

**Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, September 17, 2020 7:00 P.M.
313 Monmouth Street and/or Teleconference
Minutes**

Dial-in number (US): (978) 990-5301
Call in Pin #: 6360419

1. **Call Meeting to Order:** By Mayor Spencer at 7:01pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baile, Baus, Berglund, Hutchinson, Johnson, Keating and Mayor Spencer being present.
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

Public Comment Period: The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks. No persons wishing to speak.

5. **Reports:** **I. Committees of Council:**
 - a) Celebrations: No Report
 - b) Finance & Administration: Keating – Tax bills mailed out today.
 - c) Fire: No Report
 - d) Housing: Johnson – Discussed housing fees with M. Maley.
 - e) Licensing: No Report
 - f) Police: Mayor – Officer on light duty for maternity.
 - g) Public Works/Water Dept: Hutchingson – Leaf collection starts end of month. Water hydrants being flushed overnight.
 - h) Community Dev.: Berglund – Interest in former PAP Wholesale from a Developer.

6. **Minutes:** August 20, 2020 Caucus Meeting with Executive, August 27, 2020 Regular Monthly Meeting and September 1, 2020 Work Session with Executive
Motion by Keating, 2nd by Baile to approve. All in Favor.

7. **Individual Resolution:**
R167 Resolution Authorizing the Adoption of a Policy to Carry out the Responsibilities Set Forth in Gloucester City Ordinance 55-13 Entitles, Certificate of Occupancy, in Accordance with Executive Order No. 103

Motion by Johnson, 2nd by Berglund to approve. All in Favor.

- R168** Resolution Authorizing Demolition of 301 Essex Street, Also Known as Block 16, Lot 9, Owned by the City of Gloucester City

Motion by Johnson, 2nd by Baile to approve. All in Favor.

Resolutions for Discussion:

- R** Resolution Authorizing Renewal of 2020-2021 Plenary Retail Consumption, Distribution and Club Licenses
- R** Resolution to Adjustments to Various Tax Records
- R** Resolution to Correct Billing Charges on Utility Records
- R** Resolution of the City of Gloucester City, Camden County Appointing Conditional Redeveloper and Authorizing Execution of a Memorandum of Understanding

- R Resolution Authorizing the Mayor of the City of Gloucester City to Execute a NJPDES Permit #NJ0026182 Submittal "Certification Form", in Accordance with the Provisions, N.J.A.C.7:14A-4.9 for the Benefit of the Camden County Municipal Utilities Authority
- R Resolution Authorizing the Execution of an Amendment to a Utility Engineering and Construction Agreement with the New Jersey Department of Transportation for Verification, Design, Protection and/or Relocation of Certain Public Works Facilities in Connection with the Design and Construction of the Route 295/42/I-76 Direct Connection Project
- R Resolution Authorizing State Contract for Purchase of One (1) 2021 Freightliner with 3000 Series Allison Transmission for the Gloucester City Water Sewer Department
- R Resolution Authorizing State Contract for Purchase of One (1) 2021 Peterbilt 348 Tandem Axle Cab & Chasses with Rear-Loader for the Gloucester City Public Works Department
- R Resolution Ratifying the Award of the Contract for the GAC Filtration System and the Contract for the Installation of the GAC Filtration System Pursuant to N.J.S.A. 40A:11-5(1)(gg)
- R Resolution Authorizing State Contract for Purchase of Axon Body Camera System for the Gloucester City Police Department
- R Resolution Designating Salaries for Employees Serving in Titles with Salary Ranges (Chief)
- R Resolution Designating Handicapped Parking Spaces: Removing 323 & 325 Cumberland Street

8. Ordinances for 2nd Reading Next Week (9/24/2020):

- O 12-2020 Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey
- O 13-2020 Ordinance Amending and Supplementing The City of Gloucester City Development Ordinance to codify And Implement The Provisions of the 2018 Master Plan Re-Examination Report and Other Legal Requirements

Ordinance for 1st Reading Next Week (9/24/2020):

- O 14-2020 Ordinance to Amend the Code of the City of Gloucester City, Chapter 4, Article V., 4-29.1 Entitled, Department of Finance, Purchasing Procedures and Policies to add Section H, Adoption and Implementation of the City of Gloucester City's Purchasing Manual

9. Correspondence:

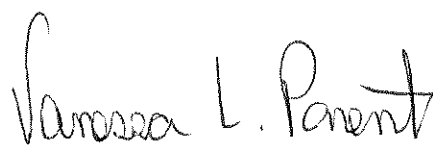
- a) From Kyle & Lauren Clugston – letter of interest to purchase 320 Market Street Administrator Lipsett said property was already sold. Will contact Mr. Clugston.
- b) From Gloucester Baseball – requesting coin toss date change to October 16, 2020
Acknowledged
- c) From Donald Fager III – block party application for November 14, 2020 from 1:00-6:00pm
Acknowledged
- d) From Erin Gorman – block party application for October 10, 2020 from 3:00-9:00pm
All in Favor.
- e) From Harvey Garrison – request to use Martin's Lake Gazebo for a 100th Birthday Party on October 3, 2020 from 2-4pm
All in Favor.
- f) From William J. Golden, J.M.C. – retirement effective November 1, 2020
- g) From Gloucester City Lions Club – requesting coin toss date change to October 23, 2020
Acknowledged

Motion by Keating, 2nd by Berglund to enter into Closed Session. All in Favor. Meeting went into Closed Session at 8:26pm.

R169 Closed Session

After Closed Session no action was taken. Motion by Keating, 2nd by Baus to adjourn. Meeting adjourned at 8:55pm.

ATTEST:



VANESSA L. PARENT, CITY CLERK