

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, October 19, 2017 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:08 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Johnson, Keating, Parry, and Mayor James being present. Hutchinson arrived 7:20 pm. Spencer was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
There were no persons from the public.
6. **Remediation/Redevelopment Construction Progress Report** –Jeff Dey provided Sept. 2017 report. He also provided Green Infrastructure Demonstration Project Report.
Motion by Keating, 2nd by Parry to approve invoices totaling \$20,610.96. All in favor.
7. **Minutes:** September 28, 2017 Regular Meeting and Executive (with redactions), October 2, 2017 Work Session and Executive (with redactions) Motion by Keating, 2nd by Baus to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus – Parade Dec. 7th 6:30 pm Johnson up Monmouth to Firehouse; Parry – Veterans Day meeting Tuesday night; Monday night is 150th anniversary meeting. Next Thursday is unveiling of Mayor photos.
 - b) Finance & Administration- Nothing to report.
 - c) Fire- Chief Hagan – repairs being done on vehicles;
 - d) Housing- Nothing to report.
 - e) Licensing- See below
 - f) Police- Chief Morrell – Holt –traffic parking issue N. Broadway – possibility of opening DelMonte yard for them to park. If Holt not in agreement, will have to do ordinance for No Truck Parking. Chief will speak with Chief Johnson at Holt; questioned Solicitor on Town Watch – any legal issues with volunteers. There are none. They have been told what they can and cannot do.
 - g) Public Works- Parry reported statewide recycling – need to amend our city ordinances; after library roof, senior center roof will be done. In the meantime no rentals should be taking place. Curbs and sidewalks done on Paul and Brown; will have base coat on street by Halloween.
9. **Licenses**
 - a) St. Mary's Raffle 11-2017 (Calendar Raffle) and request for waiver of City fee
Motion by Johnson, 2nd by Hutchinson to approve. All in favor.
10. **Resolutions**
 - R257** Correcting Billing Charges on Utility Records
 - R258** Resolution Requesting Permission of the Director of Local Government Services to Anticipate Special Item of Revenue in the 2017 Budget of the City of Gloucester City Pursuant to NJSA 40A:4-87 (Chapter 159, P.L. 1948) (*\$21,714.99 Clean Communities Grant*)
 - R259** Resolution Requesting Permission of the Director of Local Government Services to Anticipate Special Item of Revenue in the 2017 Budget of the City of Gloucester City Pursuant to NJSA 40A:4-87 (Chapter 159, P.L. 1948) (*\$2,830.96 Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund*)
 - R260** Resolution Concerning the Rental Registration Permit Issued to Joseph Perretta for 111 North Willow St.
 - R261** Authorizing Waiver of All Permit Fees in Connection With Senior Center Roof Replacement and Library Roof Repairs
 - R262** Authorizing Submission and Execution of Grant with New Jersey Department of Transportation (*Resurfacing of Miller Avenue*)
 - R263** Authorizing Refund of Key Deposits for Gloucester City Marina
 - R264** Authorizing Purchase of Two (2) 2018 Dodge Journey SUVs for the Gloucester City Housing/Construction Department
 - R265** Authorizing Award of Contracts Under the Camden County Cooperative Pricing System (*Sodium Chloride and Pretreated Liquid Enhanced Sodium Chloride*)
Motion by Hutchinson, 2nd by Keating to approve all ordinances with exception of 260 (Solicitor wants to explain). All in favor.
 - R260** Concerning Rental Registration Permit Issued to Joseph Perretta for 111 N. Willow St.
Len Wood explained the ordinance and the necessity for revoking.
Motion by Parry, 2nd by Johnson to approve. All in favor.

11. Ordinances – for second reading and public hearing this evening

O34 Amending Section 87 of the Code of the City of Gloucester City (*parking Oxford Avenue*)

There were no persons from the public wishing to speak.

Motion by Johnson, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, and Mayor James voting in the affirmative.

for second reading and public hearing this evening: (needs to be tabled – not advertised)

O35 Amending Chapter 5 (Public Contracting) of the Code of the City of Gloucester City

Motion by Keating, 2nd by Parry to table. All in favor.

12. Old Business/New Business:

a) Handicap Parking Request – 407 Hunter St. and 216 Warren St.

R266 Designating Handicapped Parking Spaces: Adding 407 Hunter St. and 216 Warren St.

Motion by Keating, 2nd by Hutchinson to approve. All in favor.

b) Appointment of Sean Gartland – police officer – effective date November 3, 2017

Motion by Baus, 2nd by Hutchinson to appoint Sean Gartland. All in favor.

c) Best Practices Checklist- Lipsett reported no state aid will be taken away.

13. Communications

a) from owner of 840 Cumberland St. – disputing liens for cutting grass

b) from owner of 844 Cumberland St. – disputing liens for cutting grass

Lipsett will notify owners no reduction.

c) from Danielle Neilio – request for closure of King Street (between Jersey and Market) for event June 23, 2018

Lipsett will inform her to request in 2018.

d) from Gloucester City Mustangs – hayride Oct. 20-21 at Marc Ryan Field – all ok

R267 To Enter Into Closed Session for discussion of personnel, litigation, contracts, negotiations.

Motion by Keating, 2nd by Baus to approve. All in favor.

Meeting went into closed at 7:50 pm.

After closed with the same members being present, the following actions were taken.

R268 Awarding a Contract to CME for Monmouth Street investigation (\$5,000.00)

Motion by Keating, 2nd by Parry to approve. All in favor with exception of Mayor James who abstained.

Motion by Hutchinson, 2nd by Johnson to request certification for the hiring of 3 firefighters for SAFER Grant. All in favor.

Motion by Hutchinson, 2nd by Keating to adjourn. All in favor.

Meeting adjourned at 9:15 pm.

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK