

Work Session Meeting of the
Mayor and Common Council of Gloucester City
Tuesday, Sept. 6, 2016 7:00 P.M.
512 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7 p.m.
 2. **Pledge of Allegiance:**
 3. **Roll Call:** Hutchinson, Parry, Spencer, Mayor James being present. Baus arrived at 7:05, Keating arrived 7:20 and Johnson arrived 7:25
 4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
 5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. No persons from the public wishing to speak. Councilman Spencer requested that the meeting adjourn into closed for discussion of contracts with Holt and Interstate
- R172** To Enter into Closed Session for discussions above. Motion by Spencer, 2nd by Hutchinson to enter into closed. All in favor. Meeting went into closed at 7:05 p.m. There was no action taken after closed. Mayor James brought the meeting back to order at 7:40 p.m.
6. **Minutes of the Previous Meeting(s):** August 11, 2016 Special Meeting; August 18 Caucus meeting and Executive and August 25 Regular Meeting. Motion by Keating, 2nd by Parry to approve. All in favor.
 7. **Reports:** **I. Engineer's Report** – Tim S. from R&V Engineers gave his monthly report.
II. Committees of Council:
 - a) Celebrations =Baus reported celebrations meeting this Thurs. 6:30 to discuss fall and winter events.
 - b) Finance & Administration-Spencer reported proposals being accepted for bond anticipation notes; interviews were held for tax collector position; 2017 budget packets distributed to department heads;
 - c) Fire – Michael Hagan reported pump tests completed; aerial testing completed; bids being accepted for exhaust; wants to apply for grant for air packs
 - d) Housing-Steckclair –met with DEP regarding Sgt. Scrap- should be before Haddon Township Board this month; meeting with Len Wood to update some old ordinances; 13 S. Harley – need demolition bids.
 - e) Licensing-nothing
 - f) Police-Chief Morrell reported K9 and handlers started schooling today; interviewed for police officer-can start Sept. 19th; has an interested vet that he would like to hire through intergovernmental transfer program; K-9 benefit this Saturday at Westbrook Bowling 1-3; Sunday Youth Soccer will be honoring police; need to address traffic patterns for new school.
 - g) Public Works-Zuccarelli reported leak problem taken care of; trash truck that was involved in accident is back on road; Schindler reported provided emergency water to Camden; working on RFP for engineer; Paul St. Water Tank – needs immediate attention.

Mayor James requested to that the meeting adjourn into closed session for discussion of personnel matters, union negotiations and litigation

R173 To Enter into Closed Session for discussions. Motion by Hutchinson, 2nd by Parry to enter into closed session. All in favor. Meeting went into closed at 8:18 p.m.

Mayor James brought the meeting back to order at 9:15 p.m.

8. **Resolutions:**
R174 Authorizing Adjustments on the Planning and Zoning Board Escrow Account Motion by Keating, 2nd by Baus to approve all in favor.

9. **Ordinances:** None for this evening

10. **New Business**
Resolution/Ordinance for Determining Positions Eligible for the Defined Contribution Retirement Program Will look into and make a determination.
11. **Communications**
- a. from A.C. Schultes – Well #40 Redevelopment. Will put on next meeting agenda for approval.
 - b. from Dorothy Sigafos – request to use vacant lot for birthday party including bounce house and ball pit City has no issue as long as Ms. Sigafos puts on home insurance.
 - c. from NJ Division of ABC – liquor license violation – King Street Pub
 - d. from GCEDC minutes (*distributed previously*)
 - e. from Gloucester Mustangs – hayride Oct. 21 and 22. Approved as long as they name the city an additional insurance on their insurance certificate

A motion was made Hutchinson, 2nd by Baus to appoint George Spingler as a Patrolman in the Police Department contingent on passing his psychological test.

Councilman Spencer asked the Mayor to appoint someone else to the Business Association Board.

Councilman Parry stated that Jack and I are working with a solar company to save money on light expenses for the softball fields and the batting cage. We are looking to put up solar panels. We are in the early stages of the investigation.

Solicitor Wood stated he will check if we need to do a bid or RFP for solar panels.

A motion was made by Hutchinson, 2nd by Keating to adjourn at 9:25 p.m. All in favor.

ATTEST:



JACK LIPSETT, INTERIM CITY CLERK