

**Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, August 20, 2020 7:00 P.M.
313 Monmouth Street and/or Teleconference
Minutes**

Dial-in number (US): (978) 990-5301
Call in Pin #: 6360419

1. **Call Meeting to Order:** By Mayor Spencer at 7:00pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baile, Baus, Berglund, Johnson, Keating and Mayor Spencer being present. Hutchinson arrived at 7:19pm
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

- Sherry Peters – 619 Division Street – condition of street/pot holes are bad.

5. **Reports:**
 - I. **Committees of Council:**
 - a) Celebrations: No Report
 - b) Finance & Administration: Keating announced CFO retirement – Frank Robertson
 - c) Fire: New Fire Truck almost complete. Next Fire Committee meeting 7/21/2020
 - d) Housing: No Report
 - e) Licensing: None
 - f) Police: No Report
 - g) Public Works/Water Dept: Hutchinson provided a report
 - h) Community Dev.: No Report

6. **Minutes:** July 16, 2020 Caucus Meeting, July 23, 2020 Regular Monthly Meeting with Executive Session and August 3, 2020 Special Work Session
Motion by Keating, 2nd by Hutchinson to approve. All in Favor.

7. **Individual Resolution:**
R142 Resolution Authorizing Loan to Jack'D Fitness, LLC through the Urban Development Action Grant (UDAG) Program
Motion by Keating, 2nd by Hutchinson to approve. All in Favor.

Resolutions for Discussion:

- R Approval for a Conflict of Interest Exception per Section 570.611 of the U.S. Department of Housing and Urban Development Regulations
- R Resolution to Award a Contract to Root 24 for the Gloucester City Sanitary Sewer Tv and Cleaning
- R Resolution to Award a Contract to Think Pavers Hardscaping, LLC for FY2018 NJDOT Charles Street Roadway Improvements from Water Street to Jersey Avenue
- R Resolution Authorizing Refund of Key Deposits for Gloucester City Marina

- R Resolution Approving the Policy and Procedures Manual for the FY2021 Small Cities Program Housing Rehabilitation Fund Non-Entitlement Community Owner-Occupied Housing Rehabilitation Program
- R Resolution Identifying CDBG Fair Housing Officer FY2021 Housing Rehabilitation Programs
- R Resolution to Commit to the Competitive Contracting Procurement Process Pursuant to NJSA 40A:11-4.1 through 40A:11-4.5 for Certain Professional Services, Contingent Upon an FY2021 Small Cities Grant Award From the New Jersey Department of Community Affairs for Street Improvements
- R Resolution for Grant Management Plan FY2021 Small Cities Programs Public Facilities Fund: Street Improvements
- R Resolution to Enter into Citizen Participation Plan FY2021 (Housing Rehabilitation Fund)
- R Resolution for Grant Management Plan FY 2021 Small Cities Programs, Housing Rehabilitation Fund, Rehabilitation of Owner-Occupied Housing
- R Resolution to Enter into Citizen Participation Plan FY2021 (Public Facilities Fund)
- R Resolution to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Community Affairs for Funding for an Owner-Occupied Housing Rehabilitation Program
- R Resolution Identifying CDBG Fair Housing Officer FY2021 Public Facilities Programs
- R Resolution to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Community Affairs for Street Improvements
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Refund Payments on Various Utility Records
- R Resolution Designating Handicapped Parking Spaces: Adding 403 Jersey Avenue
- R Resolution Designating Handicapped Parking Spaces: Adding 325 Middlesex Street

8. **Ordinance for 2nd Reading Next Week (8/27/2020):**

- O 11-2020 Ordinance Confirming and Authorizing the Sale of Lands in Accordance with the Requirements of the Local Lands and Buildings Law for Block 63, Lot 21 and Block 501, Lot 1, Known as 208 Ridge Avenue in the City of Gloucester City, County of Camden and State of New Jersey

Ordinance for 1st Reading Next Week (8/27/2020):

- O 12-2020 Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey

9. **Correspondence:**

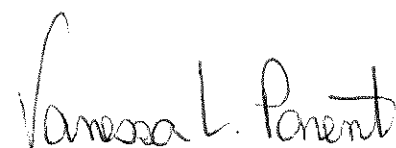
- a) From Donald Souder – requesting to change work week/hours. Committee will speak with Department Head Tedesco.
- b) From David Monaco – requesting to paint the curb at the corner of Hunter/Broadway. Mayor Spencer stated the City does not paint curbs.
- c) From Durning String Band – requesting to perform a concert in Proprietor’s Park on September 12 or 26, 2020. Approved contingent upon receipt of certificate of liability insurance.

Motion by Keating, 2nd by Hutchinson to enter into closed session. Meeting went into closed session at 7:57pm

R143 Closed Session

After closed session no action was taken. Motion by Berglund, 2nd by Hutchinson to adjourn. Meeting adjourned at 8:38pm

ATTEST:



VANESSA L. PARENT, CITY CLERK