

**155<sup>th</sup> ANNUAL RE-ORGANIZATION OF THE  
MAYOR AND COMMON COUNCIL  
OF GLOUCESTER CITY, NEW JERSEY**

**Thursday, January 4, 2024, 7:00 P.M.**

**313 Monmouth Street**

Agenda

1. **Call to Order by Mayor Baile/Sunshine Law Statement:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice has been legally advertised in the Gloucester City News & Courier Post. Copies have been given to those requesting same.
2. **Pledge of Allegiance:**
3. **Invocation:** Pastor Debra Connor
4. **Roll Call:** Baus, Berglund, Johnson, Page, Timm and Mayor Baile
5. **Oath of Office:**  
Ed Cilurso, III, Councilman At-Large, *unexpired term, expiring 12/2025*
6. **Roll Call:** Baus, Berglund, Cilurso, Johnson, Page, Timm and Mayor Baile
7. **Resolutions:**

**R001 Appointing Professionals for the Calendar Year 2024:**

<i>Auditor</i>	<i>Bowman &amp; Company LLC</i>	<i>Prosecutor</i>	<i>Andrew S. Viola</i>
<i>Bond Counsel</i>	<i>Parker McCay, PA</i>	<i>Public Defender</i>	<i>Charles Wigginton</i>
<i>Solicitor</i>	<i>Wade, Long, Wood &amp; Long, LLC</i>	<i>Special Counsel/Tax Office</i>	<i>Brett Wiltsey, Obermayer</i>
<i>Engineer</i>	<i>Pennoni Associates, Inc.</i>	<i>Grants Management</i>	<i>Triad Associates, Inc.</i>
<i>Special Labor Counsel</i>	<i>Brown/Connery</i>	<i>Risk Management</i>	<i>Conner Strong &amp; Buckelew</i>
<i>Special Counsel/Redevelopment</i>	<i>Maley Givens</i>	<i>Special Projects/Redev.Engr.</i>	<i>Remington &amp; Vernick Engineers</i>
		<i>Environmental Engineer</i>	<i>Pennoni Associates, Inc.</i>

**R002** Appointing Commissioner to the Camden County Joint Insurance Fund and Southern New Jersey Health Insurance Fund (*Brian Morrell, Dayl R. Baile, Alt.*)

**R003** Appointment of Councilmanic Member of the Planning Board  
*George Berglund, Class III, 1 year term expiring 12-31-2024*

**R004** Mayoral Appointment, with Advice and Consent of Council, of the Committees of Common Council of Gloucester City for 2024

<u>Police</u>	<u>Fire</u>	<u>Finance/Admin.</u>	<u>Pub. Works</u>	<u>Housing</u>	<u>Licensing</u>	<u>Celebrations</u>
<i>Baile</i>	<i>Baile</i>	<i>Baile</i>	<i>Baus</i>	<i>Johnson</i>	<i>Johnson</i>	<i>Baus</i>
<i>Berglund</i>	<i>Baus</i>	<i>Page</i>	<i>Page</i>	<i>Berglund</i>	<i>Baus</i>	<i>Berglund</i>
<i>Page</i>	<i>Cilurso</i>	<i>Johnson</i>	<i>Timm</i>	<i>Cilurso</i>	<i>Timm</i>	<i>Timm</i>

