

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, October 20, 2016 7:00 P.M.
512 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Johnson, Keating, Parry, and Mayor James being present. Hutchinson arrived 7:25 pm
Spencer was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
No persons from the public wishing to speak.
At this time, Howard Clark distributed a list of vacant properties that are eligible to be auctioned off. He suggested everyone review and get back to him. He anticipates the first auction to take place April 2017.
6. Remediation/Redevelopment Construction Progress Report – Sept. 2016 provided by Jeff Dey
Motion by Keating, 2nd by Johnson to pay invoices totaling \$9,250.00 and \$208,449.62. All in favor.
7. **Minutes:** October 3, 2016 Work Session and Executive (with redactions) Motion by Keating, 2nd by Baus to approve minutes. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus – next meeting 11/21 at 6 pm; Veterans Day all set; working on Christmas and 150th anniversary. Next meeting for anniversary celebration is Monday at 6 pm.
 - b) Finance & Administration- Keating reported meeting with 3 candidates for Tax collector position on Nov. 10th; budgets have been completed by department heads and will be distributed.
 - c) Fire- Lipsett reported bid opening today on exhaust. Solicitor Wood reviewing bids.
 - d) Housing- Nothing to report.
 - e) Licensing- See below
 - f) Police- meeting needed
 - g) Public Works- Parry reported EJIF inspections addressed; DEP inspection – working on salt structure; trash award this evening; leaf collection beginning Oct. 31; met with seniors regarding senior center issues.
9. **Licenses:**
 - a) St. Mary's Calendar Raffle 11-2016 and request for waiver of City fee
 - b) Catholic Daughters of the Americas Raffle 12-2016 and request for waiver of City feeMotion by Johnson, 2nd by Baus to approve licenses and waivers. All in favor.
10. **Resolutions**
 - R196 Making Adjustments to Various Tax Records
 - R197 Authorizing Senior and Veterans Deductions
 - R198 Correcting Billing Charges on Utility Records
 - R199 Refunding Payments on Various Tax Records
 - R200 Refunding Key Deposits for Gloucester City Marina
 - R201 Authorizing Change Order to the Contract Between Mathis Construction Co., Inc. and the City of Gloucester City for Replacement of Hudson Street Water and Sewer Mains (\$53,271.29)
 - R202 Awarding a Contract to Republic Services for Three Year Trash CollectionMotion by Keating, 2nd by Johnson to approve. All in favor.
11. **Ordinances – 2nd reading and public hearing this evening**
 - O23 Bond Ordinance Authorizing Various Improvements to the Sanitary Sewer System in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$2,150,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to \$2,150,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing
There were no persons from the public.
Motion by Keating, 2nd by Hutchinson to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, and Mayor James voting in the affirmative.
 - O24 Bond Ordinance Authorizing the Removal and Replacement of Water Mains in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$1,100,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to \$1,100,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing
There were no persons from the public.
Motion by Keating, 2nd by Baus to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, and Mayor James voting in the affirmative.

12. Old Business/New Business:

- a) Handicap Parking Requests: Adding 406 N. Broadway and 306 6th St. – 306 6th St. approved for next meeting.
- b) Meeting Dates for 2017
- c) GCEDC Minutes (distributed previously)
- d) Best Practices Worksheet

R203 To Enter Into Closed Session for discussion of Real estate, personnel, contracts and litigation. Motion by Keating, 2nd by Baus. All in favor.

Meeting went into closed at 7:45 p.m and adjourned from closed.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK