

**149th ANNUAL RE-ORGANIZATION OF THE
MAYOR AND COMMON COUNCIL
OF GLOUCESTER CITY, NEW JERSEY**

January 4, 2018, 8:00 P.M.

Minutes

1. **Call to Order by Mayor James/Sunshine Law Statement:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act. Notice has been legally advertised in the Gloucester City News & Courier Post. Copies have been given to those requesting same. Mayor James called the meeting to order at 8 p.m.
2. **Salute to Our Nation's Flag**
3. **Invocation:** by Msgr. William Hodge, St. Mary's Church
4. **Roll Call:** Baus, Johnson, Hutchinson, Keating, Parry, Spencer, Mayor James being present.
5. **Resolutions:**

R001 Appointing Professionals for the Calendar Year 2018:

<i>Auditor</i>	<i>Bowman & Company LLC</i>	<i>Prosecutor</i>	<i>Paul Dougherty</i>
<i>Bond Counsel</i>	<i>Parker McCay, PA</i>	<i>Public Defender</i>	<i>Charles Wigginton</i>
<i>Solicitor</i>	<i>Wade, Long, Wood & Long, LLC</i>	<i>Special Counsel/Tax Office</i>	<i>Brett Wiltsey, Dilworth Paxson</i>
<i>Engineer</i>	<i>Consulting Engineer Services</i>	<i>Grants Management</i>	<i>Triad Associates, Inc.</i>
<i>Special Labor Counsel</i>	<i>Christine O'Hearn, Brown/Connery</i>	<i>Risk Management</i>	<i>Conner Strong & Buckelew</i>
<i>Planner</i>	<i>CME Associates</i>	<i>Special Projects/Redev.Engr.</i>	<i>CME Associates</i>
		<i>Environmental Engineer</i>	<i>Penmoni Associates</i>

Motion by Hutchinson, 2nd by Parry to approve Resolution 001. All in favor with exception of Keating who abstained on all engineering appointments due to conflicts.

- R002** Appointing Commissioner to the Camden County Joint Insurance Fund and Southern New Jersey Insurance Fund (*Jack Lipsett, Mayor James, Alt.*)
- R003** Appointment of City Administrator – Jack Lipsett
- R004** Appointment of Tax Collector – James Davis
- R005** Appointment of Councilmanic Member of the Planning Board
Bruce Parry, Class III, 1 year term expiring 12-31-2018
- R006** Mayoral Appointment, with Advice and Consent of Council, of the Committees of Common Council of Gloucester City for 2018

<u>Police</u>	<u>Fire</u>	<u>Finance/Admin.</u>	<u>Pub. Works</u>	<u>Housing</u>	<u>Licensing</u>	<u>Celebrations</u>
<i>James</i>	<i>James</i>	<i>Spencer</i>	<i>Parry</i>	<i>Hutchinson</i>	<i>Johnson</i>	<i>Baus</i>
<i>Baus</i>	<i>Johnson</i>	<i>Hutchinson</i>	<i>Johnson</i>	<i>Baus</i>	<i>Hutchinson</i>	<i>Keating</i>
<i>Hutchinson</i>	<i>Parry</i>	<i>Keating</i>	<i>Keating</i>	<i>Spencer</i>	<i>Spencer</i>	<i>Parry</i>

- R007** Appointment of Members of Board of Health
Dayle Baile, Member, 3 yr. term, term expiring 12/20
- R008** Authorizing and Designating Official Signatures on Various Gloucester City Bank Accounts
- R009** Authorizing Investment of Idle Funds and Fund Transfers
- R010** Naming Official Depositories/Night Depository for 2018
- R011** Policies and Procedures for the Office of the Tax Collector for the Year 2018
- R012** Authorizing the City Clerk's Office to Establish a Petty Cash Fund in the Amount of \$1000.00
- R013** Designating Official Newspapers
- R014** Authorizing the Filing of Tax Appeals by Tax Assessor
- R015** Authorizing Execution of a Professional Services Agreement with Rutgers, The State University of New Jersey (Employee Assistance Program)
- R016** Awarding Contract to Nancy Welsh, t/a Community Animal Care Services for Animal Control Services and as Animal Cruelty Investigator
- R017** Awarding a Contract to Municipal Software, Inc. for Extraordinary Unspecifiable Services (*Maintenance and support of computers*)
- R018** Adopting Temporary Budget City of Gloucester City, County of Camden Temporary Budget Appropriations for the Year 2018

Motion by Keating, 2nd by Baus to approve resolutions 002 through 018. All in favor.

6. Correspondence from Mayor William P. James: Mayoral Appointments:

Gloucester City Planning Board:

- Elana King, Class I Member, Mayor's Designee, 1 year term, term expiring 12/18*
- George Berglund, Alt. #1 Member, 2 year term, term expiring 12/19*
- Joseph Steckclair, Class IV Member, (for unexpired term of Marchese), term expiring 12/18*
- Lori Ryan, Alt. #3 Member, 2 year term, term expiring 12/19*

Gloucester City Library Board of Trustees:

- Brian Francis, Alt. for Superintendent, 1 year term, term expiring 12/18*
- Joanne Gurick, Alt. for Mayor, 1 year term, term expiring 12/18*
- Mary Ellen Plews, Member, 5 year term, term expiring 12/22*
- Linda Baile, Member, 5 year term, term expiring 12/22*

Gloucester City Historic Preservation Commission

William Giesey, Member, Class A, 4 year term, term expiring 12/21

7. **Open Forum:** The Governing Body has approved the following rules governing the procedures of the Open (General) Public Forum: Any citizen or taxpayer wishing to address the Governing Body may do so after approaching the rail, stating his or her name and address and being recognized by the chair. Said citizen or taxpayer will then be permitted to address the Governing Body for five minutes. After all persons wishing to address the Governing Body have had the opportunity, persons may approach the rail for a second and final five-minute interval during this session.

Mayor James opened the floor for public comment.

John Schmidt, 1 W. Thompson Ave. thanked Mayor James for his time as Mayor; asked if anyone in the Third Ward Council would run for Mayor next year.

Mayor and Council wished everyone a healthy and happy new year. Congratulations to Joe Stecklair who retired at the end of the year. Spencer mentioned all upcoming events for City's 150th birthday celebration event.

Motion by Keating, 2nd by Baus to adjourn. All in favor.

Meeting adjourned at 8:17 p.m.

ATTEST:



KATHLEEN M. JENTCH, CITY CLERK