Council Liaison to Boards & Committees

Planning & Zoning Board: *Councilman Berglund*

Economic Development Council/ UEZ/GCBA: *Councilman Timm*

Sports Organizations & Veterans Organizations: *Bruce Parry*

School Board Liaison: *Councilman Berglund*

Zero Tolerance Board: *Mayor Baile/Councilman Page*

Board of Health: *Councilwoman Baus*

Marketing/Technology: *Councilman Timm & Lori Ryan*

**R005** Appointment of Members of Board of Health

**R006** Authorizing and Designating Official Signatures on Various Gloucester City Bank Accounts

**R007** Authorizing Investment of Idle Funds and Fund Transfers

**R008** Naming Official Depositories/Night Depository for 2024

- R009 Policies and Procedures for the Office of the Tax Collector for the Year 2024
- R010 Authorizing the City Clerk's Office to Establish a Petty Cash Fund in the Amount of \$1,000.00
- R011 Designating Official Newspapers
- R012 Authorizing the Filing of Tax Appeals by Tax Assessor
- R013 Resolution Designating a Public Agency Compliance Officer
- R014 Authorizing Execution of a Professional Services Contract with Rutgers, The State University of New Jersey (*Employee Assistance Program*)
- R015 Awarding a Contract to Senior Citizens United Community Services of Camden County, Inc. for Extraordinary Unspecifiable Services
- R016 Resolution Authorizing Award of Contract to Independent Animal Care Services LLC for Animal Control Services and as Animal Cruelty Investigator
- R017 Resolution Adopting Temporary Municipal Budget
- R018 Resolution Awarding a Contract to Voorhees Animal Orphanage for Extraordinary Unspecifiable Services
- R019 Resolution Authorizing the Award of a Fair and Open Contract for Managed Service Provider
- R020 Resolution Authorizing the Award of a Fair and Open Contract for VOIP Phone System/Services
- R021 Resolution to Appoint PM Consultants, LLC as Certified Municipal Finance Officer and Related Services
- R022 Resolution Authorizing the Award of a Fair and Open Contract for Special Licensed Water/Sewer Operator Services
- R023 Resolution Authorizing Re-Appointment of Class II & Class III Police Officers for the Gloucester City Police Department

**Motion By:**

**Second By:**

**Roll Call:** Baus, Berglund, Cilurso, Johnson, Page, Timm and Mayor Baile

**8. Correspondence from Mayor Baile: Mayoral Appointments:**

**Gloucester City Planning Board:**

- Dave Smith, Class 1 Member, Mayor's Designee, 1 yr. term, term expiring 12/2024*
- Pat Gartland, Class 2 Member, 1 yr. term, term expiring 12/2024*
- George Berglund, Class 3 Member, 1 yr. term, term expiring 12/2024*
- Doris Wasko, Alt. #1 Member, 2 yr. term, term expiring 12/2025*
- Sean Unitis, Alt. #3 Member, 2 yr. term, expiring 12/25*

**Gloucester City Library Board of Trustees:**

- Brian Francis, Alt. for Superintendent 1 yr. term, term expiring 12/2024*
- Carol Eller, Alt. for Mayor, 1 yr. term, term expiring 12/2024*
- Sara Prepsel, Member, 5 yr. term, term expiring 12/2028*

**9. Open Forum:** The Governing Body has approved the following rules governing the procedures of the Open (General) Public Forum: Any citizen or taxpayer wishing to address the Governing Body may do so after approaching the rail, stating his or her name and address and being recognized by the chair. Said citizen or taxpayer will then be permitted to address the Governing Body for five minutes. After all persons wishing to address the Governing Body have had the opportunity, persons may approach the rail for a second and final five-minute interval during this session.

**10. Remarks: from Mayor & Council:**

**11. Adjournment:**

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R 001 - 2024**

**RESOLUTION TO APPOINT PROFESSIONALS FOR CITY OF GLOUCESTER CITY FOR  
CALENDAR YEAR 2024**

**WHEREAS**, there exists a need for various professional services for the City of Gloucester City, County of Camden, and State of New Jersey for the calendar year 2024; and

**WHEREAS**, the City of Gloucester City has publicly solicited qualifications and proposals in a fair and open process in accordance with N.J.S.A. 19:44A-20.4, et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, in the County of Camden and the State of New Jersey, that in accordance with the Local Public Contracts Law, New Jersey Revised Statutes 40:11 et seq., and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4 that:

**BOWMAN & COMPANY, LLP**, 601 White Horse Road, Voorhees, NJ 08043, a Registered Municipal Accountant of the State of New Jersey is hereby appointed Auditor for the City of Gloucester City to audit the records of the City for the year 2023, to prepare the Financial Statement as of December 31, 2023, and to assist with the preparation of the 2024 Municipal Budget for an amount not to exceed \$83,000.00;

**PARKER McCAY, P.A.**, 9000 Midlantic St., Suite 300, P.O. Box 5054, Mt. Laurel, NJ 08054 is hereby appointed Bond Counsel for the City of Gloucester City for an amount not to exceed \$20,000.00;

**PENNONI ASSOCIATES, INC.**, 515 Grove St., Suite 1B, Haddon Heights, NJ 08035 is hereby appointed City Engineer for the City of Gloucester City for an amount not to exceed \$450,000.00;

**BROWN & CONNERY**, 360 Haddon Ave., Westmont, NJ 08108 is hereby appointed Special Labor Attorney for the City of Gloucester City for an amount not to exceed \$60,000.00;

**ANDREW S. VIOLA, ESQUIRE**, 735 N. Black Horse Pike, Runnemede, NJ 08078, an Attorney at Law of the State of New Jersey be and hereby is appointed Prosecutor of Municipal Court for the City of Gloucester City for an amount not to exceed \$24,000.00;

**CHARLES WIGGINTON, ESQUIRE**, 32 S. Broadway, P.O. Box 24, Gloucester City, NJ 08030, an Attorney at Law of the State of New Jersey, be and hereby is appointed Public Defender for the Municipal Court for the City of Gloucester City for an amount not to exceed \$24,000.00;

**EDWARD VERNICK**, Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill, NJ 08033, is hereby appointed Redevelopment Engineer/Special Projects for the City of Gloucester City for an amount not to exceed \$100,000.00;

**PENNONI ASSOCIATES, INC.**, 515 Grove St., Suite 1B, Haddon Heights, NJ 08035 is hereby appointed as Environmental Engineer for the City of Gloucester City for an amount not to exceed \$15,000.00;

**WADE, LONG, WOOD & LONG, LLC**, 1250 Chews Landing Rd., Suite 2, Laurel Springs, NJ 08021 is hereby appointed City Solicitor for the City of Gloucester City for an amount not to exceed \$280,000.00;

**MALEY GIVENS, PC**, 1150 Haddon Ave, Suite 210, Collingswood, NJ 08108 is hereby appointed as Special Redevelopment Counsel for an amount not to exceed \$50,000.00;

**BRETT WILTSEY, OBERMAYER** 1120 Route 73, Suite 420, Mt. Laurel, NJ 08054 is hereby appointed as Special Counsel to the Gloucester City Tax Office for an amount not to exceed \$80,000.00; and

**BE IT FURTHER RESOLVED** by the Mayor and Common Council of Gloucester City that the following be awarded extraordinary unspecifiable services contracts:

**TRIAD ASSOCIATES, INC.** 1301 W. Forest Grove Rd., Vineland, NJ 08360 is hereby appointed as Grants Management Consultant for an amount not to exceed \$75,000.00;

**CONNER STRONG & BUCKELEW** 231 Main St., CN 2017, Toms River, NJ 08753 is hereby appointed as Risk Management Consultant. The services are provided through the Camden County Joint Insurance Fund and there is not a specific cost associated with the service.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION APPOINTING COMMISSIONER TO THE  
CAMDEN COUNTY JOINT INSURANCE FUND AND  
SOUTHERN NEW JERSEY HEALTH INSURANCE FUND**

**WHEREAS**, the City of Gloucester City is a member in the Camden County Joint Insurance Fund for the purpose of establishing general insurance coverage in accordance with N.J.S.A. 40A: 10-36; and

**WHEREAS**, the City of Gloucester City is a member in the Southern New Jersey Health Insurance Fund for the purpose of establishing health insurance coverage in accordance with N.J.S.A. 40A: 10-36; and

**WHEREAS**, it is necessary that a Fund Commissioner and Alternate Fund Commissioner be appointed to the Camden County Joint Insurance Fund and Southern New Jersey Insurance Fund to represent the City of Gloucester City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City of Gloucester City, County of Camden, State of New Jersey that the following named individuals are appointed to serve as Fund Commissioner and Alternate Fund Commissioner for the City of Gloucester City from January 1, 2024 to December 31, 2024.

**FUND COMMISSIONER**  
**ALTERNATE FUND COMMISSIONER**

**Brian Morrell**  
**Dayl R. Baile**

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION OF APPOINTMENT OF COUNCILMANIC MEMBER  
OF PLANNING BOARD**

**BE IT RESOLVED**, by the Mayor and Common Council of the City of Gloucester City that **GEORGE BERGLUND** is hereby appointed as Councilmanic Member of the Planning Board for a term of one (1) year ending December 31, 2024 and until his successor is appointed; provided, however, this appointment shall expire upon the expiration or termination of his office as a member of Common Council.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION OF MAYORAL APPOINTMENT OF THE STANDING COMMITTEES  
OF THE COMMON COUNCIL FOR 2024**

**BE IT RESOLVED**, in accordance with Article 4 of the Administrative Code of Gloucester City, the Mayor of the City of Gloucester City hereby appoints the following Standing Committees of Council for 2024:

**Police**

Baile (Chairman), Berglund, Page

**Fire**

Baile (Chairman), Baus, Cilurso

**Finance & Administration**

Baile (Chairman), Page, Johnson

**Public Works**

Baus (Chairwoman), Page, Timm

**Housing**

Johnson (Chairman), Berglund, Cilurso

**Licensing**

Johnson (Chairman), Baus, Timm

**Celebrations**

Baus (Chairwoman), Berglund, Timm

**Council Liaison to Boards, Committees**

*Planning & Zoning Board: Councilman Berglund*  
*Economic Development Council/ UEZ/GCBA: Councilman Timm*  
*Sports Organizations & Veterans Organizations: Bruce Parry*  
*School Board Liaison: Councilman Berglund*  
*Zero Tolerance Board: Mayor Baile/Councilman Page*  
*Board of Health: Councilwoman Baus*  
*Marketing/Technology: Councilman Timm & Lori Ryan*

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION OF APPOINTMENTS OF MEMBERS OF BOARD OF HEALTH**

**BE IT RESOLVED**, by the Mayor and Common Council of the City of Gloucester City that the following persons be appointed as members to the Board of Health:

Member	Nancy Gartland – 3 year term expiring 12/26
Alt. #1	Cindy DiDomenico - expiring 12/24 for unexpired term of Lynn Jergensen

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk



**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING AND DESIGNATING OFFICIAL SIGNATURES ON  
VARIOUS GLOUCESTER CITY BANK ACCOUNTS**

**WHEREAS**, the City of Gloucester City has heretofore established certain Banks and Trusts as official depositories pursuant to N.J.S.A. 40A:5-14; and

**WHEREAS**, the following accounts exist:

1. Gloucester City General Account
2. Gloucester City Water Department Checking Account
3. Gloucester City Water Capital System Account
4. Gloucester City Unemployment Trust Fund Account I
5. Gloucester City Dog License Account
6. Gloucester City Salary Account
7. Gloucester City Capital Fund Account
8. Gloucester City UDAG Checking Account
9. Gloucester City Disbursement Account
10. Gloucester City Sewer Checking Account
11. Gloucester City UDAG Savings Account
12. Gloucester City Unemployment Trust Fund Account II
13. Gloucester City Concentration Account
14. Gloucester City Escrow Account (Planning)
15. Gloucester City Escrow Account (Inspection)
16. Gloucester City GT Remediation Fund Account
17. Gloucester City RCA Account (Evesham Township, Washington Township and East Greenwich Township); and

**WHEREAS**, three signatures are required to disburse funds therefrom.

**NOW, THEREFORE IT BE RESOLVED** by the Mayor and Common Council of the City of Gloucester City that:

Dayl R. Baile	Mayor
Vanessa L. Little	City Clerk
James V. Davis	CMFO/Tax Collector

are named as signatories and shall dispense funds by check or wire on the said accounts, and shall execute account cards with their signatures thereupon for each account, which may be by facsimile; and

**BE IT FURTHER RESOLVED** that bank account known as Gloucester City Landlord Security Deposit Account be established at TD Bank, Gloucester City, NJ and that the following signature shall hereafter be required to disburse funds therefrom;

**Chief of Police/ City Administrator.....BRIAN MORRELL**  
**City Clerk.....VANESSA L. LITTLE (as Alternate Signatory); and**

**BE IT FURTHER RESOLVED** that bank account known as Gloucester City Dedicated by Rider Account be established at TD Bank, Gloucester City, NJ and that the following signatures shall hereafter be required to disburse funds therefrom:

**Chief of Police.....BRIAN MORRELL**  
**CMFO/Tax Collector.....JAMES V. DAVIS**

**City Clerk.....VANESSA L. LITTLE (as Alternate Signatory); and**

**BE IT FURTHER RESOLVED** that any one of the following three signatures shall hereafter be required to disburse funds from the Unemployment Trust Fund Account #7865665751 maintained at TD Bank., Gloucester City, NJ.

**Mayor.....DAYL R. BAILE**  
**CMFO/Tax Collector.....JAMES V. DAVIS**  
**City Clerk..... VANESSA L. LITTLE; and**

**BE IT FURTHER RESOLVED**, that disbursements from the Unemployment Trust Fund account shall be limited to cash transfers to other bank accounts maintained by the City; and

**BE IT FURTHER RESOLVED**, that the above named City officials shall execute account cards with their signatures thereupon with TD Bank, Gloucester City, NJ.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING INVESTMENT  
OF IDLE FUNDS AND FUND TRANSFERS**

**WHEREAS**, it is desirable that idle funds of the City of Gloucester City be invested in legal investment vehicles at all times; and

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current City Expenses or for the purpose of effecting investments.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Gloucester City, County of Camden and State of New Jersey that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to be forwarded to the investing institution; and

**BE IT FURTHER RESOLVED**, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from City checking or savings accounts to other City accounts.
2. To or from City checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the City of Gloucester City.
3. Payments of State and Federal taxes and pension deductions.
4. Payments of debt service when required by the terms of the issuer.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**

**County of Camden, State of New Jersey**

**#R            -2024**

**RESOLUTION FOR POLICIES AND PROCEDURES FOR  
THE OFFICE OF THE TAX COLLECTOR FOR THE YEAR 2024**

**WHEREAS**, the City of Gloucester is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector, is hereby authorized and directed to impose the following:

**TAXES**

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts have a 10-day grace period during each quarter when taxes are due.
2. A year end penalty of 6% for taxpayers with a delinquency in excess of \$10,000 who fail to pay the delinquency before the end of the year.
3. A tax sale of all delinquent accounts for **2024** and other prior years, if applicable, will be held no later than the end of December, **2025**.
4. Delinquent tax accounts in the amount of +/- \$10.00 may, at the discretion of the tax collector be canceled prior to the tax sale.
5. The charge for checks returned by the bank and payments removed shall be \$20.00.
6. Charges for Replacements of Lost Tax Sale Certificates shall be \$100.00.
7. All Tax Sale Liens shall be redeemed through certified funds only (cash, money order, or certified check).
8. All payments clearing items from tax sale, must be certified funds only (cash, money order, or certified check).
9. City Charges for property clean-up, trash removal, and other similar charges shall be charged an interest rate of 18%, 30 days after the billing date.

## WATER/SEWER

1. Interest on water/sewer accounts shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts are deemed delinquent one day after the due date. Due dates are at least 21 days from the billing date.
2. A tax sale of all delinquent accounts for **2024** and other prior years, if applicable, will be held no later than December, **2025**.
3. Delinquent water accounts in the amount of +/- \$10.00 may, at the discretion of the tax collector, be canceled prior to the tax sale.
4. Billing adjustments/corrections on all utility accounts shall be for the prior quarter and current quarters only.
5. The charge for checks returned by the bank and payments removed shall be \$20.00.
6. All payments clearing items from tax sale, must be certified funds only (cash, money order, or certified check).
7. All utility bills will be sent to the owner of the property according to the address on the owner's tax record. Utility bills are not to be sent to tenants.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be provided by the City Clerk to the Tax Collector, Chief Financial Officer, City Attorney, and City Auditor for the City of Gloucester City.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING VANESSA LITTLE TO HANDLE AND BALANCE  
THE CURRENT PETTY CASH FUND**

**WHEREAS**, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the City of Gloucester City.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, County of Camden, State of New Jersey that:

1. During the calendar year of 2024 Vanessa Little, Municipal Clerk, be and is hereby authorized and permitted to handle such Petty Cash Fund pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used to pay claims for permit fees, for water bills, delinquent notices, and any small miscellaneous expenses for purchases under \$50.00.
2. Vanessa Little, having custody of the Fund shall be bonded in the amount of \$1,000 and will maintain said Fund in accordance with the laws and regulations governing its operation.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED**, by the Mayor and Common Council of the City of Gloucester City, County of Camden, and State of New Jersey, that the Gloucester City News (Newspaper Media Group, LLC) and Courier Post shall be the Official Newspapers of the City for 2024.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING THE FILING OF TAX APPEALS**

**WHEREAS**, there exists a need for filing of Tax Appeals for the City of Gloucester City.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, County of Camden, State of New Jersey that authorization is given to **JOHN A. DYMOND**, Tax Assessor to file these Tax Appeals on behalf of the City of Gloucester City in all property tax matters.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk



**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER**  
**(P.A.C.O.)**

**WHEREAS**, the State of New Jersey, Department of the Treasury, requires every public agency to designate a Public Agency Compliance Officer (P.A.C.O.); and

**WHEREAS**, the Mayor and Common Council of the City of Gloucester City have determined that the Chief of Police/City Administrator, Brian Morrell, is the employee best suited to fulfill the responsibilities of the Public Agency Compliance Officer (P.A.C.O.).

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, Camden County, NJ, the following:

1. Brian Morrell, Chief of Police/City Administrator is appointed as the Public Agency Compliance Officer (P.A.C.O.) for the year 2024.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES  
CONTRACT WITH RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY**

**WHEREAS**, the City of Gloucester City is desirous of obtaining professional services from a mental health services firm for the provision of employee assistance services; and

**WHEREAS**, Rutgers, The State University of New Jersey is a reputable firm possessing expertise and specialty in such fields of mental health services as required by the City; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i) requires that the Resolution authorizing the award of contracts for professional services without bids and the contract itself must be made available for public inspection; and

**WHEREAS**, the appropriate authority has certified that the award of said contract conforms with the statute governing the awarding of contracts for professional services.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Gloucester City, New Jersey, that the City Administrator be and he hereby is authorized to execute a contract with Rutgers, The State University of New Jersey, the maximum fees for the same not to exceed Five Thousand Two Hundred Sixty-Seven Dollars and Fifty Cents (\$5,267.50); and

**BE IT FURTHER RESOLVED** that this contract be awarded without competitive bidding as "Professional Services" in accordance with N.J.S.A. 40A:11-5(10)(a)(i) of the Local Public Contracts Law because mental health services requires professional services, requiring specialized training and experience, and Rutgers, The State University of New Jersey is well qualified in all those areas to provide the services required by the City; and

**BE IT FURTHER RESOLVED** that this Contract shall be for the term January 1, 2024 through December 31, 2024.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City, this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AWARDING A CONTRACT TO SENIOR CITIZENS UNITED  
COMMUNITY SERVICES OF CAMDEN COUNTY, INC. FOR  
EXTRAORDINARY UNSPECIFIABLE SERVICES**

**WHEREAS**, the City of Gloucester City is desirous of entering into an agreement for transportation services for its residents; and

**WHEREAS**, the City of Gloucester City has complied with N.J.S.A. 40A:11-5(1)(a)(ii), regarding extraordinary unspecifiable services, a copy of the Certificate being attached hereto; and

**WHEREAS**, funds are available for this project as evidenced by the attached Certificate of Availability of Funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, New Jersey, that the City of Gloucester City be and it hereby is authorized to enter into an agreement with Senior Citizens United Community Services of Camden County, Inc., for the provision of transportation services for one year that will commence on January 1, 2024 and terminate on December 31, 2024, for an amount not to exceed \$28,840.00.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**AUTHORIZING AWARD OF CONTRACT TO INDEPENDENT ANIMAL CARE SERVICES LLC FOR ANIMAL CONTROL SERVICES AND AS ANIMAL CRUELTY INVESTIGATOR**

**WHEREAS**, there exists a need for Animal Control Services for the City of Gloucester City; and

**WHEREAS**, there exists a need for an Animal Cruelty Investigator; and

**WHEREAS**, I.A.C.S. will provide Gloucester City with animal control services in an attempt to control stray, sick, and injured animals, provide the general public with humane education, and enforce animal welfare and control ordinances which will promote good public health overall; and

**WHEREAS**, it is agreed and understood that the animal control service provided by I.A.C.S. shall comply with all statutory requirements and with all rules and regulations; and

**WHEREAS**, funds are available for said services as evidenced by the attached Certificate of Availability of Funds issued by the Chief Financial Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City that, in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., Independent Animal Care Services LLC, P.O. Box 312, West Berlin, NJ 08091 is hereby awarded a contract in the amount of Twelve Thousand Six Hundred Dollars (\$12,600.00) for one year beginning January 01, 2024 and ending December 31, 2024 for animal control and animal cruelty investigation services; and

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby authorized and directed to execute all documents necessary to effectuate this contract.

---

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION ADOPTING TEMPORARY MUNICIPAL BUDGET**

WHEREAS, N.J.S.A. 40A:4-19 states that the governing body may, by resolution adopted prior to January 31 of the fiscal year, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget; and

WHEREAS, 26.25% of the total appropriations in the 2023 budget exclusion of any appropriations made for Debt Service or Capital Improvement Fund in the said 2023 current Budget is the sum of \$5,617,122.99 and Utility Budget in the sum of \$886,725.00; and

WHEREAS, the Governing Body of the City of Gloucester City desires to adopt a temporary budget for the purpose of making appropriations.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of Gloucester City, in the County of Camden and State of New Jersey, as follows:

1. That the Governing Body of the City of Gloucester City hereby appropriates certain monies for the period between the beginning of the fiscal year until the adoption of the 2024 budget, as indicated on the attached Schedule A.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Governing Body of Gloucester City at a meeting held on January 4, 2024.

---

Dayl R. Baile, Mayor

Adopted by the Mayor and Common Council of Gloucester City this 4th day of January, 2024.

---

Vanessa L. Little, City Clerk

Sch A

Transfers

GENERAL FUNDS

From	Housing Opr	60,000.00
	Fire Safety/OE	25,000.00
	Tipping	25,000.00
	Fire Dept O/E	58,000.00
	Util SW	52,000.00
	Util Fica	24,700.00
	FICA	7,000.00

To

40,000.00	Housing S&W
15,000.00	Legal
5,000.00	Telephone
20,000.00	Police S&W
40,000.00	Electric
76,700.00	Util Opr
55,000.00	Healthcare

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AWARDING A CONTRACT TO VOORHEES ANIMAL ORPHANAGE**  
**FOR EXTRAORDINARY UNSPECIFIABLE SERVICES**

**WHEREAS**, the City of Gloucester City is desirous of entering into an agreement for the provision of animal shelter services; and

**WHEREAS**, animal shelter services cannot be described by written specifications, and other public agencies were not able to provide these services, and Voorhees Animal Orphanage has had extensive experience in this field and enjoys a positive reputation; and

**WHEREAS**, the City of Gloucester City has complied with N.J.S.A. 40A:11-5(1)(a)(ii), regarding extraordinary unspecifiable services, a copy of the Certificate being attached hereto; and

**WHEREAS**, funds are available for this contract as qualified by the conditions in the attached Certificate of Availability of Funds executed by the Chief Financial Officer; and

**WHEREAS**, said agreement shall be for the term January 1, 2024 through December 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of Gloucester City, New Jersey, that the City of Gloucester City be and it hereby is authorized to enter into an agreement with Voorhees Animal Orphanage, 419 Cooper Rd., Voorhees, NJ for an amount not to exceed \$38,016.00.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R           -2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN  
CONTRACT FOR MANAGED SERVICE PROVIDER**

**WHEREAS**, a need exists for Specialized Services for Managed Service Provider on behalf of the City of Gloucester City, County of Camden, in the State of New Jersey; and

**WHEREAS**, Gloucester IT, LLC is authorized to do business in the State of New Jersey, having submitted a response to the City's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, Gloucester IT, LLC has warranted that they stand ready, willing and able to perform all necessary services, are in good standing for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the City desires to retain Gloucester IT, LLC for the purpose of providing Specialized Services as Managed Service Provider; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the City's Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester, County of Camden and State of New Jersey as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.



2. The Mayor and City Clerk, are hereby authorized to execute an Agreement for Professional Services with Gloucester IT, LLC and the Contract shall be consistent with the City's Request for Proposals submitted on November 22, 2023 by Gloucester IT, LLC.
3. The term of this Contract shall be for a term of one year.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This resolution shall be published as required by law.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of the City of Gloucester this 4<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R           -2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**  
**CONTRACT FOR VOIP PHONE SYSTEM/SERVICES**

**WHEREAS**, a need exists for Specialized Services for VOIP Phone System/Services on behalf of the City of Gloucester City, County of Camden, in the State of New Jersey; and

**WHEREAS**, Gloucester IT, LLC is authorized to do business in the State of New Jersey, having submitted a response to the City's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, Gloucester IT, LLC has warranted that they stand ready, willing and able to perform all necessary services, are in good standing for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the City desires to retain Gloucester IT, LLC for the purpose of providing Specialized Services as VOIP Phone System/Services; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the City's Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester, County of Camden and State of New Jersey as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.

2. The Mayor and City Clerk, are hereby authorized to execute an Agreement for Professional Services with Gloucester IT, LLC and the Contract shall be consistent with the City's Request for Proposals submitted on November 22, 2023 by Gloucester IT, LLC.
3. The term of this Contract shall be for a term of one year.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This resolution shall be published as required by law.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of the City of Gloucester this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION TO APPOINT PM CONSULTANTS, LLC AS CERTIFIED MUNICIPAL  
FINANCE OFFICER AND RELATED SERVICES**

**WHEREAS**, there exists a need for various professional services for the City of Gloucester City, County of Camden, and State of New Jersey for the calendar year 2024; and

**WHEREAS**, the City of Gloucester City has publicly solicited qualifications and proposals in a fair and open process in accordance with N.J.S.A. 19:44A-20.4, et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, in the County of Camden and the State of New Jersey, that in accordance with the Local Public Contracts Law, New Jersey Revised Statutes 40:11, et seq., and the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4; that:

**PM CONSULTANTS, LLC**, 852 Hollyberry Lane, Brick, NJ 08724 as Certified Municipal Finance Officer and Related Services for the City of Gloucester City; and

**BE IT FURTHER RESOLVED** that this Contract shall be for the term January 1, 2024 through December 31, 2024.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R           -2024**

**AUTHORIZING THE AWARD OF A FAIR AND OPEN**  
**CONTRACT FOR SPECIAL LICENSED WATER/SEWER OPERATOR SERVICES**

**WHEREAS**, a need exists for Specialized Services for Special Licensed Water/Sewer Operator Services on behalf of the City of Gloucester City, County of Camden, in the State of New Jersey; and

**WHEREAS**, DM Realty Development, L.L.C. (Donna Domico) is authorized to do business in the State of New Jersey, having submitted a response to the City's Request for Proposals pursuant to the New Jersey Local Unit Pay-To-Play Law (N.J.S.A 19:44A-20.4 et seq.); and

**WHEREAS**, DM Realty Development, L.L.C. has warranted that they stand ready, willing and able to perform all necessary services, are in good standing and possess all of the necessary licenses for the lawful performance of said services within the State of New Jersey; and

**WHEREAS**, the City desires to retain DM Realty Development, L.L.C. for the purpose of providing Specialized Services for Special Licensed Water/Sewer Operator Services; and

**WHEREAS**, pursuant to N.J.S.A 40A:11-5(1)(a)(i) of the Local Public Contracts Law, this Contract will be awarded without competitive bidding as a "Professional Services" Contract and as such, the Contract itself and the authorizing Resolution will be available for public inspection; and

**WHEREAS**, the City's Chief Financial Officer has certified that funds are available for this purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester, County of Camden and State of New Jersey as follows:

1. The provisions of the WHEREAS clauses set forth above are incorporated herein by reference and made a part hereof.
2. The Mayor and City Clerk, are hereby authorized to execute an Agreement for Professional Services with DM Realty Development, L.L.C. The Agreement shall be consistent with the City's Request for Proposals submitted on November 22, 2023 by DM Realty Development, L.L.C.
3. The term of this contract shall be for a term of one year.
4. This Contract is awarded without competitive bidding as a professional service pursuant to N.J.S.A. 40A:11-5(l)(a)(i) of the Local Public Contracts Law, since the Contract involves services performed by persons authorized by law to practice a recognized profession.
5. This resolution shall be published as required by law.

\_\_\_\_\_  
Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of the City of Gloucester this 4<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
Vanessa L. Little, City Clerk

**RESOLUTION OF THE CITY OF GLOUCESTER CITY**  
**County of Camden, State of New Jersey**  
**#R - 2024**

**RESOLUTION AUTHORIZING RE-APPOINTMENT OF CLASS II & CLASS III  
POLICE OFFICERS FOR THE GLOUCESTER CITY POLICE DEPARTMENT**

**WHEREAS**, Mayor and Council approve the re-appointment of Class II & Class III Police Officers (SLEO) to the Gloucester City Police Department; and

**William Eller – Class II**  
**William C. Johnson – Class II**  
**William Lessig – Class II**  
**Brian Green – Class III**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Gloucester City, that Class II & Class III Police Officers are re-appointed to the Gloucester City Police Department effective January 1, 2024.

---

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 4<sup>th</sup> day of January, 2024.

---

Vanessa L. Little, City Clerk