

**Work Session Meeting of the
Mayor and Common Council of Gloucester City
Monday, December 6, 2021 7:00 P.M.
313 Monmouth Street**

Agenda

1. **Call Meeting to Order:**
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Page and Mayor Baile
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

5. **Reports:**
 - I. **Engineer's Report:**
 - II. **Committee of Council:**
 - a) Celebrations-
 - b) Community Dev.-
 - c) Finance & Administration
 - d) Fire-
 - e) Housing-
 - f) Licensing- VFW Raffle License #6-2021 & Request to waive \$750.00 City Fee
 - g) Police-
 - h) Public Works-

6. **Resolutions:**
 - R259** Resolution Amending Resolution #118-2021 Authorizing and Designating Official Signatures on Various Gloucester City Bank Accounts
 - R260** Resolution to Adjustments to Various Tax Records
 - R261** Resolution to Adjustments to Various Tax Records
 - R262** Resolution to Correct Billing Charges on Utility Records
 - R263** Resolution to Correct Billing Charges on Utility Records

7. **Correspondence:**
 - a) From GCYSL and Michele Kidd-Nate's Story – requesting permission to host an event on April 23, 2022 at Proprietor's Park for the youth and families of Gloucester City

8. **Adjournment:**

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2021

**RESOLUTION AMENDING RESOLUTION # 118-2021 AUTHORIZING AND
DESIGNATING OFFICIAL SIGNATURES ON VARIOUS GLOUCESTER CITY BANK
ACCOUNTS**

WHEREAS, the City of Gloucester City has heretofore established certain Banks and Trusts as official depositories pursuant to N.J.S.A. 40A:5-14, and

WHEREAS, the following accounts exist:

1. Gloucester City General Account
2. Gloucester City Water Department Checking Account
3. Gloucester City Water Capital System Account
4. Gloucester City Unemployment Trust Fund Account I
5. Gloucester City Dog License Account
6. Gloucester City Salary Account
7. Gloucester City Capital Fund Account
8. Gloucester City UDAG Checking Account
9. Gloucester City Disbursement Account
10. Gloucester City Sewer Checking Account
11. Gloucester City UDAG Savings Account
12. Gloucester City Unemployment Trust Fund Account II
13. Gloucester City Concentration Account
14. Gloucester City Escrow Account (Planning)
15. Gloucester City Escrow Account (Inspection)
16. Gloucester City GT Remediation Fund Account
17. Gloucester City RCA Account (Evesham Township, Washington Township and East Greenwich Township); and

WHEREAS, Patrick J. Keating is removed from any bank accounts listed; and

WHEREAS, Mayor Dayl R. Baile will be authorized to replace all accounts that listed Patrick J. Keating; and

Mayor.....DAYL R. BAILE

BE IT FURTHER RESOLVED, that the above named City officials shall execute account cards with their signatures thereupon with TD Bank and/or PNC Bank, and/or Bank of America, Gloucester City, NJ.

Dayl R. Baile, Mayor

Passed by the Mayor and Common Council of Gloucester City this 6th day of December, 2021.

Vanessa L. Parent, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2021

RESOLUTION TO ADJUSTMENTS TO VARIOUS TAX RECORDS

WHEREAS, the accounts below indicate necessary adjustments for various billing adjustments on the properties listed below, and

WHEREAS, these adjustments made in November include the following, and

| Block/Lot | Amount | Address | Issue |
|------------------|---------------|-----------------|--------------------------------------|
| 40/17.01 | 216 Hudson | 955.16 | Bank returned check, payment removed |
| 98/15 | 914 Koehler | 1,081.64 | Bank returned check, payment removed |

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended that these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 6th day of December 2021.

Dayl R. Baile, Mayor

Vanessa L. Parent, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2021

RESOLUTION TO ADJUSTMENTS TO VARIOUS TAX RECORDS

WHEREAS, the accounts below indicate necessary adjustments for various billing adjustments on the properties listed below, and

WHEREAS, these adjustments made in October include the following, and

| Block/Lot | Address | Amount | Issue |
|------------------|----------------|---------------|--------------------------------------|
| 102/1 | 332 Jersey | 800.00 | Bank returned check, payment removed |
| 56/23 | 317 Cumberland | 730.06 | Bank returned check, payment removed |

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended that these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the tax records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 6th day of December 2021.

Dayl R. Baile, Mayor

Vanessa L. Parent, City Clerk

RESOLUTION OF THE CITY OF GLOUCESTER CITY
County of Camden, State of New Jersey
#R - 2021

RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS

WHEREAS, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

WHEREAS, these adjustments made in November include the following, and

| Block/Lot | ID # | Address | Amount | Reason |
|------------------|-------------|---------------------|-----------------|--------------------------------------------------------|
| 229/4.01 | 33158 | 22 Cornell | 840.00 | COMPUTER OVERESTIMATED PRIOR BILLING |
| 253/2 | 37547 | 400 Sherwood | 68.75 | Meter leak, per water dept, charge minimum billing |
| 239/13 | 35363 | 107 Oxford | 186.00 | Home only has one sewer unit. Adjs the last two months |
| 87.01/37 | 14814 | 601 Division | 3,565.00 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 40/17.01 | 4301 | 216 Hudson | 164.00 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 98/15 | 16522 | 914 Kohler | 240.75 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 64/40 | 9412 | 335 Market | 163.00 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 45/1.01 | 5270 | 237-239 Monmouth | 797.25 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 45/1.01 | 5440 | 237-239 Monmouth | 622.00 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 156/13 | 23103 | 926 Somerset | 164.00 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 157/24 | 23470 | 842 E Brown | 232.75 | BANK RETURNED CHECK, PAYMENT REMOVED |
| 25/34 | 2110 | 334 MORRIS | 365.00 | COMPUTER OVERESTIMATED PRIOR BILLING |

WHEREAS these billing adjustments were reviewed by the Finance Committee, and they have recommended these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 6th day in December, 2021.

 :, Mayor

 Vanessa L. Parent, City Clerk

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County of Camden, State of New Jersey
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RESOLUTION TO CORRECT BILLING CHARGES ON UTILITY RECORDS

WHEREAS, there is a need to make necessary adjustments for various billing adjustments on Utility Records, and

WHEREAS, these adjustments made in October include the following, and

| Block/Lot | ID | Address | Amount | Issue |
|------------------|-----------|----------------|------------------|--------------------------------------|
| 25/19 | 1903 | 349 Mercer | \$ 32.50 | Computer overestimated prior billing |
| 20/3.02 | 988 | 232 Essex | \$ 108.75 | Computer overestimated prior billing |
| 41/1 | 4365 | 342 Hudson | \$ 127.25 | Computer overestimated prior billing |
| 28/6 | 2343 | 134 N King | \$ 563.00 | Computer overestimated prior billing |
| 233/18 | 34144 | 45 Oxford | \$ 32.50 | Computer overestimated prior billing |
| 219/24 | 31753 | 23 S Stinson | \$ 365.00 | Computer overestimated prior billing |
| 193/21 | 28969 | 811 Morris | \$ 6.50 | Computer overestimated prior billing |
| 154/8 | 22533 | 913 Monmouth | \$ 350.00 | Bank returned check, payment removed |

WHEREAS, these billing adjustments were reviewed by the Finance Committee and they have recommended these adjustments be approved.

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the City of Gloucester City is authorized to make the adjustments to the utility records as noted and file the proper documentation accordingly.

Adopted by the Mayor and Common Council of Gloucester City, this 6th day in December 2021.

Dayl R. Baile, Mayor

Vanessa L. Parent, City Clerk