

Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, May 19, 2016 7:00 P.M.

512 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7 p.m.

2. **Pledge of Allegiance:**

3. **Roll Call:** Baus, Johnson, Keating, Parry, Spencer and Mayor James being present. Hutchinson arrived at 7:30 pm

4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucuses, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Michelle Draper, Apt. 44 Gloucester Terrace – have properties been sold? Mayor explained City cannot discuss negotiations- she should contact the owner. It is up to him to provide them with information.

6. **Minutes:** April 28, 2016 Regular Meeting; May 2, 2016 Work Session and Executive Motion by Keating, 2<sup>nd</sup> by Parry to approve. All in favor.

7. **Reports: Committees of Council:**

a) Celebrations –June 2<sup>nd</sup> next meeting; Gloucester Day meeting Monday 7 pm at Democrat Club; Parry reported looking for younger participants for Memorial Day event; requested sound system at pier for Memorial event.

b) Finance & Administration- Spencer–school taxes raised .17; met with Bollinger regarding prescription coverage – savings of \$55,000

c) Fire-nothing to report.

d) Housing- Spencer – windows at King St. Pub being replaced- Lipsett to contact owner to find out what he is doing with them.

e) Licensing- Nothing to report.

f) Police- Nothing to report.

g) Public Works- Parry – trash contract – Alex and Len discussing; need water fountain at Martin’s Lake \$5,550. Everyone agreed to use PSE&G monies.

8. **Licenses:** None

9. **Resolutions**

**RI101** Correcting Billing Charges on Utility Records

**RI102** Authorizing Senior and Veterans Deductions

**RI103** Making Adjustments to Various Tax Records

**RI104** Authorizing the Mailing of 2016 Third Quarter Estimated Tax Bills

**RI105** Authorizing the Waiver of all Permit Fees in Connection with the Demolition of 239 Sylvan Ave.

**RI106** Authorizing Lease/Purchase of Five (5) 2016 Ford Police Interceptor Vehicles for the Gloucester City Police Department

**RI107** Resolution of the Mayor and Common Council of the City of Gloucester City, County of Camden, New Jersey Confirming the Details of the Sale of the City’s General Obligation Bonds, Series 2016A and General Obligation Bonds, Series 2016B to the New Jersey Environmental Infrastructure Trust and the State of New Jersey, Acting by and Through the New Jersey Department of Environmental Protection Pursuant to the 2016 New Jersey Environmental Infrastructure Trust Financing Program

**RI108** Resolution of the Mayor and Common Council of the City of Gloucester City, County of Camden, New Jersey Confirming the Details of the Sale of the City’s General Obligation Bonds, Series 2016C and General Obligation Bonds, Series 2016D to the New Jersey Environmental Infrastructure Trust and the State of New Jersey, Acting By and Through the New Jersey Department of Environmental Protection Pursuant to the 2016 New Jersey Environmental Infrastructure Trust Financing Program

**RI109** Authorizing Disposal of City-Owned Equipment

**RI110** Affirming the City of Gloucester City’s Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come Into Contact with Municipal Employees, Officials and Volunteers

**RI111** Authorizing Execution of a Shared Services Agreement with Gloucester Catholic High School for the Supply of Diesel Fuel and Other Fuel for the Buses **This resolution was tabled – needs to worded differently.**

**RI112** Authorizing Execution of a Shared Services Agreement with Gloucester City Board of Education for the Supply of Diesel Fuel and Other Fuel for the Buses

**RI113** Authorizing and Approving an Escrow Agreement with Lazgor, LLC (“LAZGOR”

**RI114** Authorizing an Exclusive Negotiation Agreement for Block 270, Lot 12, By and Between the City of Gloucester and Lazgor, LLC

**RI115** Amending Capital Budget

**RI116** Amending Resolution 095-2016 (*Shared Services Agreement with Cherry Hill Fire District #13*)

Motion by Hutchinson, 2<sup>nd</sup> by Parry to approve resolutions with exception of 111 which is being tabled. All in Favor with exception of Keating who had stepped out of the room.

**10. Ordinances** – *for first reading this evening, with second reading and public hearing to be held on June 6, 2016 at 7:00 p.m., 512 Monmouth St.*  
**O11** Bond ordinance Authorizing Various Water and Sewer Improvements to Freedom Pier in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$520,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to \$520,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection With the Foregoing Motion by Johnson, 2<sup>nd</sup> by Baus to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

*For first reading this evening, with second reading and public hearing to be held on June 16, 2016 at 7:00 p.m., 512 Monmouth St.*

**O12** Ordinance Supplementing and Modifying Chapter 87, Vehicle and Traffic, of the Code of the City of Gloucester City (*No Parking Center Street*) Motion by Johnson, 2<sup>nd</sup> by Baus to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

**O13** Non-Rep Salary Ordinance Motion by Baus, 2<sup>nd</sup> by Johnson to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative. Keating abstained.

*for 2<sup>nd</sup> reading and public hearing this evening (was not advertised)*

**O10** Appointing Cyzner Properties, Inc. as Redeveloper and Authorizing the City of Gloucester to Enter Into A Redevelopment Agreement with Cyzner Properties, Inc. Regarding the Chatham Square/Gloucester Terrace Redevelopment Project

Redevelopment agreement still being worked on – ordinance tabled.

**11. Communications:**

- a) from GCEDC minutes (previously distributed)
- b) from NJLM Legislative Bulletin (previously distributed)

Parry reported public hearing for Master Plan will probably be 3<sup>rd</sup> Wed. of next month.

**R117** To Enter Into Closed Session for discussion of personnel, contracts and real estate. Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor. Meeting went into closed at 7:50 p.m.

After closed session with the same members being present the following actions were taken:

**R118** Awarding a Contract to Bollinger for Prescription Services Motion by Keating, 2<sup>nd</sup> by Johnson to approve. All in favor.

Motion by Keating, 2<sup>nd</sup> by Baus to appoint Jean Ege to title of Senior Cashier effective Jan. 1, 2016. All in favor. Motion by Keating, 2<sup>nd</sup> by Baus for stipend of \$500 to Karen Jackson and Vanessa Courant for title of Alternate Deputy Registrar effective Jan. 1, 2016. All in favor.

Spencer reported Mock Council meeting May 26<sup>th</sup> 7:30 p.m. Students will be visiting departments during the day. Motion by Keating, 2<sup>nd</sup> by Hutchinson to adjourn. All in favor. Meeting adjourned at 8:45 p.m.

ATTEST:

  
KATHLEEN M. JENTSCH, CITY CLERK