

Work Session Meeting of the
Mayor and Common Council of Gloucester City
Monday, November 6, 2017 7:00 P.M.
313 Monmouth Street
Minutes

1. **Call to Order:** by Mayor James at 7:00p.m.
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer, and Mayor James. Baus arrived at 7:08p.m.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. No Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

Mayor James opened Public Comment Period.

No one wished to speak.

6. **Minutes of the Previous Meeting(s):** October 19, 2017 Caucus and Executive (with redactions) and October 26, 2017 Regular and Executive

Motion by Keating, 2nd by Parry. All in favor

7. **Reports:**
 - I. **Engineer's Report** Engineer Staszewski reported on Freight grant and other projects that are being worked on.
 - II. **Committees of Council:**
 - a) Celebrations – Baus gave report on Christmas Parade
 - b) Finance & Administration- Spencer gave report on Finance Meeting and 2018 Budget
 - c) Fire – discussed hiring additional fire fighters as per the SAFER Grant
 - d) Housing - None
 - e) Licensing- None
 - f) Police- Chief Morrell gave report on Police Department
 - g) Public Works- Mr. Fooder discussed ASSET Management Plan

8. **Licenses**

- a) St. Mary's Raffle License 12-2017 (*Casino Night Dec. 2, 2017*)
Motion by Johnson, 2nd by Parry. Spencer abstained

8. **Resolutions:**

- R274 Authorizing Change Order to the Contract Between Perna Finnigan, Inc. and the City of Gloucester City for Paul Street & Brown Street Water & Sewer Mains
Motion by Parry, 2nd by Hutchinson to approve. Johnson voted no, Keating abstained
- R275 Authorizing Meeting Dates for 2018
- R276 Designating Handicapped Parking Spaces: Removing 16 E. Thompson, 515 Market St and 230 Mercer St.
Authorizing Amendment to Shared Services Agreement with the Borough of Bellmawr (*mechanical services to fire, public works and utilities vehicles*)
- R278 Authorizing Refund of Key Deposits for Gloucester City Marina
- R279 Authorizing Change Order to the Contract Between Asphalt Paving Systems, Inc. and the City of Gloucester City for Reconstruction of 5th Street (*reduction*)
- R280 Correcting Consideration with Regard to the Sale of Certain Properties and authorizing this Resolution to be filed with the Specific Ordinances in Question
- R281 Authorizing the Execution of A Shared Services Agreement with the Township of Cherry Hill Accepting the Donation of Speed Tables in Accordance with Certain Terms and Conditions
Motion by Parry, 2nd by Hutchinson all approved.

A motion was made by Johnson, 2nd by Baus to have CES complete the Asset Management Plan for the City's CSO.

9. Ordinances: TABLED from October 19, 2017
O35 Amending Chapter 5 (Public Contracting) of the Code of the City of Gloucester City

Motion by Keating, 2nd by Johnson to table Ordinance 35. All in favor.

10. Old Business/New Business

a) Handicap Parking Requests: Adding 639 Hunter St. and 321 Hudson St.

Motion to approve 639 Hunter Street for a handicap parking.

Motion by Parry, 2nd by Baus. All in favor.

R282 To Enter into Closed Session for the Purposes of Personnel, Litigation, and Contracts

Motion by Keating, 2nd by Baus to enter into closed. Meeting went into closed at 8:00 p.m.

11. Adjournment

A motion to adjourn was made by Hutchinson and 2nd by Baus, Adjournment at 9:30 p.m.

ATTEST:

JACK LIPSETT, INTERIM CITY CLERK

