorizing Permit for Public Fireworks Display
- R Resolution of the City of Gloucester City, County of Camden and State of New Jersey, Authorizing the City of Gloucester City an Idle-Free Zone

8. Ordinances to be voted on next week (March 24, 2022):

- O 01-2022 Ordinance Amending Chapter 87 Entitled “Vehicles and Traffic”, Article 1. “Street Traffic and Parking”, 87-9. “Schedule B: Stop Intersections”, as Authorized by N.J.S.A. 39:4-140 and 87-4, of the Code of the City of Gloucester City, County of Camden, State of New Jersey
- O 02-2022 Ordinance of the City of Gloucester City, County of Camden and State of New Jersey, Creating a Mercantile License Process
- O 03-2022 Ordinances Amending Article V, Department of Finance, 4-29
- O 04-2022 Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (Assistant Municipal Tax Collector)

Ordinance for First Reading next week and Second Reading on (April 28, 2022):

- O 05-2022 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A.40A:4-45.14

9. Correspondence:

- a) From Inside Recovery – requesting to host an Easter Egg Hunt on April 16, 2022 from 11-2 p.m at Proprietor’s Park
- b) From Gloucester City Sail – requesting 500 gallons of water for the Schooner’s inspection.

c) From Epiphany Church – requesting to host an Easter Egg Hunt on April 17, 2022 from 10-1 p.m at Proprietor’s Park

10. **Adjournment:**

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R -2022

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN
THE BOROUGH OF HADDON HEIGHTS AND THE CITY OF GLOUCESTER CITY
FOR VARIOUS CODE OFFICIAL DUTIES AND RESPONSIBILITIES IN ACCORDANCE
WITH N.J.S.A. 40A:65-1 ET SEQ.**

WHEREAS, Haddon Heights and the City desire to enter into a separate Shared Services Agreement (“Agreement”) pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) (“Shared Services Act”), whereby Haddon Heights shares the services of its Construction Official and Electrical Sub-Code, Edward Gorman, with the City at no extra cost to Haddon Heights; and

WHEREAS, the City desires to use the services of Edward Gorman to perform Electric Code Official and Code Enforcement Officer duties on a part time basis which it only shall be paid directly to Edward Gorman; and

WHEREAS, under the Shared Services Act, any local unit may enter into an agreement with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating local units; and

WHEREAS, by Resolution adopted on March 15, 2022, Haddon authorized the execution of this Agreement with the City for the services aforesaid services; and

WHEREAS, by Resolution adopted March 15, 2022, the City authorized the execution of this Agreement with Haddon Heights for the services aforesaid; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Gloucester City in the County of Camden and State of New Jersey as follows:

1. The provisions of the **WHEREAS** clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and/or Council to take any and all actions necessary to execute a Shared Services Agreement by and between the City of Gloucester and the Borough of Haddon Heights and perform all other functions to effectuate the purposes thereof.
3. The Agreement shall be attached to this Resolution upon execution and kept on file in the Office of the City Clerk of the City of Gloucester City.

4. The subject Shared Services Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs, pursuant to rules and regulations promulgated by the Director.
5. This Resolution shall take effect immediately.

Dayl Baile, Mayor

Passed by the Mayor and Common Council of the City of Gloucester this 15th day of March, 2022.

Vanessa L. Little, RMC

each municipality and be paid separately by each municipality.

- B. All records generated or produced by the said Official shall remain separated in each municipality.

III. FUNDING

- A. Each municipality shall be responsible for the part-time employee's salary
- B. Each municipality shall provide sufficient funds in their annual budget to cover the agreed upon costs.

IV. DURATION, TERMINATION & AMENDMENTS

- A. This Agreement shall commence upon its execution by both parties and shall terminate on March 20, 2023 and shall be renewed by agreement by the employee and thirty (30) days' notice from the City.
- B. This Agreement sets forth the entire understanding between Haddon Heights and Haddon Heights with respect to the subject matter hereof. No change in, addition to, or waiver of any provisions of this Agreement shall be binding upon either party unless in writing, signed by all parties.
- C. This Agreement may be amended or modified only in writing, signed by both parties.
- D. Either party may opt out of this Agreement in writing, with three months written advance notice.

V. NOTICES

- A. Notices given pursuant to the terms of this Agreement may be sent via U.S. mail or e-mail to the addresses listed below:

If to the Borough of Haddon Heights:

Borough of Haddon Heights
c/o Kelly Santosusso, RMC
Borough Clerk
625 Station Avenue
Haddon Heights, NJ 08035
ksantosusso@haddonhts.com

If to the City of Gloucester City:

City of Gloucester City
c/o Vanessa Little, RMC
City Clerk
512 Monmouth Street
Gloucester City, NJ 08031
Vanessa@cityofgloucester.org

VI. MISCELLANEOUS

- A. This Agreement and any questions concerning its validity, construction, and performance shall be governed by the laws of the State of New Jersey.
- B. This Agreement may be executed in more than one counterpart each of which shall be deemed to be an original.
- C. In the event that any provision of this Agreement shall, for any reason, be determined to be invalid, illegal, or unenforceable in any respect, the Parties hereto shall negotiate in good faith and agree to such amendments, modifications or supplements of, or to this Agreement, or such other appropriate changes as shall, to the maximum extent practicable in light of such determination, implement and give, effect to the intentions of the Parties as reflected herein, and the other provisions of this Agreement shall, as so amended, modified, supplemented, or otherwise effected by such action, remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the respective authorized representatives as of the date first written above.

BOROUGH OF HADDON HEIGHTS

CITY OF GLOUCESTER CITY

Zachary Houck, Mayor

Dayl Baile, Mayor

Attest: _____
Kelly Santosusso, Borough Clerk

Attest: _____
Vanessa Little, City Clerk

Date: _____

Date: _____