

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, January 18, 2018 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00 PM
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Johnson, Spencer and Mayor James being present. Keating and Parry arrived 7:05 pm
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
Mayor James opened the floor for public comment.
Jacki Bosco, 321 Hudson St. – received approval for handicap parking space but it was placed across street in City lot. She asked if it could possibly be moved closer to her home. One space will be getting removed so Tedesco will be asked to review and find suitable location.
6. **Remediation/Redevelopment Construction Progress Report** –Jeff Dey provided December, 2017 report. Motion by Keating, 2nd by Johnson to approve invoices totaling \$13,666.07. All in favor.
7. **Minutes:** December 21, 2017 Caucus and Executive (with redactions); December 28, 2017 Special Meeting; January 4, 2018 Regular Meeting- Motion by Keating, 2nd by Baus to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Baus – Feb. 8th, 6:30 pm meeting to discuss upcoming events; Spencer – Mayor breakfast this Saturday 9 am; Feb. 10th Public Safety Appreciation Day 10 am; Feb. 22nd Anniversary Date – will recognize/celebrate during council meeting that evening.
 - b) Finance & Administration- Spencer – meeting with department heads on Saturday regarding budgets; Keating – tax sale – 91 properties struck off to city; looking at permanently financing all our debt.
 - c) Fire- background checks being done on firefighter applicants.
 - d) Housing- Hutchinson – 2 properties pending charges.
 - e) Licensing- Jentsch reported on Raffle and Bingo listed below. Asked for approval with stipulation that they provide LGCCC registration for 2018. Motion by Hutchinson, 2nd by Johnson to approve. All in favor.
 - f) Police- Lipsett reported meeting with PBA January 30th
 - g) Public Works- Parry – Community Center roof done but has another leak as well as Library roof; Long said to withhold payment until confirmation that it is air conditioning units; 313 Monmouth St. – some basement remediation done; speed bumps received from Cherry Hill; Well 40 – sleeve on crack is easiest fix; water leak at Broadway and Jersey – cracks in pipes getting quotes. Keating reported water bills being sent out with new rate.
9. **Licenses**
 - a) Pine Grove Bingo License 1-2018 and request for waiver of City fee
 - b) Pine Grove Pull Tab Raffle License 1-2018 and request for waiver of City feeSee above.
10. **Resolutions**

R019 Correcting Billing Charges on Utility Records
R020 Making Adjustments to Various Tax Records
R021 Awarding a Contract to Voorhees Animal Orphanage for Extraordinary Unspecifiable Services
R022 Authorizing Refund of Rental Facility Registration and License Fee (*111 N. Willow St.-rental registration permanently revoked*)
R023 Extending Redevelopment Agreement with Westrum Development Company for a Portion of Lands Located in the City of Gloucester

Motion by Keating, 2nd by Parry to approve. All in favor.
11. **Ordinances** – *for 1st reading this evening, with 2nd reading and public hearing to be held on Feb. 15, 2018 at 7:00 pm., 313 Monmouth St.*

O01 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to NJSA 40A:4-45.14

Motion by Keating, 2nd by Hutchinson to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

For 1st reading this evening, with 2nd reading and public hearing to be held on Feb., 15, 2018 at 7:00 pm, 313 Monmouth St.

O02 Ordinance Amending Salary Ordinance for CWA Blue Collar Workers

Motion by Johnson, 2nd by Keating to approve.
Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

12. Old Business/New Business:

a) Request from owner of 321 Hudson St. to move her handicap parking space from City lot to across street discussed above

13. Communications

- a) from Alex Tedesco – request for leave of absence for 1 year to continue unclassified appointment as Superintendent Public Works – Motion by Keating, 2nd by Hutchinson to approve. All in favor.
- b) from Mark Williams – resignation from Planning Board
- c) from Mayor James – appointments to Planning Board

R024 To Enter Into Closed Session for discussion of contracts (R & V); 313 Monmouth and general issues with Monmouth St.

Motion by Keating, 2nd by Johnson to approve. All in favor. Meeting went into closed at 7:40 pm

After closed session with the same members being present with exception of Mayor James, the following action was taken:

R025 Resolution Authorizing a Settlement for Property Damage Claims

Motion by Keating, 2nd by Hutchinson to approve contingent upon certification of funds.
All in favor.

Motion by Spencer, 2nd by Keating to adjourn. All in favor. Meeting adjourned at 8:20 pm.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK