

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, February 15, 2018 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:04 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Keating, Parry, Spencer and Mayor James being present. Hutchinson arrived 7:26 pm and Johnson was absent.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
MaryBeth Gallagher – tree planting – see communication below – Mayor approved.
Jenai – Bellium Fitness – business moving to 514 S. Broadway
Stevie Kirchner – Town Watch – gave update on 130 volunteers.
6. **Minutes:** February 5, 2018 Work Session and Executive (with redactions) Motion by Hutchinson, 2nd by Parry to approve. All in favor.
7. **Reports: Committees of Council:**
 - a) Celebrations – Baus – Little Miss/Mr. contest and upcoming events are set; Spencer spoke about 150th events
 - b) Finance & Administration- Spencer – UDAG loan on for this evening; annual debt statement complete; capital requests are being reviewed.
 - c) Fire- Sanderson spoke regarding hiring of 2 firefighters.
 - d) Housing- Lipsett – Thomas Murphy Pub and Royal Farms opening soon.
 - e) Licensing- Nothing to report.
 - f) Police- Nothing to report.
 - g) Public Works- Parry – Broadway water leak; Community Center repairs and library repairs are good; also looking into Christmas decorations.
8. **Resolutions**

R037 Correcting Billing Charges on Utility Records
R038 Making Adjustment to Various Tax Records
R039 Amending Resolution 026-2018 (*Confidential Asst. Fire Dept.*)
R040 Resolution of the Mayor and City Council of the City of Gloucester City Acknowledging Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
R041 Authorizing Disposal of City Owned Equipment
R042 Authorizing Loan to Living Brave LLC Through the Urban Development Action Grant (UDAG) Program
Motion by Keating, 2nd by Parry to approve. All in favor.
9. **Ordinances – for 1st reading this evening, with 2nd reading and public hearing to be held March 22, 2018, 7:30 pm, 313 Monmouth St.**

O05 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (*Confidential Assistant-Fire Dept.*)
Motion by Keating, 2nd by Parry to approve.
Roll Call: Baus, Hutchinson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

for 2nd reading and public hearing this evening:

O01 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to NJSA 40A:4-45.14
Mayor James opened the floor for public comment. There were no persons wishing to speak.
Motion by Keating, 2nd by Baus to approve.
Roll Call: Baus, Keating, Parry, Spencer and Mayor James voting in the affirmative.

for 2nd reading and public hearing this evening:

O02 Ordinance Amending Salary Ordinance for CWA Blue Collar Workers
Mayor James opened the floor for public comment. There were no persons wishing to speak.
Motion by Parry, 2nd by Keating to approve.
Roll Call: Baus, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
10. **Old Business/New Business:**
 - a) Request for Handicap Parking Space: Adding 249 3rd Street –being reviewed

11. Communications

a) From Mary Beth Gallagher – request to plant oak tree in Prop. Park in memory of father. – MaryBeth was in attendance and Mayor gave her approval. She should reach out to public works.

R043 To Enter Into Closed Session for negotiations

Motion by Keating, 2nd by Baus to enter into closed. All in favor. Meeting adjourned into closed at 7:23 p.m.

After closed with the same members being present, the following action was taken:

Motion by Parry, 2nd by Hutchinson to appoint Eric Glassman and Christopher Ryan as Firefighters with start date of 2-20-2018

Motion by Keating, 2nd by Baus to adjourn. All in favor. Meeting adjourned at 7:50 pm.

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK